




MACKENZIE COUNTY


REGULAR COUNCIL MEETING

APRIL 27, 2022
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday April 27, 2022
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the April 12, 2022 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
		c)	
CLOSED MEETING:		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a)	
		b)	
TENDERS:		Tender openings are scheduled for 11:00 a.m.	
	5.	a) Machesis Lake Campground Caretaker	23
		b) 2022 Regravelling Program Tender	27
PUBLIC HEARINGS:		Public Hearings are scheduled for 1:00 p.m.	
	6.	a)	
		b)	
DELEGATIONS	7.	a) Wilde & Company – 2021 Audited Statement (Draft) (10:30 a.m.)	29
		b)	

GENERAL REPORTS:	8.	a)		
		b)		
AGRICULTURE SERVICES:	9.	a)	None	
		b)		
COMMUNITY SERVICES:	10.	a)	PW038 Waste Collection and Handling Services - Amendment	31
		b)	Zama Building – Air Conditioning – Capital Project Budget Amendment	51
		c)	Spring Hamlet Clean-up Campaign	53
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		e)		
FINANCE:	11.	a)	Gravel Reclamation Funding	55
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		c)	Councillor Expense Claims	83
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		e)		
		f)		
OPERATIONS:	12.	a)	Emergency Road Report Project – RR 181 (Blue Hills)	87
		b)	2022 Capital Budget Amendment – EV Charging Stations	89
		c)		
		d)		
UTILITIES:	13.	a)	None	
		b)		
PLANNING & DEVELOPMENT:	14.	a)	Bylaw 1258-22 Land Use Bylaw Amendment to Rezone NW 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” (La Crete Rural)	91

		b)	Local Improvement Bylaw Consideration for Street Upgrades in the hamlet of La Crete	101
		c)		
		d)		
ADMINISTRATION	15.	a)	Disaster Mitigation and Adaptation Fund	109
		b)	Viability Assessment	113
		c)		
		d)		
COMMITTEE OF THE WHOLE ITEMS:	16	a)	Business Arising out of Committee of the Whole	
		b)		
COUNCIL COMMITTEE REPORTS:	17.	a)	Council Committee Reports (verbal)	
		b)	Municipal Planning Commission Meeting Minutes	115
		c)	Community Services Committee Meeting Minutes	133
		d)		
INFORMATION / CORRESPONDENCE:	18.	a)	Information/Correspondence	143
NOTICE OF MOTION:	19.	a)		
NEXT MEETING DATES:	20.	a)	Regular Council Meeting May 10, 2022 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Committee of the Whole Meeting May 25, 2022 10:00 a.m. Fort Vermilion Council Chambers	
ADJOURNMENT:	21.	a)	Adjournment	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Carrie Simpson, Director of Legislative & Support Services
Title:	Minutes of the April 12, 2022 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the April 12, 2022 Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Sarapuk Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the April 12, 2022 Regular Council Meeting be adopted as presented.

Author: C. Sarapuk Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, April 12, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor –virtual
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Ernest Peters	Councillor

REGRETS:

ADMINISTRATION:

Byron Peters	Interim Chief Administrative Officer
Carrie Simpson	Director of Legislative Services – virtual
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
John Zacharias	Director of Utilities
Don Roberts	Director of Community Services
Grant Smith	Agricultural Fieldman
Caitlin Smith	Manager of Planning and Development
Colleen Sarapuk	Recording Secretary

ALSO PRESENT:

Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on April 12, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER:

1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION 22-04-242

MOVED by Councillor Braun

That the agenda be adopted with the following additions;

4.a) Labour

- 8.b) Update – Special Harvest Licence System – Alberta Environment & Parks
- 12.c) Flood Preparation
- 12.d) Roads & Culverts
- 15.a) Elected Officials Education Program

CARRIED

ADOPTION OF PREVIOUS MINUTES:

- 3. a) **Minutes of the March 23, 2022 Regular Council Meeting**

MOTION 22-04-243

MOVED by Councillor Wardley

That the minutes of the March 23, 2022 Regular Council Meeting be adopted as presented.

CARRIED

DELEGATIONS

- 7. a) **Compass Assessment Consultants Inc. (Aaron Steblyk) 2021 Assessments for 2022 Taxation (10:30 a.m.)**

MOTION 22-04-244

MOVED by Councillor Cardinal

That the 2021 Assessment for the 2022 Taxation presentation report be received for information.

CARRIED

ADOPTION OF PREVIOUS MINUTES:

- 3. b) **Business Arising out of the Minutes**

GENERAL REPORTS:

- 8. a) **CAO & Director Reports for March 2022**

MOTION 22-04-245

MOVED by Councillor Peters

That the CAO & Director reports for March 2022 be received for information.

CARRIED

GENERAL REPORTS:

- 8. b) **Update – Special Harvest Licence System – Alberta Environment & Parks (addition)**

MOTION 22-04-246
Requires Unanimous

MOVED by Councillor Derksen

That the Alberta Environment & Parks -Special Harvest Licence System for

Walleye at Wadlin Lake information be posted on Mackenzie County's website and social media.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 11:00 a.m. and reconvened the meeting at 11:16 a.m.

DELEGATIONS: 7. b) **High Level Forestry (11:30 a.m.)**

MOTION 22-04-247 **MOVED** by Councillor Braun

That the 2022-2023 Mutual Aid Fire Control Plan be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 12:02 p.m. and reconvened the meeting at 12:37 p.m.

COMMUNITY SERVICES: 10.a) **Bylaw 1256-22 Fee Schedule Amendment**

MOTION 22-04-248 **MOVED** by Councillor Wardley
Requires 2/3

That first reading be given to Bylaw 1256-22 being a Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

MOTION 22-04-249 **MOVED** by Councillor Braun
Requires 2/3

That second reading be given to Bylaw 1256-22 being a Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

MOTION 22-04-250 **MOVED** by Deputy Reeve Sarapuk
Requires Unanimous

That consideration be given to go to third and final reading of Bylaw 1256-22 being a Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 22-04-251 **MOVED** by Councillor Cardinal

Requires 2/3

That third and final reading be given to Bylaw 1156-22 being a Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

COMMUNITY SERVICES:

10. b) Abolish Policy ADM055 - Residential Rental to Employees

MOTION 22-04-252

MOVED by Councillor Wardley

That Policy ADM055 - Residential Rental to Employees be rescinded.

CARRIED

TENDERS:

5.a) None

AGRICULTURE SERVICES:

9. a) None

FINANCE:

11. a) Tax Recovery Public Auction

MOTION 22-04-253
Requires 2/3

MOVED by Councillor Braun

That tax roll 179157 & 188218 be removed from the April 12, 2022 Tax Recovery Auction.

CARRIED

MOTION 22-04-254

MOVED by Councillor Wardley

That the Tax Recovery Public Auction held on April 12, 2022 report be tabled until after the auction at 2:00 p.m.

CARRIED

FINANCE

11. b) Policy RESV21 Bridge Reserve

MOTION 22-04-255

MOVED by Councillor Wardley

That Policy RESV21 Bridge Reserve be approved as presented.

CARRIED

MOTION 22-04-256
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That \$200,000 in funding from the Road Reserve be allocated to the Bridge Reserve as identified previously in Motion #22-01-004.

CARRIED

FINANCE: 11. c) Policy RESV22 Recreation Reserve La Crete

MOTION 22-04-257 **MOVED** by Councillor Wardley

That Policy RESV22 Recreation Reserve La Crete be approved as presented.

CARRIED

FINANCE: 11. d) Policy RESV23 Recreation Reserve Fort Vermilion

MOTION 22-04-258 **MOVED** by Councillor Cardinal

That Policy RESV23 Recreation Reserve Fort Vermilion be approved as presented.

CARRIED

FINANCE: 11. e) Policy RESV24 Recreation Reserve Zama

MOTION 22-04-259 **MOVED** by Councillor Braun

That Policy RESV24 Recreation Reserve Zama be approved as presented.

CARRIED

FINANCE: 11. f) La Crete Recreation Society – Indoor Ice Arena Capital Project Budget Amendment

MOTION 22-04-260 **MOVED** by Councillor Peters
Requires 2/3

That the 2022 Capital Budget be amended by \$906,273.60 for the La Crete Recreation Society Indoor Ice Rink Project with all funding coming from public donations.

CARRIED

FINANCE: 11. g) La Crete Recreation Society – Tennis Court, Basket Ball, Pickle Ball Court Capital Project Budget Amendment

MOTION 22-04-261 **MOVED** by Councillor Driedger

Requires 2/3

That the 2022 Capital Budget be amended by \$4,974 for the La Crete Recreation Board Tennis, Basketball, and Pickle Ball Court project with funding coming from the La Crete Recreation Society.

CARRIED

PUBLIC HEARINGS: 6.a) Bylaw 1254-22 Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M from Hamlet Residential 1B “H-R1B” to Institutional “I”

Councillor Derksen declared himself in conflict of interest and left the meeting.

Reeve Knelsen called the public hearing for Bylaw 1254-22 to order at 1:00 p.m.

Reeve Knelsen asked if the public hearing for proposed bylaw 1254-22 was properly advertised. Caitlin Smith, Manager of Planning & Development answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1254-22 Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M from Hamlet Residential 1B “H-R1B” to Institutional “I”

Caitlin Smith, Manager of Planning & Development presented the following:

Administration has received a request to rezone a portion of SE 8-106-15-W5M to accommodate a new Place of Worship; Grace Bible Fellowship. The applicants have submitted a subdivision application for the subject area.

The area proposed to be rezoned does not currently have adequate access to accommodate the proposed use, this will be required at the time of subdivision. 100 Avenue will also be required to be extended prior to subdivision registration. The area required for the road extension does not require rezoning and is therefore not included in the drawing at this time. The proposed subdivision plan is included for reference purposes which now includes the 30m road. Council also requested that MR be taken along the East property line to account for future road widening.

The land proposed to be rezoned is also subject to Offsite Levy Bylaw 1225-21 which will be required to be paid at time of subdivision.

There are water and sanitary sewer services nearby, which the applicant will

also be required to tie into at time of subdivision.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1254-22. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1254-22
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1254-22 at 1:02 p.m.

MOTION 22-04-262 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1254-22 being a Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M from Hamlet Residential 1B "H-R1B" to Institutional "I" to accommodate a Place of Worship.

CARRIED

MOTION 22-04-263 **MOVED** by Councillor Wardley

That third reading be given to Bylaw 1254-22 being a Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M from Hamlet Residential 1B "H-R1B" to Institutional "I" to accommodate a Place of Worship.

CARRIED

Councillor Derksen returned to the meeting.

PUBLIC HEARINGS: **6.b) Bylaw 1255-22 Partial Plan Cancellation and Consolidation of Plan 1160NY, Block 3, Lots 8 & 9**

Reeve Knelsen called the public hearing for Bylaw 1255-22 to order at 1:03 p.m.

Reeve Knelsen asked if the public hearing for proposed bylaw 1255-22 was properly advertised Caitlin Smith, Manager of Planning & Development answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1255-22 Partial Plan Cancellation and Consolidation of Plan 1160NY, Block 3, Lots 8 & 9

Caitlin Smith, Manager of Planning & Development presented the following:

Mackenzie County has received a request to consolidate Plan 1160NY, Block 3, Lots 8 & 9 in the Hamlet of La Crete, to accommodate the expansion of the current building.

The lots are currently zoned La Crete Town Centre "LC-TC" which is appropriate for the proposed use. However, the expansion is larger than the current lot can hold. Therefore, the applicant is requesting to consolidate the two lots into one.

The developer has received an approval for the building addition contingent on lot consolidation.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1255-22. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1255-22
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1255-22 at 1:04 p.m.

MOTION 22-04-264

MOVED by Councillor Braun

That second reading be given to Bylaw 1255-22 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 1160NY, Block 3, Lots 8 & 9.

CARRIED

MOTION 22-04-265

MOVED by Councillor Driedger

That third reading be given to Bylaw 1255-22 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 1160NY, Block 3, Lots 8 & 9.

CARRIED

FINANCE:

11. h) Conditional Grant Agreement – Interest Revenue

MOTION 22-04-266
Requires 2/3

MOVED by Councillor Wardley

That the 2022 Capital Budget be amended by \$171,929 for the FV – Flood

Mitigation project with funding coming from interest earned in 2021.

CARRIED

FINANCE:

11. i) Disaster Recovery Program – Chuckegg Wildfire Claim Update

MOTION 22-04-267

MOVED by Deputy Reeve Sarapuk

That the 2019 Chuckegg Wildfire Disaster Recovery Program final payment report be received for information.

CARRIED

FINANCE:

11. j) 2022 Operating Budget Amendment

MOTION 22-04-268

MOVED by Councillor Wardley

Requires 2/3

That the 2022 Operating Budget be amended to include the tax revenue of \$24,358,080, and that \$169,347 be allocated to bad debt expenses, \$250,000 be allocated to the Gravel Reclamation Reserve, and \$383,228 be allocated to the Road Reserve.

CARRIED

FINANCE:

11. k) Bylaw 1257-22 2022 Tax Rate

MOTION 22-04-269

MOVED by Councillor Braun

Requires 2/3

That first reading be given to Bylaw 1257-22 being the 2022 Tax Rate bylaw for Mackenzie County.

CARRIED

MOTION 22-04-270

MOVED by Deputy Reeve Sarapuk

Requires 2/3

That second reading be given to Bylaw 1257-22 being the 2022 Tax Rate bylaw for Mackenzie County.

CARRIED

MOTION 22-04-271

MOVED by Councillor Wardley

Requires unanimous

That consideration be given to go to third reading of Bylaw 1257-22 being the 2022 Tax Rate bylaw for Mackenzie County, at this meeting.

CARRIED UNANIMOUSLY

MOTION 22-04-272
Requires 2/3

MOVED by Councillor Peters

That third reading be given to Bylaw 1257-22 being the 2022 Tax Rate bylaw for Mackenzie County.

CARRIED

OPERATIONS:

12. a) New Capital Purchase Request – Roller/Packer

MOTION 22-04-273
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That the 2022 Capital Budget be amended by \$40,000 for a Roller Packer project, with funding coming from the Vehicle & Equipment Reserve.

CARRIED

OPERATIONS:

12. b) Fort Vermilion Airport Flood Recovery Phase 3 Tender

MOTION 22-04-274
Requires 2/3

MOVED by Councillor Wardley

That the 2022 Capital Budget be amended by \$85,000 for the Fort Vermilion Airport Lighting Upgrade project with funding coming from the General Capital Reserve.

CARRIED

MOTION 22-04-275
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That the Fort Vermilion Airport Flood Recovery Phase 3 tender for the Fort Vermilion Airport Lighting Upgrade Project & Disaster Recovery Program Flood Recovery be awarded to Northern Road Builders as originally tendered and including previously negotiated price reductions, while staying in budget.

CARRIED

OPERATIONS:

12. c) Flood Preparation (Addition)

MOTION 22-04-276
Requires unanimous

MOVED by Councillor Wardley

That the fee schedule bylaw 1256-22 item “4” be amended to include \$2 per self filled sandbag effective June 1, 2022.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 1:54 p.m. and reconvened the meeting at 2:21 p.m.

OPERATIONS:

12.d) Roads & Culverts (Addition)

MOTION 22-04-277
Requires unanimous

MOVED by Councillor Bateman

That a 75% road ban be implemented on Range Road 184 (6 mile road) from 10:00 a.m. to 10:00 p.m.

CARRIED UNANIMOUSLY

CLOSED MEETING

4.a) Closed Meeting

MOTION 22-04-278

MOVED by Councillor Bateman

That Council move into a closed meeting at 2:34 p.m. to discuss the following:

4.a) Labour (s. 17)

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer

MOTION 22-04-279

MOVED by Councillor Wardley

That Council move out of the closed meeting at 4:10 p.m.

CARRIED

UTILITIES:

13. a) None

**PLANNING &
DEVELOPMENT:**

14. a) Developer Requests – 12-SUB-22 (Fort Vermilion Industrial)

MOTION 22-04-280

MOVED by Deputy Reeve Sarapuk

That the Developer Request – 12-SUB 22 (Fort Vermilion Industrial) be received for information.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. b) Fort Vermilion Sewer Upgrades

MOTION 22-04-281

Requires 2/3

MOVED by Councillor Cardinal

That the 2022 Capital Budget be amended to include \$1,226,000 for the Fort Vermilion Sewer Upgrades project with funds coming from Alberta Community Partnership (ACP) Strategic Initiatives grant

CARRIED

**PLANNING &
DEVELOPMENT:**

14. c) Off-Site Levy Report

MOTION 22-04-282

MOVED by Deputy Reeve Sarapuk

That the Off-Site Levy Report be received for information.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. d) Development Statistics Report – January to March 2022

MOTION 22-04-283

MOVED by Councillor Braun

That the development statistics report for January to March 2022 be received for information.

CARRIED

ADMINISTRATION:

15. a) Elected Official Education Program (Addition)

MOTION 22-04-284

Requires unanimous

MOVED by Councillor Wardley

That Council Cardinal be authorized to attend Elected Official Education Program courses.

CARRIED UNANIMOUSLY

**COMMITTEE OF THE
WHOLE ITEMS:**

16. a) Business Arising out of Committee of the Whole

**COUNCIL
COMMITTEE
REPORTS:**

17. a) Council Committee Reports (verbal)

MOTION 22-04-285

MOVED by Councillor Wardley

That Council be authorized to attend the Lithium Brine Session on May 11,

2022.

CARRIED

MOTION 22-04-286

MOVED by Councillor Peters

That the Council Committee Reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. b) Municipal Planning Commission Meeting Minutes

MOTION 22-04-287

MOVED by Deputy Reeve Sarapuk

That the unapproved Municipal Planning Commission meeting minutes of March 24, 2022 be received for information.

CARRIED

Deputy Reeve Sarapuk left the meeting at 5:50 p.m.

FINANCE:

11. a) Tax Recovery Public Auction

MOTION 22-04-288

MOVED by Councillor Derksen

That Mackenzie County requests the Register to cancel the existing Certificate of Title for the following parcels of land and now issue new certificate of Title in the name of Mackenzie County:

Tax Roll 076930

Tax Roll 296434

CARRIED

**INFORMATION /
CORRESPONDENCE:**

18. a) Information/Correspondence

MOTION 22-04-289

MOVED by Councillor Wardley

That Council be authorized to attend the Town of High Level Community "Ketch-Up" Event on April 30, 2022.

CARRIED

MOTION 22-04-290 **MOVED** by Councillor Braun

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION: **19. a) None**

NEXT MEETING DATE: **20. a) Next Meeting Dates**

Committee of the Whole Meeting
April 26, 2022
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
April 27, 2022
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **21. a) Adjournment**

MOTION 22-04-291 **MOVED** by Councillor Braun

That the council meeting be adjourned at 5:54 p.m.

CARRIED

These minutes will be presented for approval at the April 27, 2022 Regular Council Meeting.

Joshua Knelsen
Reeve

Byron Peters
Interim Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Don Roberts, Director of Community Services
Title:	TENDER Machesis Lake Campground Caretaker

BACKGROUND / PROPOSAL:

Regular Council Meeting Motion 22-02-108

That Administration move forward to renew the Campground Caretakers contract to operate the Campgrounds at Hutch Lake and Wadlin Lake for the 2022 season and for administration to advertise for a caretaker at Machesis Lake Campground.

Machesis Lake Campground Caretaker was advertised and tender submissions were due at the Fort Vermilion County office, March 22, 2022 at 4:30 p.m. No submissions were received.

Regular Council Meeting Motion 22-03-207

That Machesis Lake Campground Caretaker Tenders be re advertised in the local paper and on the Alberta Purchasing Connections website.

Machesis Lake Campground Caretaker was re-advertised and tender submissions were due at the Fort Vermilion County office, April 26, 2022 at 4:30 p.m.

OPTIONS & BENEFITS:

Proposals will be evaluated on the following criteria:

Evaluation Criteria	Weight	Score
Equipment	15%	
Experience	20%	
Additional services offered to the public	15%	

Author: D. Roberts **Reviewed by:** _____ **CAO:** B Peters

Proposal Cost	50%	
TOTAL	100%	

COSTS & SOURCE OF FUNDING:

Operational Budget – May require Budget Amendment
 2022 Budget set using 2021 rate - \$5,500/month x 4.5 months = \$24,750 + bonus.

SUSTAINABILITY PLAN:

Strategy C1.2:

Undertake a financial and operational review of County recreational facilities and equipment to:

- ensure adequacy of capital, operating funding and reserves, • identify opportunities for increased usage, increased revenues and decreased costs, • ensure optimal use of funds;
- identify other efficiencies that could mitigate the size of the annual grant required from the County to operate the facilities.

COMMUNICATION/PUBLIC PARTICIPATION:

Successful bidder will be notified.

POLICY REFERENCES:

Policy FIN025 Purchasing Authority Directive and Tendering Process

RECOMMENDED ACTION:

Motion 1:

- Simple Majority Requires 2/3 Requires Unanimous

That Machesis Lake Campground Caretaker Tenders – Envelope 1 be opened.

Motion 2 (if required):

- Simple Majority Requires 2/3 Requires Unanimous

That unqualified Machesis Lake Campground Caretaker Tenders be returned to the senders without opening Envelope 2.

Author: D. Roberts **Reviewed by:** _____ **CAO:** B Peters

Motion 3:

- Simple Majority Requires 2/3 Requires Unanimous

That Machesis Lake Campground Caretaker Tenders – Envelope 2 be opened for qualified bidders.

Motion 4:

- Simple Majority Requires 2/3 Requires Unanimous

That administration reviews the Machesis Lake Campground Caretaker Tenders and bring back to Council later in the meeting for awarding.

Motion 5:

- Simple Majority Requires 2/3 Requires Unanimous

That the Machesis Lake Campground Caretaker contract be awarded to the lowest qualified bidder, while staying within budget.

Author: D. Roberts **Reviewed by:** _____ **CAO:** B Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Jeff Simpson, Director of Operations
Title:	TENDER - 2022 Regraveling Program

BACKGROUND / PROPOSAL:

Administration prepared and advertised the '2022 Regraveling Program – Request for Tenders'. Submissions were due at the Fort Vermilion County office on April 26th, 2022 at 4:30 p.m.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2022 Operating Budget 32-00, \$1,150,000

SUSTAINABILITY PLAN:

COMMUNICATION/ PUBLIC PARTICIPATION:

Successful bidder will be notified.

POLICY REFERENCES:

Policy FIN025 Purchasing Authority Directive and Tendering Process

Author: J. Simpson **Reviewed by:** _____ **CAO:** B Peters

RECOMMENDED ACTION:

Motion 1:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2022 Regraveling Program Tenders – Envelope #1 be opened.

Motion 2:

- Simple Majority Requires 2/3 Requires Unanimous

That administration review the 2022 Regraveling Program Tenders – Envelope 1 submissions for qualification prior to opening Envelope 2.

Motion 3: (if required)

- Simple Majority Requires 2/3 Requires Unanimous

That the unqualified 2022 Regraveling Program Tenders be returned to the senders without opening Envelope 2.

Motion 4:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2022 Regraveling Program Tenders - Envelope 2 be opened for the qualified bidders.

Motion 5:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2022 Regraveling Program contract be awarded to the lowest bidder while staying within budget.

Author: J. Simpson **Reviewed by:** _____ **CAO:** B Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Delegation - 2021 Audited Financial Statement (DRAFT)

BACKGROUND / PROPOSAL:

Council has appointed Wilde and Company as the County's external auditors.

As per *Municipal Government Act* Section 281(1):

The auditor for the municipality must report to the Council on the annual financial statements and financial information return of the municipality.

The reports on the annual financial statements and financial information return, must be in accordance with Canadian generally accepted accounting principles for municipal governments as established in the Chartered Professional Accountant (CPA), Canada Public Sector Accounting Handbook, and any regulations established by the Minister of Municipal Affairs.

A copy of the draft statements are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

The necessary funds to undertake the audit are in the operating budget.

Author: J. Batt **Reviewed by:** _____ **CAO:** B Peters

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

The necessary reports will be provided to Municipal Affairs, in addition, the municipality must make available by May 1st the auditor's report in a manner Council considers appropriate.

POLICY REFERENCES:

Policy FIN010 – Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2021 Audited Financial Statements and Financial Information Return be approved as presented.

Author: J. Batt Reviewed by: _____ CAO: B Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Don Roberts, Director of Community Services
Title:	PW038 Waste Collection and Handling Services – Policy Amendment

BACKGROUND / PROPOSAL:

As part of the Community Services Committee Solid Waste Analysis review, the possibility of a Fort Vermilion Residential Garbage Pick-up program was discussed.

For this initiative to move forward, Policy PW038 Waste Collection and Handling Services would require an amendment. The Committee made the following motion;

Motion CS-22-04-25

That a recommendation be made to Council for the amendment of PW038 Waste Collection and Handling Services Policy paragraph 1.1 a) for a reduction in the minimum population from 1500 to 500.

It must be further understood that this policy change does not provide administration the required legislation to move forward with Waste Collection in Fort Vermilion. This would require an amendment to Bylaw 893-13 Hamlet Residential Waste Collection to include stipulations for the hamlet of Fort Vermilion.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

Author: D, Roberts **Reviewed by:** _____ **CAO:** B Peters

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

PW038 Waste Collection and Handling Services
Bylaw 893-13 Hamlet Residential Waste Collection

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy PW038 Waste Collection and Handling Services be amended as presented.

Author: D. Roberts Reviewed by: _____ CAO: B Peters

Mackenzie County

Title	WASTE COLLECTION AND HANDLING SERVICE POLICY	Policy No:	PW038
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Legislation Reference	Municipal Government Act, Section 616 v. ix
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Purpose

To establish a criteria for hamlets within Mackenzie County to qualify for hamlet residential garbage collection.

Policy Statement and Guidelines

Mackenzie County shall be responsible for the operations of the hamlet residential garbage collection.

Hamlet Eligibility

1.1 Consideration shall only be given for the hamlet residential garbage collection provided hamlets reach any of the following criteria:

- a) minimum population of ~~1500~~ 500;
- b) the current waste handling infrastructure requires upgrades;
- c) community demand to increase the level of service;
- d) cost effectiveness.

	Date	Resolution Number
Approved	12-Apr-11	11-04-361
Amended		
Amended		

BYLAW NO. 893-13

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF REGULATING AND CONTROLLING THE HANDLING,
COLLECTION AND DISPOSAL OF ASHES, GARBAGE, REFUSE, AND OTHER
WASTE IN THE MUNICIPALITY OF MACKENZIE COUNTY**

WHEREAS, under the authority of the Municipal Government Act being Chapter M-26, RSA 2000 and any amendments thereto, a Municipal Council may pass By-laws establishing and maintaining a system for collection, removal and disposal of garbage, ashes and waste throughout the municipality;

AND WHEREAS, the Municipal Council of the Municipality of Mackenzie County in the Province of Alberta recognizes the importance of and encourages an animal proof waste handling system, waste reduction and recycling while also supporting the user-pay system for waste collection;

NOW THEREFORE, the Municipal Council of the Municipality of Mackenzie County in the Province of Alberta, duly assembled, hereby enacts as follows:

PART 1 TITLE AND APPLICATION

- 1.1 This By-law may be cited as the “Hamlet Residential Waste Collection Bylaw”.
- 1.2 This By-law applies to all waste produced, accumulated, stored, collected delivered or disposed of within the Municipality.

PART 2 DEFINITIONS

In this By-law, unless the context otherwise requires, the term:

- 2.1 **“Animal Attractant”** means foodstuff or bait of any kind excluding Birdseed, but including suet balls for purposes of feeding any and all species of animal.
- 2.2 **“Animal Proof Waste Container”** means a receptacle for disposing of Residential Waste or Commercial Waste which meets the specification for an animal proof refuse receptacle.
- 2.3 **“Approved Storage Location”** means a location within a Residential Unit, or a Multi-Residential Dwelling Unit, or a Commercial Premise, or any accessory

structure that is deemed to be animal proof by the Chief Administrative Officer or designate.

- 2.4 **“Apartment House”** means a residential building which is occupied or intended to be occupied by more than four families living independently of each other and includes, but is not limited to:
- a) Structures known as townhouses or row-houses;
 - b) Senior citizens self contained units in a complex of more than four units;
 - c) Licensed boarding houses, lodging houses and rooming houses, terraces of dwellings and any other type of residential premises where more than four families reside or dwell, and; which neither a dwelling house nor a condominium is as defined in this By-law.
- 2.5 **“Ashes”** means cold residue from burning of wood, coal and other like material.
- 2.6 **“Billing Period”** shall be the same as the monthly period for which the consumer is charged for services.
- 2.7 **“Birdseed”** means a mixture of seeds for the purpose of attracting and feeding birds.
- 2.8 **“Biological Waste”** means waste that is created in a hospital, necropsy facility or biological research laboratory and contains or may contain pathogenic agents that may cause disease in persons exposed to the waste.
- 2.9 **“Building Waste”** means all refuse produced in the process of constructing, demolishing, altering or repairing a building and shall include, but not be limited to: earth, vegetation and rock displaced during the process of building.
- 2.10 **“By-Law Enforcement Officer”** means person appointed by the Municipal Council to enforce offenses of this By-law.
- 2.11 **“Collection”** includes acquisition of refuse by the Municipality, or where the context implies by a private hauler, by picking up, collecting or gathering together, and includes the removal and transportation of the same to a disposal site and “collect” shall have comparable meaning.
- 2.12 **“Collector”** means a person who collects refuse within the Municipality as an agent, contractor or employee of the Municipality.
- 2.13 **“Collection Area”** means the location within the corporate limits of the Municipality of Mackenzie County.

- 2.14 **“Commercial Premises”** means a building, structure or premises used for the conduct of some profession, business, manufacturing process or other undertaking, and which includes: any institutional, industrial, commercial, restaurant and retail premises, a Residential Dwelling Unit or units if attached and includes areas designated as a Mobile Home Park in accordance with the Land Use By-law.
- 2.15 **“Commercial Unit”** means one self-contained working space having any or all of the following amenities: a separate entrance, office space, bay/work area, receiving and shipping area, washroom, kitchen and common area in a Commercial Premise or complex.
- 2.16 **“Condominium”** means a residential property divided into individually owned units as described in the Condominium Property Act, Revised Statutes of Alberta, 2000, and amendments thereto, and for the purpose of this By-law only each unit shall be deemed to be a dwelling house.
- 2.17 **“Dangerous Goods”** mean dangerous goods as defined in the Transportation of Dangerous Goods Act and Regulations.
- 2.18 **“Dwelling House”** means any premises which:
- a) are actually used as a residence;
 - b) consist of four (4) or less self-contained units;
 - c) collectively produce less than 0.75 cubic meters of refuse per week;
 - d) has one storage location for all refuse disposed of from the premises, and;
 - e) is constructed to permit refuse collection to be made directly from a street.
- 2.19 **“Executive Officer of the Local Board of Health”** is a member designated by Alberta Health Services for the purpose of carrying out the Public Health Act and Regulations and may include a Health Inspector.
- 2.20 **“Fire Chief”** means the authorized and appointed Fire Chief or Fire Chiefs of the Municipality of Mackenzie County.

- 2.21 **“Garbage”** means refuse composed of animal or vegetable matter. It is refuse produced as a by-product of the preparation, consumption, or storage of food.
- 2.22 **“Industrial Properties”** means places that carry on one or more of the following activities; the manufacturing, processing, assembling, cleaning, repairing, servicing, testing, storage, warehousing, distribution or trans shipment of materials, goods, products and/or equipment.
- 2.23 **“Litter”** means:
- a) Rubbish, waste materials, paper, packages, containers, bottles, cans or parts thereof; or
 - b) Any article, product, machinery, motor vehicle or other manufactured goods which is dumped, discarded, abandoned or otherwise disposed of.
- 2.24 **“Municipality”** means the corporation of Mackenzie County or the area contained within the boundaries thereof, as the context requires.
- 2.25 **“Municipal Tags”** means tags purchased from the municipality at rates set out in the Fee Schedule by-law and used for obtaining additional waste pickup service. The single use tag would be attached to the refuse container to be emptied by the municipality or its collector.
- 2.26 **“Occupant”** means any Person occupying a Residential Unit, Multi-Residential Dwelling Unit or Commercial Unit whether they are in fact the Owner, renter, tenant or lessee of the dwelling unit.
- 2.27 **“Owner”** has the same meaning as in the Municipal Government Act”.
- 2.28 **“Peace Officer”** means a member of the Royal Canadian Mounted Police, a By-Law Enforcement Officer or Special Constable appointed pursuant to the provisions of the Police Act, Chapter P-17 of the Revised Statutes of Alberta, 2000 and amendments or successor legislation thereto.
- 2.29 **“Premises”** means land, including any buildings erected thereon including residential houses and properties, apartment houses, and dwelling houses.
- 2.30 **“Private Hauler”** means any person who transports or causes to be transported any refuse within the Municipality other than those persons employed or contracted by the Municipality.

- 2.31 **“Recycling Depot”** means a waste sorting station approved under the Public Health Act where designated waste is compacted, shredded, ground, processed or sorted.
- 2.32 **“Recyclable Material”** means materials that are acceptable for recycling in this Municipality as set out in Schedule “C” hereto.
- 2.33 **“Refuse”** means any discarded or abandoned organic or inorganic material and without restricting the generality of the foregoing, includes garbage, ashes and all forms of grass, tree and hedge cuttings and clippings, broken household dishes and utensils, empty or partly empty tins, boxes, cartons, bottles and containers, discarded paper and fabric and other materials.
- 2.34 **“Refuse Receptacle”** means a container designed for containing refuse awaiting collection and disposal and is deemed animal proof that is approved by the Municipality.
- 2.35 **“Residential Property”** means land with improvements designated, intended or used for residential occupancy including condominiums, but excluding apartment houses.
- 2.36 **“Street”** means public thoroughfares within the Municipality and includes sidewalks and borders of the street and all portions thereof appearing in any registered plan pursuant to the Land Titles Act, or any private roadway on any bare-land condominium site.
- 2.37 **“Waste or Waste Material”** means ashes, garbage, refuse or trade refuse as herein defined and includes any other matter or material suitable for disposal by the Municipality waste disposal system.
- 2.38 **“Wet Garbage”** means the kitchen garbage containing liquids originating from hotels, boarding houses and restaurants but excludes drained kitchen garbage which has been properly packaged.
- 2.39 **“White Metals”** means any household appliance such as stove, dishwasher, refrigerator, and deep freezes.
- 2.40 **“Yard Waste”** means refuse that is organic matter formed as a result of gardening or horticultural pursuits and includes grass, leaves, tree and hedge clippings and cuttings.

PART 3 INTERPRETATIONS

- 3.1 Schedules “A”, attached hereto, form part of this Bylaw.

- 3.2 The captions and headings in this Bylaw are for convenience of reference use only, and shall not affect the interpretation of any provision of this Bylaw.
- 3.3 Nothing in this Bylaw shall operate to relieve any person from complying with any Federal, Provincial or other Municipal Law, Order, regulation or Bylaw and such person shall comply with all conditions or obtain any necessary consents at his/her own expense.
- 3.4 Except as provided herein to the contrary no person shall:
- a) Store or deposit any refuse on any premises owned or occupied by the Municipality or on any street; or
 - b) Store or place any refuse receptacle or commercial container on any street.
- 3.5 Section 3.4 shall not apply:
- a) In respect of any refuse stored or deposited at any disposal site designated pursuant to this Bylaw;
 - b) In respect of any refuse receptacle placed or stored on a street for use by the public by or with the consent in writing of the Chief Administrative Officer or designate; or
 - c) To a person who is actively engaged in loading or unloading any refuse receptacle or commercial container.
- 3.6 Any person who deposits any refuse on a street shall forthwith remove such refuse from the street at his/her own expense.

PART 4 AUTHORITY

- 4.1 The Municipality shall;
- a) Supervise the collection, removal and disposal of refuse, and;
 - b) Direct the days and times that collections shall be made from different portions of the municipality, and;
 - c) Decide as to the quantities and classes of refuse to be removed from any premises or as accepted by the Municipality for disposal.
 - d) Decide as to what applicable units in Schedule "A" will receive residential garbage collection services
- 4.2 Subject to the provisions of this Bylaw, the decision of the Municipality as to:
- a) The amount of refuse which has been removed from any premises, and;

- b) The amount and types of refuse which the Municipality is obliged to remove from any premises or class of premises shall be final and conclusive subject only to the superior statutory authority of another entity.

PART 5 MUNICIPAL COLLECTION AND REMOVAL OF REFUSE

5.1 Subject to the provisions of the Bylaw the Municipality:

- a) Shall cause refuse to be collected from each dwelling house each week in accordance with the rates and fees specified in the "Fee Schedule By-law ", and
- b) May cause refuse to be collected from premises other than a dwelling house each week in accordance with the rates and fees specified in the "Fee Schedule By-law ".

5.2 Unless special arrangements are authorized by the Municipal Council, the Municipality shall not remove from premises on which a dwelling house is located;

- a) Discarded furniture, discarded automobile parts including tires, and other private vehicles, white metals, and household equipment;
- b) Tree trunks, tree limbs, whole shrubs or bushes or portion of hedges;
- c) Fences, gates and other permanent and semi-permanent fixtures on the premises;
- d) Without limiting the foregoing, any discarded household chattel, material or equipment which has an overall weight of more than 34 kilograms or an overall length of more than 1.25 metres.

5.3 Unless other arrangements are authorized by the Municipal Council, except as otherwise provided in this Bylaw, the Municipality shall not remove from any premises;

- a) Building materials and building waste
- b) Dead animals
- c) Sod
- d) Liquid waste
- e) By-products of manufacturing
- f) Dangerous goods
- g) White metals

5.4 The Municipality shall ensure that the equipment used for waste collection and the manner in which waste is collected and disposed of by the Municipality shall comply with the regulations of the Health Authority.

- 5.5 The Municipality may enter into a contract or contracts with any person or organization for the collection of the whole or a portion of the refuse accumulated within the Municipal limits.

PART 6 CLEAN – UP CAMPAIGN

- 6.1 The Municipal Council of the Municipality may authorize a clean-up campaign in the spring and/or fall of each year at which time all refuse will be picked up to a maximum of one half ton truck load. Additional loads, car bodies will not be accepted as part of these clean-up campaigns.

PART 7 REFUSE RECEPTACLES, WEIGHT OF, LOCATION AND REFUSE ENCLOSURES

- 7.1 Refuse receptacles required shall be acquired by the Occupants from private industry as per the specifications set by the Municipality.
Specifications:
64 G/ 240 L IPL “Classic” cart
Charcoal European grip
Model # 60213363A5
Or a similar model as approved by the Municipality.
- 7.2 Except as otherwise provided no person shall place refuse from a building or premises elsewhere than in the refuse receptacles.
- 7.3 Occupants of the premises shall ensure refuse is stored in an approved storage location at all times other than when the waste is being transferred to a Refuse Receptacle.
- 7.4 Where the owner or occupant of the premises places refuse in a receptacle other than one which meets the specifications set out in this By-law, the collectors will not remove that refuse.
- 7.5 The collector at his/her discretion shall have the right to refuse to remove materials where the container does not meet the necessary requirements or is in a dilapidated, unsafe, or unsanitary condition.
- 7.6 A collector shall not be required to remove any refuse receptacle which, together with its contents, exceeds thirty-four (34) kilograms or seventy five (75) pounds.

- 7.7 Except as otherwise provided herein, no person shall place or keep refuse receptacles upon any travelling surface of any street or sidewalk. The refuse receptacle shall be placed at the curb level on the date of the waste pick up.
- 7.8 The occupant of premises from which refuse is to be collected
- a) Shall place or locate the refuse receptacle for collection in such a manner that they will not overturn or be likely to be overturned;
 - b) Shall be allowed service for one refuse receptacle a week with an option to have additional receptacles if municipal tags are attached to them.

PART 8 PREPARATION OF WASTE FOR COLLECTION

- 8.1 An owner or occupant of premises from which refuse is to be collected shall:
- a) Thoroughly drain all household garbage and place it in either plastic garbage bags or securely tie the parcel before disposing of it in the refuse receptacle;
 - b) Place all quenched ashes, sawdust and other powdery or fine material in either securely tied plastic bags or parcels before disposing of it in the refuse receptacle.
- 8.2 No occupant shall:
- a) Mix combustible and non-combustible matter in the refuse receptacles or containers, or
 - b) Place any explosives, dangerous goods or highly flammable materials in any receptacle for collection, or
 - c) Place for collection, ashes which are not properly quenched.

PART 9 DUTIES OF COLLECTORS

- 9.1 Collectors shall:
- a) Be as careful as is reasonably possible not to damage or misuse any refuse receptacle;
 - b) Replace emptied receptacles and the lids in approximately the same location where it was picked up;
 - c) Not leave refuse on the ground which has spilled from the refuse receptacle or the collection vehicle; and
 - d) No person employed in the collection of waste materials shall pick, or sort any ashes, garbage, refuse or discarded material from the collection vehicle or the owner's or occupant's premises

**PART 10 CONSTRUCTION REFUSE, COVERING OF REFUSE AND
PLACEMENT ON STREETS**

- 10.1 Any person(s) carrying out the construction, demolition or alteration of buildings or other building operations on any property shall do so in a manner as to not permit building materials or building refuse to remain loose, free or uncontrolled on the property.
- 10.2 The owner of the building site shall be responsible for the actions of any contractor, subcontractor or tradesman who fail to comply with subsection 10.1.
- 10.3 Any building material or building refuse material which blows free from the building site shall be re-captured, returned to the building site and deposited in a refuse receptacle.
- 10.4 The owner of a building site shall be responsible for the term of construction in providing a suitable refuse receptacle capable of receiving all building refuse material and maintaining the same in a safe condition.
- 10.5 The Chief Administrative Officer or designate may direct the person carrying out construction or alteration of a building to provide a fence of a type that will trap any building material in such a manner as to prevent it from escaping from the building site.
- 10.6 No person shall convey through any street in the Municipality any refuse of whatever nature except in the properly covered metal receptacle or in a vehicle which is covered with canvas or tarpaulin, or other covering as approved by the Municipality, so constructed and arranged as to prevent the contents thereof or any portion thereof from being wind borne or falling on the streets, to protect the content from flies and to minimize as much as practicable the escape of any offensive odours. It shall not be necessary that a vehicle carrying solely soil, sand, gravel or concrete be covered with a canvas or a tarpaulin other than required by other legislation or regulation.
- 10.7 Except for sand, cinder or other similar materials in reasonable quantities placed on any slippery streets or sidewalks, no person shall place refuse of any type or direct or allow it to be placed upon any portion of a street.

**PART 11 CHARGES FOR COLLECTION AND DISPOSAL, NO OPTION FOR USE
AND EXEMPTIONS**

- 11.1 The occupant of any premises in Mackenzie County within the identified area in Schedule A may be designated by the Chief Administrative Officer or designate

for the provision of garbage collection services, shall pay to the Municipality a monthly charge as set out in the "Fee Schedule By-law".

- 11.2 Accounts for refuse collection service shall be forwarded monthly to the occupier of the premises and shall be payable to the Municipality. The payment of any charges provided by this By-law may be enforced by action in any court of competent jurisdiction.
- 11.3 The rates or charges levied pursuant to this By-law shall be applied to each applicable unit within the designated garbage collection area in Schedule "A." The Chief Administrative Officer or designate will maintain a list of owners/occupants that have levied rates or charges.
- 11.4 Non-receipt of a utility bill will not exempt the owner or occupant from payment for the service received.

PART 12 NOTICES AND PENALTIES

- 12.1 In any case where the Municipality is required to give notice to owner or occupant pursuant to this By-law, notice shall be effected by service either;
 - a) By causing a written copy of the notice to be delivered to and left in a conspicuous place at or about the effected property, or
 - b) By causing a written notice to be mailed by mail or delivered to the last known address of the owner.
- 12.2 Where a Peace Officer or By-law Enforcement Officer who has reasonable grounds to believe that an owner or occupant has contravened any provision of this By-law, the Peace Officer or By-law Enforcement Officer may serve upon such person, a summons as outlined in this By-law.
- 12.3 An owner or occupant who contravened any provision of this By-law by:
 - a) Doing something that is prohibited in this By-law;
 - b) Failing to do something that is required in this By-law; or
 - c) Doing something in a manner different from that which is required or permitted in this By-law.

is guilty of an offense and liable upon summary conviction to a fine of not less than One Hundred Dollars (\$100.00) or not more than Two Thousand Five Hundred Dollars (\$2,500.00) or as otherwise stated in the "Fee Schedule By-law" whichever is less.

- 12.4 Any owner or occupant served with a summons pursuant to Section 12.3 of this By-law may, where a specified penalty is indicated on the summons, avoid prosecution by remitting payment of the specified penalty as noted on the summons on or before the appearance date noted on the summons. The specified penalty shall be the amount the Municipality will accept in lieu of prosecution.
- 12.5 Any owner or occupant who does not pay the specified penalty on or before the appearance date noted on the summons is liable to a fine as set out in the "Fee Schedule By-law".
- 12.6 Where a specified penalty is not noted in the summons, the person served with the summons is liable to a fine as set out in the "Fee Schedule By-law".
- 12.7 Where a contravention of this By-law is of a continuing nature, further summons, with the appropriate specified penalties, may be issued provided that no more than one summons shall be issued for each calendar day that the contravention continues.
- 12.8 Nothing in this By-law shall prevent a Peace Officer or By-law Enforcement Officer from issuing a summons for the mandatory court appearance of any person who contravenes any provision of this By-law.

PART 13 GENERAL

- 13.1 A Peace Officer or By-law Enforcement Officer, witnessing a contravention of this By-law, may cause the contravention to be remedied.
- 13.2 When expenses are incurred by the Municipality for any work performed as a result of a direction of a Peace Officer or By-law Enforcement Officer under Section 13.1, the Municipality may serve a statement of expenses, together with a demand for payment to the person or persons responsible for the contravention, including all legal costs on a solicitor and their own client basis.
- 13.3 Whenever, in this By-law, it is directed that an owner or occupant of any building or premises shall do any matter of thing, then in default of its being done, either the owner or occupant, or both, or if there are several owners or occupants, any or all such owners or occupants shall be liable to prosecution; and it shall be no defense for any owner or occupant so prosecuted to allege that any other person is responsible for such default.
- 13.4 If any term, clause, or condition of this By-law or application thereof, to any thing or circumstance shall to any extent be invalid or unenforceable, the remainder of this By-law or application of such term, clause or condition to any thing or

circumstance, other than those to which it is held as invalid or unenforceable, shall not be affected thereby and each other term, clause or condition of this By-law shall be enforced to the fullest extent permitted.

13.5 This Bylaw hereby rescinds Bylaw 866-12 and shall come into full force and effect on the day of its final passing.

READ a first time this 24th day of April, 2013.

READ a second time this 24th day of April, 2013.

READ a third time and finally passed this 24th day of April, 2013.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer


Schedule “A”

Hamlet Residential Waste Collection Area

Lake Tourangeau



Culbert's Lake

Hamlet of Lacrete
"Schedule 1"
Residential Garbage



Mackenzie County

Legend:

-  Residential Garbage Bylaw 886-13
-  Hamlet of Lacrete Boundary

Not To Scale



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Don Roberts, Director of Community Services
Title:	Zama Building – Air Conditioning – Capital Project Budget Amendment

BACKGROUND / PROPOSAL:

Prior to the 2022 budget deliberation, Administration developed a project and obtained a quote to install an air-condition system within the Zama administration building. The quote received at the time was \$79,000. During deliberations it was requested that a Heating System be added to the project.

Administration developed a Request for Quote to include a Schedule A (Air-Conditioning) and a Schedule B (Air Conditioner and Heating System), see attached. This request was sent out to four different companies with three submissions being received.

The original quote for an Air Conditioning system increased dramatically with minor cost difference between the two schedules. This was explained as a cost increase of material and equipment.

OPTIONS & BENEFITS:

Option 1

Re-tender the project with the intention of attaining a lower cost.

Option 2

Adjust the 2022 budget to cover the additional cost of the installation of the Air-condition System only.

Option 3

Adjust the 2022 budget to cover the additional cost of both Air-conditioner and Heating System.

Author: D, Roberts **Reviewed by:** _____ **CAO:** B Peters

COSTS & SOURCE OF FUNDING:

Quotes/costs received will be provided verbally.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2022 Capital Budget for the Zama Building – Air Conditioning project, be amended by \$xxx, to include the addition of a heating system with funding coming from the General Capital Reserve.

Author: D. Roberts Reviewed by: _____ CAO: B Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Don Roberts, Director of Community Services
Title:	Spring Hamlet Clean-up Campaign

BACKGROUND / PROPOSAL:

In April, 2021 Council made a motion that the Hamlet Spring Garbage pickup be forwarded to the Community Services Committee to discuss possible partnerships with non-profits organizations.

In May, 2021 the Community Services Committee recommended to Council that a call out to non-profit organizations for proposals of a “Fall Community Clean-up” and that a budget of \$10,000 be set, County wide, with funding coming from Operations.

Motion 21-05-391

That administration reaches out to non-profit organizations for proposals to proceed with a “Fall Community Clean-up” and bring back findings to Council.

The Zama Fire Department conducted the Fall Clean-up in Zama, the La Crete Minor Hockey League conducted the Fall Clean-up in La Crete and the Fort Vermilion PW department conducted the Fort Vermilion Clean-up

Throughout the spring/summer there were a substantial amount of public complaints on not having a “Spring” clean-up, Administration presented the issue to the Community Services Committee.

CS-22-04-28

That a recommendation be made to Council for a Spring Hamlet Clean-up Campaign to be conducted similar to the Fall Clean-up Campaign of 2021.

Author: D, Roberts **Reviewed by:** _____ **CAO:** B Peters

OPTIONS & BENEFITS:

Option 1

Receive for information

Option 2

That administration reaches out to non-profit organizations for proposals to proceed with a “Spring Hamlet Clean-up Campaign” and bring back findings to Council.

COSTS & SOURCE OF FUNDING:

2021 Cost

Zama Fire Department - \$500
LC Minor Hockey - \$3,500

Fort Vermilion PW – Internal cost

- One day
- 5-man crew
- Equipment – loader, trailer, truck

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

BYLAW NO. 893-13 Hamlet Residential Waste Collection Bylaw Part 6

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration reaches out to non-profit organizations for proposals to proceed with a “Spring Hamlet Clean-up Campaign” and bring back findings to Council.

Author: D. Roberts Reviewed by: _____ CAO: B Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Gravel Reclamation Funding

BACKGROUND / PROPOSAL:

As identified during the March 23, 2022 Council meeting, a gravel reclamation review was undertaken, where it identified close to \$3.8M in anticipated expenditures to fulfill the reclamation of all gravel pits to code.

Administration was required to expense these costs through the 2021 operating budget, however as there is a surplus identified in 2021 of \$3,566,578, funding of \$2,474,243 was allocated to the Gravel Reclamation Reserve to fund these expenditures as discussed during the Council meeting April 12, 2022.

OPTIONS & BENEFITS:

To ensure the expenses identified in the gravel reclamation report have a funding source allocated in anticipation of the reclamation work.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: J. Batt **Reviewed by:** _____ **CAO:** B Peters

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That \$2,474,243 of the 2021 Surplus be allocated to the Gravel Reclamation Reserve.

Author: J. Batt Reviewed by: _____ CAO: B Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Financial Reports – January 1 – March 31, 2022

BACKGROUND / PROPOSAL:

The 2021 Financial Statements were presented during today’s Council meeting, where a surplus was identified. Administration is recommending allocating the identified surplus to reserves that have been identified as infrastructure requiring the most funding.

As Council had to limit funding to all reserves during the development of the 2022 Operating Budget, administration is recommending that the remaining 2021 surplus of \$1,092,335 be allocated evenly to the Gravel Crushing Reserve and the Road Reserve in the amount of \$546,167 and \$546,168 respectively.

The Finance Department also provides monthly financial reports to Council as per policy. January – March 31st 2022 reports are attached for review.

During Budget deliberations, Council approved projects with funding from various reserves, and requested that administration review available grants to fund approved projects. The attached Capital project sheet identifies project-funding recommendations.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – March 31, 2022)
- A report of funds invested in term deposits and other securities
 - (January – March 31, 2022)
- Project progress reports including expenditures to budget until March 31, 2022.

Author: J. Batt **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 – Financial Reports

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the remaining 2021 Surplus of \$1,092,335 be allocated to the following reserves:

- Gravel Crushing Reserve \$546,167;
- Road Reserve \$546,168.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January to March 31, 2022 be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

Mackenzie County
Summary of All Units January - March 31, 2022

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
100-Municipal Taxes	\$23,555,505		(\$23,555,505)
101-Lodge Requisition			\$0
102-School Requisition			\$0
103-Designated Ind. Property			\$0
124-Frontage	\$99,450		(\$99,450)
261-Ice Bridge	\$140,000	\$135,000	(\$5,000)
420-Sales of goods and services	\$1,005,720	\$199,163	(\$806,557)
421-Sale of water - metered	\$3,529,675	\$888,885	(\$2,640,790)
422-Sale of water - bulk	\$937,608	\$205,499	(\$732,109)
424-Sale of land	\$10,000		(\$10,000)
510-Penalties on taxes	\$700,000	\$194,440	(\$505,560)
511-Penalties of AR and utilities	\$21,000	\$8,914	(\$12,086)
520-Licenses and permits	\$55,000	\$29,907	(\$25,093)
521-Offsite levy	\$20,000		(\$20,000)
522-Municipal reserve revenue	\$150,000	\$7,000	(\$143,000)
526-Safety code permits	\$300,000	\$26,955	(\$273,045)
525-Subdivision fees	\$75,000	\$20,815	(\$54,185)
530-Fines	\$9,000	\$2,060	(\$6,940)
531-Safety code fees	\$8,000	\$1,083	(\$6,917)
550-Interest revenue	\$325,000	(\$82,994)	(\$407,994)
551-Market value changes		\$4,896	\$4,896
560-Rental and lease revenue	\$174,127	\$34,164	(\$139,963)
570-Insurance proceeds			\$0
597-Other revenue	\$28,662	\$15,921	(\$12,741)
598-Community aggregate levy	\$85,000		(\$85,000)
630-Sale of non-TCA equipment			\$0
840-Provincial grants	\$602,353	\$93,692	(\$508,661)
890-Gain (Loss) Penny Rounding		(\$0)	(\$0)
909-Other Sources -Grants	\$65,000		(\$65,000)
930-Contribution from Operating Reserves	\$2,356,173		(\$2,356,173)
940-Contribution from Capital Reserves			\$0
TOTAL REVENUE	\$34,252,273	\$1,785,399	(\$32,466,874)
Excluding Requisitions	\$34,252,273	\$1,785,399	

Mackenzie County
Summary of All Units January - March 31, 2022

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING EXPENSES			
110-Wages and salaries	\$6,770,291	\$1,504,451	(\$5,265,840)
132-Benefits	\$1,319,040	\$313,502	(\$1,005,538)
136-WCB contributions	\$127,393		(\$127,393)
142-Recruiting	\$15,000		(\$15,000)
150-Isolation cost	\$43,200	\$9,692	(\$33,508)
151-Honoraria	\$587,360	\$83,610	(\$503,750)
211-Travel and subsistence	\$336,614	\$25,391	(\$311,223)
212-Promotional expense	\$36,000	(\$210)	(\$36,210)
214-Memberships & conference fees	\$129,977	\$36,913	(\$93,064)
215-Freight	\$98,450	\$11,789	(\$86,661)
216-Postage	\$62,050	\$15,205	(\$46,845)
217-Telephone	\$118,420	\$20,408	(\$98,012)
221-Advertising	\$77,400	\$7,330	(\$70,070)
223-Subscriptions and publications	\$12,600	\$3,810	(\$8,790)
231-Audit fee	\$115,000		(\$115,000)
232-Legal fee	\$100,000	\$12,595	(\$87,405)
233-Engineering consulting	\$192,000	\$28,284	(\$163,716)
235-Professional fee	\$215,700	\$88,226	(\$127,474)
236-Enhanced policing fee	\$531,924	\$97,186	(\$434,738)
239-Training and education	\$101,340	\$9,382	(\$91,958)
242-Computer programming	\$214,675	\$8,200	(\$206,475)
243-Waste Management	\$531,800	\$72,873	(\$458,927)
251-Repair & maintenance - bridges	\$159,500		(\$159,500)
252-Repair & maintenance - buildings	\$155,640	\$19,900	(\$135,740)
253-Repair & maintenance - equipment	\$409,950	\$46,266	(\$363,684)
255-Repair & maintenance - vehicles	\$102,400	\$20,141	(\$82,259)
258-Contract graders	\$776,302	\$149,549	(\$626,754)
259-Repair & maintenance - structural	\$1,535,700	\$55,517	(\$1,480,183)
260-Roadside Mowing & Spraying	\$368,733		(\$368,733)
261-Ice bridge construction	\$125,000	\$95,521	(\$29,479)
262-Rental - building and land	\$64,650	\$16,950	(\$47,700)
263-Rental - vehicle and equipment	\$104,530	\$23,515	(\$81,015)
266-Communications	\$155,992	\$54,599	(\$101,393)
271-Licenses and permits	\$23,000	\$351	(\$22,649)
274-Insurance	\$590,534	\$524,291	(\$66,243)
342-Assessor fees	\$282,502		(\$282,502)
290-Election cost	\$3,000		(\$3,000)
511-Goods and supplies	\$963,313	\$163,827	(\$799,486)
515-Lab Testing	\$50,500	\$8,523	(\$41,977)
521-Fuel and oil	\$645,700	\$243,857	(\$401,843)
531-Chemicals and salt	\$456,800	\$47,264	(\$409,536)
532-Dust control	\$890,000		(\$890,000)
533-Grader blades	\$143,000	\$30,683	(\$112,317)
534-Gravel (apply; supply and apply)	\$3,020,000		(\$3,020,000)
994-Change in Inventory	\$300,000		(\$300,000)
543-Natural gas	\$128,013	\$62,916	(\$65,097)
544-Electrical power	\$717,093	\$200,323	(\$516,770)
550-Carbon Tax	\$104,000	\$39,136	(\$64,864)
710-Grants to local governments	\$2,250,000	\$625,000	(\$1,625,000)
735-Grants to other organizations	\$2,308,147	\$1,130,599	(\$1,177,548)
747-School requisition			\$0
750-Lodge requisition			\$0
760-Designated Ind. Property			\$0
763/764-Contributed to Reserve	\$1,774,731		(\$1,774,731)
810-Interest and service charges	\$22,360	\$4,996	(\$17,364)
831-Interest - long term debt	\$366,662	(\$31,142)	(\$397,804)
832-Principle - Long term debt	\$1,356,458		(\$1,356,458)
921-Bad Debt/922-Tax Cancellation-Writeoff	\$1,330,653		(\$1,330,653)
Non-TCA projects	\$831,172	\$18,104	(\$813,068)
TOTAL EXPENSES	\$34,252,269	\$5,899,321	(\$28,352,948)
Excluding Requisitions	\$34,252,269	\$5,899,321	

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
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OPERATING EXPENSES			
132-Benefits	\$45,836	\$8,784	(\$37,052)
136-WCB contributions	\$8,119	\$0	(\$8,119)
151-Honoraria	\$475,560	\$83,610	(\$391,950)
211-Travel and subsistence	\$210,373	\$14,767	(\$195,606)
214-Memberships & conference fees	\$64,150	\$19,928	(\$44,222)
216-Postage		\$789	\$789
217-Telephone	\$7,700	\$1,219	(\$6,481)
221-Advertising	\$1,000		(\$1,000)
223-Subscriptions and publications	\$750		(\$750)
235-Professional fee	\$8,000		(\$8,000)
239-Training and education	\$1,700		(\$1,700)
266-Communications	\$15,600	\$2,524	(\$13,076)
274-Insurance	\$2,194	\$1,828	(\$366)
290-Election cost	\$3,000	\$0	(\$3,000)
511-Goods and supplies	\$9,700	\$509	(\$9,191)
TOTAL EXPENSES	\$853,682	\$133,959	(\$719,723)
Excluding Requisitions	\$853,682	\$133,959	
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TOTAL EXPENSES	\$853,682	\$133,959	(\$719,723)
EXCESS (DEFICIENCY)	(\$853,682)	(\$133,959)	\$719,723

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$31,050	\$19,736	(\$11,314)
510-Penalties on taxes	\$700,000	\$194,440	(\$505,560)
511-Penalties of AR and utilities	\$9,000	\$3,622	(\$5,378)
550-Interest revenue	\$325,000	(\$82,994)	(\$407,994)
551-Market value changes		\$4,896	\$4,896
560-Rental and lease revenue	\$54,300	\$20,582	(\$33,718)
570-Insurance proceeds			\$0
597-Other revenue	\$15,000	\$15,796	\$796
598-Community aggregate levy	\$85,000	\$0	(\$85,000)
830-Federal grants		\$0	\$0
840-Provincial grants	\$48,502	\$19,020	(\$29,482)
890-Gain (Loss) Penny Rounding		(\$0)	(\$0)
909-Other Sources -Grants	\$50,000	\$0	(\$50,000)
930-Contribution from Operating Reserves	\$75,000	\$0	(\$75,000)
TOTAL REVENUE	\$1,392,852	\$195,097	(\$1,197,755)
Excluding Requisitions	\$1,392,852	\$195,097	
OPERATING EXPENSES			
110-Wages and salaries	\$1,791,159	\$396,002	(\$1,395,157)
132-Benefits	\$353,752	\$81,291	(\$272,461)
136-WCB contributions	\$28,995	\$0	(\$28,995)
142-Recruiting	\$15,000	\$0	(\$15,000)
150-Isolation cost	\$14,400	\$3,600	(\$10,800)
211-Travel and subsistence	\$29,851	\$5,588	(\$24,263)
212-Promotional expense	\$21,000	(\$15)	(\$21,015)
214-Memberships & conference fees	\$21,832	\$1,423	(\$20,409)
215-Freight	\$9,000	\$1,569	(\$7,431)
216-Postage	\$24,550	\$14,181	(\$10,369)
217-Telephone	\$43,600	\$10,859	(\$32,741)
221-Advertising	\$64,000	\$2,530	(\$61,470)
223-Subscriptions and publications	\$8,250	\$3,810	(\$4,440)
231-Audit fee	\$115,000	\$0	(\$115,000)
232-Legal fee	\$100,000	\$10,135	(\$89,865)
233-Engineering consulting		\$0	\$0
235-Professional fee	\$75,000	\$1,885	(\$73,115)
239-Training and education	\$19,620	\$1,515	(\$18,105)
242-Computer programming	\$124,300	\$281	(\$124,019)
243-Waste Management	\$4,800	\$2,957	(\$1,843)
252-Repair & maintenance - buildings	\$59,150	\$13,046	(\$46,104)
253-Repair & maintenance - equipment	\$9,100	\$411	(\$8,689)
255-Repair & maintenance - vehicles	\$5,600	\$115	(\$5,485)
258-Contract graders		\$0	\$0
259-Repair & maintenance - structural	\$500	\$0	(\$500)
262-Rental - building and land		\$0	\$0
263-Rental - vehicle and equipment	\$29,494	\$3,124	(\$26,370)
266-Communications	\$51,660	\$11,817	(\$39,843)
271-Licenses and permits		\$0	\$0
274-Insurance	\$106,711	\$100,931	(\$5,780)
342-Assessor fees	\$282,502	\$0	(\$282,502)
511-Goods and supplies	\$90,500	\$23,066	(\$67,434)
521-Fuel and oil	\$20,600	\$4,798	(\$15,802)
994-Change in Inventory		\$0	\$0
543-Natural gas	\$18,516	\$7,316	(\$11,200)
544-Electrical power	\$81,058	\$28,904	(\$52,154)
710-Grants to local governments	\$2,250,000	\$625,000	(\$1,625,000)
763/764-Contributed to Reserve	\$169,450	\$0	(\$169,450)
810-Interest and service charges	\$21,000	\$4,769	(\$16,231)
831-Interest - long term debt			\$0
832-Principle - Long term debt			\$0
921-Bad Debt	\$1,330,653	\$0	(\$1,330,653)
Non-TCA projects	\$125,000	\$10,157	(\$114,843)
TOTAL EXPENSES	\$7,515,603	\$1,371,066	(\$6,144,537)
Excluding Requisitions	\$7,515,603	\$1,371,066	

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$173,900	\$5,063	(\$168,838)
630-Sale of non-TCA equipment			\$0
840-Provincial grants		\$0	\$0
909-Other Sources -Grants	\$15,000		(\$15,000)
930-Contribution from Operating Reserves	\$15,000		(\$15,000)
TOTAL REVENUE	\$203,900	\$5,063	(\$198,838)
Excluding Requisitions	\$203,900	\$5,063	(\$198,838)
OPERATING EXPENSES			
110-Wages and salaries	\$44,925	\$10,827	(\$34,098)
132-Benefits	\$7,618	\$2,345	(\$5,273)
136-WCB contributions	\$782	\$0	(\$782)
151-Honoraria	\$111,800	\$0	(\$111,800)
211-Travel and subsistence	\$5,950	\$437	(\$5,513)
214-Memberships & conference fees	\$3,630	\$0	(\$3,630)
215-Freight	\$1,000	\$368	(\$632)
216-Postage			\$0
217-Telephone	\$27,440	\$3,234	(\$24,206)
221-Advertising			\$0
235-Professional fee		\$0	\$0
239-Training and education	\$44,420	\$249	(\$44,171)
252-Repair & maintenance - buildings	\$10,500	\$2,517	(\$7,983)
253-Repair & maintenance - equipment	\$29,600	\$5,715	(\$23,885)
255-Repair & maintenance - vehicles	\$8,700	\$1,177	(\$7,523)
258-Contract graders	\$17,000	\$0	(\$17,000)
259-Repair & maintenance - structural	\$1,500	\$0	(\$1,500)
263-Rental - vehicle and equipment	\$27,000	\$11,996	(\$15,004)
266-Communications	\$69,012	\$36,272	(\$32,740)
271-Licenses and permits	\$4,000	\$0	(\$4,000)
274-Insurance	\$48,867	\$41,691	(\$7,176)
511-Goods and supplies	\$113,274	\$14,464	(\$98,810)
521-Fuel and oil	\$17,000	\$1,200	(\$15,800)
543-Natural gas	\$14,166	\$8,175	(\$5,991)
544-Electrical power	\$16,707	\$5,253	(\$11,454)
Non-TCA projects	\$30,000		(\$30,000)
TOTAL EXPENSES	\$654,891	\$145,920	(\$508,971)
Excluding Requisitions	\$654,891	\$145,920	(\$508,971)

Mackenzie County
25-Ambulance/Municipal Emergency

	<u>2022</u>	<u>2022 Actual</u>	<u>\$ Variance</u>
	<u>Budget</u>	<u>Total</u>	<u>(Remaining)</u>
OPERATING REVENUES			
560-Rental and lease revenue	\$40,500	\$10,125	(\$30,375)
TOTAL REVENUE	\$40,500	\$10,125	(\$30,375)
Excluding Requisitions	\$40,500	\$10,125	
OPERATING EXPENSES			
252-Repair & maintenance - buildings	\$7,000	\$23	(\$6,977)
274-Insurance	\$3,434	\$1,715	(\$1,719)
TOTAL EXPENSES	\$10,434	\$1,738	(\$8,696)
Excluding Requisitions	\$10,434	\$1,738	

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
124-Frontage	\$81,100	\$0	(\$81,100)
261-Ice Bridge	\$140,000	\$135,000	(\$5,000)
420-Sales of goods and services	\$291,570	\$82,517	(\$209,053)
520-Licenses and permits	\$4,000	\$645	(\$3,355)
521-Offsite levy			\$0
570-Insurance proceeds		\$0	\$0
597-Other revenue		\$0	\$0
630-Sale of non-TCA equipment		\$0	\$0
830-Federal grants		\$0	\$0
840-Provincial grants	\$121,262	\$0	(\$121,262)
930-Contribution from Operating Reserves	\$1,596,600	\$0	(\$1,596,600)
TOTAL REVENUE	\$2,234,532	\$218,162	(\$2,016,370)
Excluding Requisitions	\$2,234,532	\$218,162	
OPERATING EXPENSES			
110-Wages and salaries	\$2,633,342	\$598,761	(\$2,034,581)
132-Benefits	\$486,010	\$113,305	(\$372,705)
136-WCB contributions	\$44,488	\$0	(\$44,488)
142-Recruiting		\$0	\$0
150-Isolation cost	\$14,400	\$3,046	(\$11,354)
211-Travel and subsistence	\$15,000	\$76	(\$14,924)
214-Memberships & conference fees	\$12,450	\$0	(\$12,450)
215-Freight	\$20,000	\$2,328	(\$17,672)
217-Telephone	\$15,180	\$1,335	(\$13,845)
221-Advertising	\$900	\$0	(\$900)
223-Subscriptions and publications	\$2,000	\$0	(\$2,000)
232-Legal fee		\$0	\$0
233-Engineering consulting	\$90,000	\$21,284	(\$68,716)
235-Professional fee	\$10,000	\$5,024	(\$4,976)
239-Training and education	\$6,000	\$3,794	(\$2,207)
251-Repair & maintenance - bridges	\$159,500	\$0	(\$159,500)
252-Repair & maintenance - buildings	\$28,390	\$2,348	(\$26,042)
253-Repair & maintenance - equipment	\$177,000	\$33,904	(\$143,096)
255-Repair & maintenance - vehicles	\$52,400	\$13,659	(\$38,741)
258-Contract graders	\$260,000	\$63,074	(\$196,926)
259-Repair & maintenance - structural	\$905,050	\$52,150	(\$852,900)
261-Ice bridge construction	\$125,000	\$95,521	(\$29,479)
262-Rental - building and land	\$3,150	\$1,350	(\$1,800)
263-Rental - vehicle and equipment	\$5,000	\$206	(\$4,794)
266-Communications	\$11,340	\$2,625	(\$8,715)
271-Licenses and permits	\$7,225	\$0	(\$7,225)
272-Damage claims		\$0	\$0
274-Insurance	\$179,782	\$153,930	(\$25,852)
511-Goods and supplies	\$371,239	\$70,195	(\$301,044)
521-Fuel and oil	\$540,000	\$46,413	(\$493,587)
531-Chemicals and salt	\$165,000	\$0	(\$165,000)
532-Dust control	\$890,000	\$0	(\$890,000)
533-Grader blades	\$143,000	\$30,683	(\$112,317)
534-Gravel (apply; supply and apply)	\$3,010,000	\$0	(\$3,010,000)
994-Change in Inventory	\$300,000	\$0	(\$300,000)
543-Natural gas	\$14,201	\$7,873	(\$6,328)
544-Electrical power	\$274,685	\$72,423	(\$202,262)
550-Carbon Tax	\$104,000	\$39,136	(\$64,864)
763/764-Contributed to Reserve			\$0
831-Interest - long term debt	\$345,554	(\$29,472)	(\$375,026)
832-Principle - Long term debt	\$1,006,843	\$0	(\$1,006,843)
921-Bad Debt			\$0
Non-TCA projects	\$6,600	\$0	(\$6,600)
TOTAL EXPENSES	\$12,434,729	\$1,404,968	(\$11,029,761)
Excluding Requisitions	\$12,434,729	\$1,404,968	

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$27,500	\$0	(\$27,500)
560-Rental and lease revenue	\$34,542	\$0	(\$34,542)
597-Other revenue			\$0
930-Contribution from Operating Reserves	\$32,708	\$0	(\$32,708)
TOTAL REVENUE	\$94,750	\$0	(\$94,750)
Excluding Requisitions	\$94,750	\$0	
OPERATING EXPENSES			
110-Wages and salaries	\$39,008	\$7,218	(\$31,790)
132-Benefits	\$7,947	\$1,847	(\$6,100)
136-WCB contributions	\$680	\$0	(\$680)
211-Travel and subsistence	\$4,000		(\$4,000)
214-Memberships & conference fees	\$4,500	\$200	(\$4,300)
215-Freight	\$1,000		(\$1,000)
223-Subscriptions and publications	\$300		(\$300)
235-Professional fee	\$10,000	\$0	(\$10,000)
239-Training and education	\$3,200		(\$3,200)
252-Repair & maintenance - buildings	\$3,500	\$0	(\$3,500)
253-Repair & maintenance - equipment	\$32,000	\$0	(\$32,000)
255-Repair & maintenance - vehicles	\$3,300		(\$3,300)
259-Repair & maintenance - structural	\$26,200	\$0	(\$26,200)
262-Rental - building and land	\$60,000	\$15,000	(\$45,000)
266-Communications	\$4,880	\$991	(\$3,889)
271-Licenses and permits	\$1,725	\$0	(\$1,725)
274-Insurance	\$7,027	\$5,969	(\$1,058)
511-Goods and supplies	\$1,000	\$2,588	\$1,588
521-Fuel and oil	\$1,700	\$0	(\$1,700)
531-Chemicals and salt	\$17,500	\$6,347	(\$11,153)
994-Change in Inventory		\$0	\$0
543-Natural gas	\$3,642	\$2,321	(\$1,321)
544-Electrical power	\$26,579	\$8,967	(\$17,612)
Non-TCA projects	\$32,708	\$0	(\$32,708)
TOTAL EXPENSES	\$292,396	\$51,448	(\$240,948)
Excluding Requisitions	\$292,396	\$51,448	

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
124-Frontage	\$5,950	\$0	(\$5,950)
420-Sales of goods and services	\$68,500	\$19,819	(\$48,681)
421-Sale of water - metered	\$2,392,568	\$602,105	(\$1,790,463)
422-Sale of water - bulk	\$928,708	\$204,299	(\$724,409)
511-Penalties of AR and utilities	\$12,000	\$5,292	(\$6,708)
521-Offsite levy	\$20,000	\$0	(\$20,000)
597-Other revenue		\$125	\$125
630-Sale of non-TCA equipment		\$0	\$0
909-Other Sources -Grants			\$0
930-Contribution from Operating Reserves	\$220,080	\$0	(\$220,080)
TOTAL REVENUE	\$3,647,806	\$831,640	(\$2,816,166)
Excluding Requisitions	\$3,647,806	\$831,640	
OPERATING EXPENSES			
110-Wages and salaries	\$542,765	\$115,054	(\$427,711)
132-Benefits	\$94,871	\$23,224	(\$71,647)
136-WCB contributions	\$12,939	\$0	(\$12,939)
150-Isolation cost	\$8,640	\$1,828	(\$6,812)
211-Travel and subsistence	\$44,600	\$3,630	(\$40,970)
214-Memberships & conference fees	\$3,020	\$1,303	(\$1,717)
215-Freight	\$60,100	\$7,045	(\$53,055)
216-Postage	\$31,500	\$141	(\$31,359)
217-Telephone	\$18,000	\$2,991	(\$15,009)
221-Advertising	\$500	\$0	(\$500)
233-Engineering consulting	\$26,000	\$7,000	(\$19,000)
235-Professional fee			\$0
239-Training and education	\$8,750	\$460	(\$8,290)
242-Computer programming	\$7,500	\$1,700	(\$5,800)
252-Repair & maintenance - buildings	\$15,900	\$1,890	(\$14,010)
253-Repair & maintenance - equipment	\$73,950	\$5,682	(\$68,268)
255-Repair & maintenance - vehicles	\$10,800	\$2,817	(\$7,983)
258-Contract graders	\$77,600	\$1,038	(\$76,563)
259-Repair & maintenance - structural	\$69,700	\$2,732	(\$66,968)
262-Rental - building and land	\$1,500	\$600	(\$900)
263-Rental - vehicle and equipment	\$1,500	\$2,467	\$967
266-Communications	\$2,000	\$160	(\$1,840)
271-Licenses and permits	\$950	\$351	(\$599)
274-Insurance	\$136,369	\$124,927	(\$11,443)
511-Goods and supplies	\$302,300	\$41,507	(\$260,793)
515-Lab Testing	\$45,000	\$8,493	(\$36,507)
521-Fuel and oil	\$46,000	\$7,372	(\$38,628)
531-Chemicals and salt	\$143,300	\$26,789	(\$116,511)
994-Change in Inventory		\$0	\$0
543-Natural gas	\$71,997	\$35,471	(\$36,526)
544-Electrical power	\$276,800	\$72,652	(\$204,148)
763/764-Contributed to Reserve	\$1,066,043	\$0	(\$1,066,043)
831-Interest - long term debt	\$11,719	\$0	(\$11,719)
832-Principle - Long term debt	\$215,113	\$0	(\$215,113)
921-Bad Debt			\$0
Non-TCA projects	\$220,080	\$0	(\$220,080)
TOTAL EXPENSES	\$3,647,806	\$499,322	(\$3,148,484)
Excluding Requisitions	\$3,647,806	\$499,322	

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
124-Frontage	\$12,400	\$0	(\$12,400)
420-Sales of goods and services			\$0
421-Sale of water - metered	\$1,137,107	\$286,780	(\$850,327)
422-Sale of water - bulk	\$8,900	\$1,200	(\$7,700)
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	\$1,158,407	\$287,980	(\$870,427)
Excluding Requisitions	\$1,158,407	\$287,980	
OPERATING EXPENSES			
110-Wages and salaries	\$358,918	\$65,958	(\$292,960)
132-Benefits	\$65,614	\$14,988	(\$50,626)
136-WCB contributions	\$8,724	\$0	(\$8,724)
150-Isolation cost	\$5,760	\$1,218	(\$4,542)
215-Freight	\$3,250	\$264	(\$2,986)
233-Engineering consulting	\$6,000	\$0	(\$6,000)
252-Repair & maintenance - buildings	\$1,750	\$76	(\$1,674)
253-Repair & maintenance - equipment	\$64,100	\$554	(\$63,546)
259-Repair & maintenance - structural	\$140,650	\$0	(\$140,650)
263-Rental - vehicle and equipment	\$2,000		(\$2,000)
271-Licenses and permits	\$100		(\$100)
274-Insurance	\$12,461	\$10,604	(\$1,857)
511-Goods and supplies	\$10,500	\$0	(\$10,500)
515-Lab Testing	\$5,500	\$30	(\$5,470)
521-Fuel and oil		\$0	\$0
531-Chemicals and salt	\$36,000	\$14,128	(\$21,872)
543-Natural gas	\$4,715	\$1,634	(\$3,081)
544-Electrical power	\$26,522	\$6,814	(\$19,708)
763/764-Contributed to Reserve	\$375,576	\$0	(\$375,576)
831-Interest - long term debt	\$7,789	(\$1,118)	(\$8,907)
832-Principle - Long term debt	\$22,478	\$0	(\$22,478)
Non-TCA projects		\$0	\$0
TOTAL EXPENSES	\$1,158,407	\$115,151	(\$1,043,256)
Excluding Requisitions	\$1,158,407	\$115,151	

Mackenzie County
43-Solid Waste Disposal

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$297,000	\$56,451	(\$240,549)
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	\$297,000	\$56,451	(\$240,549)
Excluding Requisitions	\$297,000	\$56,451	
OPERATING EXPENSES			
110-Wages and salaries	\$58,938	\$13,605	(\$45,333)
132-Benefits	\$10,270	\$2,992	(\$7,278)
136-WCB contributions	\$1,028	\$0	(\$1,028)
214-Memberships & conference fees		\$0	\$0
215-Freight			\$0
221-Advertising	\$800		(\$800)
235-Professional fee		\$0	\$0
243-Waste Management	\$527,000	\$69,916	(\$457,084)
252-Repair & maintenance - buildings	\$5,400	\$0	(\$5,400)
253-Repair & maintenance - equipment	\$8,750	\$0	(\$8,750)
258-Contract graders	\$136,702	\$24,926	(\$111,776)
259-Repair & maintenance - structural	\$31,600	\$555	(\$31,045)
271-Licenses and permits		\$0	\$0
274-Insurance	\$5,645	\$390	(\$5,255)
511-Goods and supplies	\$2,100	\$650	(\$1,450)
521-Fuel and oil	\$7,000	\$1,784	(\$5,216)
544-Electrical power	\$13,510	\$4,914	(\$8,596)
810-Interest and service charges	\$1,360	\$228	(\$1,132)
TOTAL EXPENSES	\$810,103	\$119,961	(\$690,142)
Excluding Requisitions	\$810,103	\$119,961	

Mackenzie County
51-Family Community Services

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
597-Other revenue	\$13,662		(\$13,662)
840-Provincial grants	\$298,682	\$74,672	(\$224,010)
909-Other Sources -Grants		\$0	\$0
TOTAL REVENUE	\$312,344	\$74,672	(\$237,672)
Excluding Requisitions	\$312,344	\$74,672	
OPERATING EXPENSES			
255-Repair & maintenance - vehicles		\$2,184	\$2,184
274-Insurance	\$47	\$354	\$307
735-Grants to other organizations	\$836,800	\$514,231	(\$322,569)
763/764-Contributed to Reserve	\$13,662		(\$13,662)
TOTAL EXPENSES	\$850,509	\$516,769	(\$333,740)
Excluding Requisitions	\$850,509	\$516,769	

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$19,000	\$15,578	(\$3,423)
520-Licenses and permits	\$50,000	\$29,263	(\$20,738)
526-Safety code permits	\$300,000	\$26,955	(\$273,045)
525-Subdivision fees		\$0	\$0
531-Safety code fees	\$8,000	\$1,083	(\$6,917)
560-Rental and lease revenue		\$0	\$0
597-Other revenue			\$0
830-Federal grants			\$0
840-Provincial grants		\$0	\$0
930-Contribution from Operating Reserves	\$362,385	\$0	(\$362,385)
TOTAL REVENUE	\$739,385	\$72,878	(\$666,507)
Excluding Requisitions	\$739,385	\$72,878	
OPERATING EXPENSES			
110-Wages and salaries	\$676,471	\$148,881	(\$527,590)
132-Benefits	\$136,742	\$31,967	(\$104,775)
136-WCB contributions	\$11,004	\$0	(\$11,004)
142-Recruiting		\$0	\$0
211-Travel and subsistence	\$5,500	\$620	(\$4,880)
212-Promotional expense	\$2,000	\$0	(\$2,000)
214-Memberships & conference fees	\$1,880	\$375	(\$1,505)
215-Freight	\$3,000	\$214	(\$2,786)
216-Postage	\$4,000	\$94	(\$3,906)
217-Telephone	\$1,080	\$0	(\$1,080)
221-Advertising	\$3,000	\$0	(\$3,000)
232-Legal fee		\$2,460	\$2,460
233-Engineering consulting		\$0	\$0
235-Professional fee	\$20,000	\$20,937	\$937
239-Training and education	\$4,400	\$0	(\$4,400)
242-Computer programming	\$73,875	\$6,219	(\$67,656)
255-Repair & maintenance - vehicles	\$1,800	\$0	(\$1,800)
258-Contract graders	\$180,000	\$58,711	(\$121,289)
263-Rental - vehicle and equipment	\$12,000	\$461	(\$11,539)
271-Licenses and permits	\$8,000		(\$8,000)
274-Insurance	\$5,060	\$4,207	(\$853)
511-Goods and supplies	\$12,000	\$3,010	(\$8,990)
521-Fuel and oil	\$2,500	\$0	(\$2,500)
Non-TCA projects	\$362,384	\$7,947	(\$354,437)
TOTAL EXPENSES	\$1,526,696	\$286,103	(\$1,240,593)
Excluding Requisitions	\$1,526,696	\$286,103	

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$6,200	\$0	(\$6,200)
560-Rental and lease revenue	\$30,958	\$0	(\$30,958)
840-Provincial grants	\$133,907	\$0	(\$133,907)
930-Contribution from Operating Reserves	\$30,000		(\$30,000)
TOTAL REVENUE	\$201,065	\$0	(\$201,065)
Excluding Requisitions	\$201,065	\$0	
OPERATING EXPENSES			
110-Wages and salaries	\$252,832	\$49,170	(\$203,662)
132-Benefits	\$45,398	\$11,365	(\$34,033)
136-WCB contributions	\$4,425	\$0	(\$4,425)
211-Travel and subsistence	\$9,940	\$69	(\$9,871)
212-Promotional expense	\$2,000		(\$2,000)
214-Memberships & conference fees	\$2,870	\$1,060	(\$1,810)
215-Freight		\$0	\$0
217-Telephone	\$2,760	\$493	(\$2,267)
221-Advertising	\$500	\$0	(\$500)
232-Legal fee		\$0	\$0
233-Engineering consulting	\$20,000	\$0	(\$20,000)
235-Professional fee	\$65,600	\$60,300	(\$5,300)
239-Training and education	\$1,050	\$0	(\$1,050)
242-Computer programming	\$9,000		(\$9,000)
252-Repair & maintenance - buildings	\$500	\$0	(\$500)
253-Repair & maintenance - equipment	\$6,500	\$0	(\$6,500)
255-Repair & maintenance - vehicles	\$7,200	\$189	(\$7,011)
258-Contract graders		\$0	\$0
259-Repair & maintenance - structural	\$276,500	\$0	(\$276,500)
260-Roadside Mowing & Spraying	\$368,733	\$0	(\$368,733)
263-Rental - vehicle and equipment	\$22,136	\$3,462	(\$18,674)
274-Insurance	\$17,000	\$14,174	(\$2,826)
511-Goods and supplies	\$10,900	\$0	(\$10,900)
521-Fuel and oil	\$10,000	\$1,670	(\$8,330)
531-Chemicals and salt	\$95,000	\$0	(\$95,000)
994-Change in Inventory		\$0	\$0
735-Grants to other organizations	\$148,500	\$30,000	(\$118,500)
Non-TCA projects	\$30,000		(\$30,000)
TOTAL EXPENSES	\$1,409,344	\$171,951	(\$1,237,393)
Excluding Requisitions	\$1,409,344	\$171,951	

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
424-Sale of land	\$10,000	\$0	(\$10,000)
522-Municipal reserve revenue	\$150,000	\$7,000	(\$143,000)
525-Subdivision fees	\$75,000	\$20,815	(\$54,185)
597-Other revenue		\$0	\$0
TOTAL REVENUE	\$235,000	\$27,815	(\$207,185)
Excluding Requisitions	\$235,000	\$27,815	
OPERATING EXPENSES			
110-Wages and salaries	\$212,675	\$68,706	(\$143,969)
132-Benefits	\$39,793	\$14,825	(\$24,968)
136-WCB contributions	\$3,424	\$0	(\$3,424)
211-Travel and subsistence	\$2,000	\$0	(\$2,000)
214-Memberships & conference fees	\$1,425	\$125	(\$1,300)
216-Postage	\$2,000		(\$2,000)
217-Telephone	\$960	\$0	(\$960)
233-Engineering consulting	\$30,000	\$0	(\$30,000)
235-Professional fee	\$25,000	\$0	(\$25,000)
239-Training and education	\$2,000	\$0	(\$2,000)
263-Rental - vehicle and equipment	\$5,400	\$1,800	(\$3,600)
511-Goods and supplies	\$4,000	\$0	(\$4,000)
763/764-Contributed to Reserve	\$150,000		(\$150,000)
TOTAL EXPENSES	\$478,677	\$85,456	(\$393,221)
Excluding Requisitions	\$478,677	\$85,456	

Mackenzie County
71-Recreation Department

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
930-Contribution from Operating Reserves		\$0	\$0
940-Contribution from Capital Reserves			\$0
TOTAL REVENUE	\$0	\$0	\$0
Excluding Requisitions	\$0	\$0	\$0
OPERATING EXPENSES			
252-Repair & maintenance - buildings		\$0	\$0
274-Insurance	\$54,383	\$52,516	(\$1,867)
511-Goods and supplies			\$0
544-Electrical power		\$30	\$30
735-Grants to other organizations	\$1,060,788	\$458,826	(\$601,962)
831-Interest - long term debt	\$1,600	(\$553)	(\$2,153)
832-Principle - Long term debt	\$112,024	\$0	(\$112,024)
Non-TCA projects		\$0	\$0
TOTAL EXPENSES	\$1,228,795	\$510,819	(\$717,976)
Excluding Requisitions	\$1,228,795	\$510,819	

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$91,000	\$0	(\$91,000)
630-Sale of non-TCA equipment			\$0
930-Contribution from Operating Reserves	\$24,400	\$0	(\$24,400)
940-Contribution from Capital Reserves		\$0	\$0
TOTAL REVENUE	\$115,400	\$0	(\$115,400)
Excluding Requisitions	\$115,400	\$0	
OPERATING EXPENSES			
110-Wages and salaries	\$144,283	\$26,660	(\$117,623)
132-Benefits	\$22,650	\$5,786	(\$16,864)
136-WCB contributions	\$2,524	\$0	(\$2,524)
150-Isolation cost			\$0
211-Travel and subsistence	\$2,400	\$0	(\$2,400)
214-Memberships & conference fees	\$1,720		(\$1,720)
215-Freight	\$1,100		(\$1,100)
217-Telephone	\$500	\$277	(\$223)
221-Advertising	\$1,700		(\$1,700)
233-Engineering consulting	\$20,000		(\$20,000)
235-Professional fee	\$100		(\$100)
239-Training and education	\$2,200		(\$2,200)
252-Repair & maintenance - buildings	\$9,000	\$0	(\$9,000)
253-Repair & maintenance - equipment	\$8,950	\$0	(\$8,950)
255-Repair & maintenance - vehicles	\$12,600	\$0	(\$12,600)
258-Contract graders	\$97,000	\$1,800	(\$95,200)
259-Repair & maintenance - structural	\$84,000	\$80	(\$83,920)
263-Rental - vehicle and equipment		\$0	\$0
266-Communications	\$1,000	\$0	(\$1,000)
271-Licenses and permits	\$1,000	\$0	(\$1,000)
274-Insurance	\$3,122	\$2,811	(\$311)
511-Goods and supplies	\$35,300	\$7,740	(\$27,560)
521-Fuel and oil	\$400	\$0	(\$400)
534-Gravel (apply; supply and apply)	\$10,000	\$0	(\$10,000)
994-Change in Inventory		\$0	\$0
543-Natural gas	\$776	\$126	(\$650)
544-Electrical power	\$1,232	\$365	(\$867)
Non-TCA projects	\$24,400	\$0	(\$24,400)
TOTAL EXPENSES	\$487,957	\$45,644	(\$442,313)
Excluding Requisitions	\$487,957	\$45,644	

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
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OPERATING EXPENSES			
212-Promotional expense	\$11,000	(\$195)	(\$11,195)
214-Memberships & conference fees	\$12,500	\$12,500	\$0
221-Advertising	\$5,000	\$4,800	(\$200)
511-Goods and supplies			\$0
TOTAL EXPENSES	\$28,500	\$17,105	(\$11,395)
Excluding Requisitions	\$28,500	\$17,105	

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
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OPERATING EXPENSES			
252-Repair & maintenance - buildings	\$2,500		(\$2,500)
274-Insurance	\$2,192	\$3,045	\$853
735-Grants to other organizations	\$262,059	\$127,541	(\$134,518)
TOTAL EXPENSES	\$266,751	\$130,586	(\$136,165)
Excluding Requisitions	\$266,751	\$130,586	

Investment Report for Period Ending March 31, 2022

Reconciled Bank Balance on March 31, 2022

Reconciled Bank Balance 31-Mar-22 \$ 17,798,191

Investment Values on March 31, 2022

Short term T-Bill (1044265-26)	\$	251,788.50
Long term investments (EM0-0374-A)	\$	8,862,594.75
Short term notice on amount 31 days	\$	6,161,248.03
Short term notice on amount 60 days	\$	4,005,483.39
Short term notice on amount 90 days	\$	2,039,965.94
Vision Credit Union - 2 year	\$	2,180,252.05
Total Investments	\$	23,501,332.66
Total Bank Balance and Investments	\$	41,299,523.95

These balances include 'market value changes'.

Revenues

Interest received from investments
Interest accrued from investments but not received.

Total YTD	Short Term YTD	Long Term YTD
\$ 33,248.37	\$ 10,464.52	\$ 22,783.85
\$ 9,079.41	\$ -	\$ 9,079.41
\$ 42,327.78	\$ 10,464.52	\$ 31,863.26

Interest received, chequing account

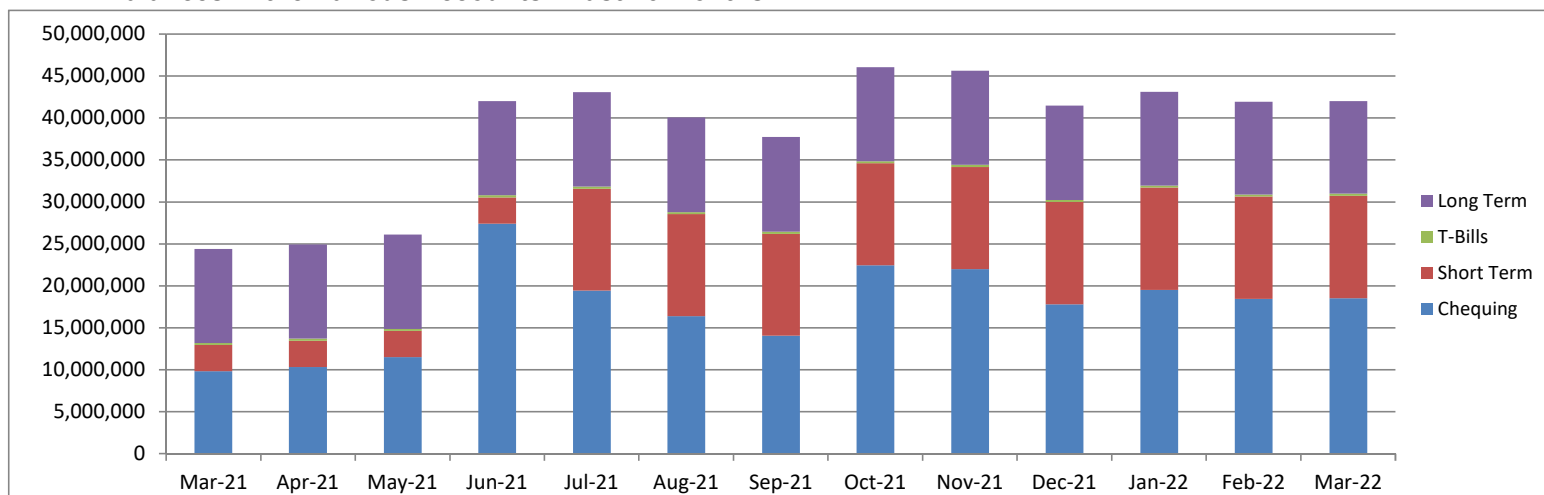
Total interest revenues before investment manager fees

Deduct: investment manager fees for investments

Total interest revenues after investment manager fees

\$ 45,745.54	\$ 45,745.54	
\$ 88,073.32	\$ 56,210.06	\$ 31,863.26
\$ (5,974.13)		\$ (5,974.13)
\$ 82,099.19	\$ 56,210.06	\$ 25,889.13

Balances in the Various Accounts - Last 13 Months



MACKENZIE COUNTY

ONE TIME Projects 2022 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2022 BUDGET	TOTAL COSTS	2022 COSTS	2022 REMAINING BUDGET	External Funding				Internal Funding			Notes	
						CCBF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type		Debenture
(12) - Administration Department														
FV - Asset Management (2021)	125,000	125,000	-	-	125,000			50,000			75,000	GORF		CM 21-09-660
Total department 12	125,000	125,000	-	-	125,000	-	-	50,000	-	-	75,000	-	-	125,000
(23) - Fire Department														
FV - Fire Dept Training Props (2018)	30,000	30,000	-	-	30,000				15,000		15,000	GORF		50/50 FVFD
Total department 23	30,000	30,000	-	-	30,000	-	-	-	15,000	-	15,000	-	-	30,000
(32) - Public Works														
FV - Repair Shop Operations Fence	6,600	6,600	-	-	6,600						6,600	GORF		
Total department 32	6,600	6,600	-	-	6,600	-	-	-	-	-	6,600	-	-	6,600
(33) - Airport														
Airport Master Plan (CF 2016)	75,000	32,707	42,293	-	32,707						32,708	GORF		
Total department 33	75,000	32,707	42,293	-	32,707	-	-	-	-	-	32,708	-	-	32,708
(41) - Water														
LC -La Crete Future Water Supply Concept (2018)	200,000	190,910	9,090	-	190,910						190,910	GORF		
Water Diversion License Review	55,000	29,170	25,830	-	29,170						29,170	GORF		CM 21-12-837 ADDED \$10k from GOR
Total department 41	255,000	220,080	34,920	-	220,080	-	-	-	-	-	220,080	-	-	220,080
(61) - Planning & Development Department														
Municipal Development Plan	305,000	36,384	275,848	7,232	29,152						36,385	GOR		20-08-494
LC - Atlas Landing Dispositions (2022)	25,000	25,000	715	715	24,285						25,000	GORF		
LC - Storm Water Plan (2022)	151,000	151,000	-	-	151,000						151,000	MR		
La Crete Area Structure Plan (2022)	150,000	150,000	-	-	150,000						150,000	MR		
Total department 61	631,000	362,384	276,563	7,947	354,437	-	-	-	-	-	362,385	-	-	362,385
(63) - Agricultural Services Department														
Irrigation District Feasibility Study	30,000	30,000	-	-	30,000						30,000	GORF		Motion 18-08-589
Total department 63	30,000	30,000	-	-	30,000	-	-	-	-	-	30,000	-	-	30,000
(72) - Parks														
LC Walking Trail	6,000	6,000	-	-	6,000						6,000	GORF		
La Crete Walking Trail LOC	15,400	15,400	-	-	15,400						15,400	GORF		CM 22-02-107
Wadlin lake Phase 2 Campground Expansion Development Plan	3,000	3,000	-	-	3,000						3,000	GORF		This may require potential expenditures in 2020+
Total department 72	24,400	24,400	-	-	24,400	-	-	-	-	-	24,400	-	-	24,400
TOTAL 2022 ONE TIME Projects	1,177,000	831,171	353,776	7,947	823,224	-	-	50,000	15,000	-	766,173	-	-	831,173
2022 Contingent on Grant Funding														
Bridge Maintenance (7 bridges)	250,000	-	-	-	-			250,000						
2022 Contingent on Grant Funding- Total	250,000	-	-	-	-	-	-	250,000	-	-	-	-	-	-

Funding Sources for the 2022 Approved Non TCA projects is as follows:

FGTF / MSI	\$	-
Other Grants/Sources	\$	65,000
Municipal Reserve	\$	301,000
General Operating Reserve	\$	465,173
General Capital Reserve		
Total	\$	831,173

TCA Projects 2022 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2022 BUDGET	TOTAL COSTS	2022 COSTS	2022 REMAINING BUDGET	External Funding				Internal Funding				Notes
						CCBF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
(63) - Agriculture														
HL - Rural Drainage - Phase II & Phase III (CF 2014/2015)	1,181,000	38,019	1,142,981	-	38,019	-	-	-	-	-	SWMR	38,019	-	
Total department 63	1,181,000	38,019	1,142,981	-	38,019	-	-	-	-	-	-	38,019	-	38,019
(71) - Recreation														
FV - Overhead Door Replacement/Completion of Hockey Netting	16,000	3,100	12,900	-	3,100	-	-	-	-	-	RB-FV	3,100	-	
FV - Outdoor Rink Repairs	14,000	14,000	-	-	14,000	-	-	-	-	-	RB-FV	14,000	-	
FV - Purchase Outhouses for Rodeo Grounds	10,000	10,000	-	-	10,000	-	-	-	-	-	RB-FV/GOR/GCR	10,000	-	
LC - Tennis Court, Basketball Pickle Ball Court (2021)	299,106	136,241	304,080	141,215	(4,974)	-	68,121	-	68,121	-	-	-	-	CM 21-05-400
LC - Northern Lights Recreation Center - New Arena (2021)	4,483,000	289,785	4,675,449	482,234	(192,449)	-	-	-	289,785	-	-	-	-	CM 21-06-485, CM 22-02-111
FV - Community Hall Air Conditioning (2022)	50,000	50,000	-	-	50,000	-	-	-	-	-	-	-	-	
FV - Main lobby epoxy floor (2022)	8,400	8,400	-	-	8,400	-	-	-	-	-	-	-	-	
FV - Roof leak exploration and repair (2022)	15,000	15,000	-	-	15,000	-	-	-	-	-	-	-	-	
LC - Ball Diamond Water Line (2022)	6,000	6,000	-	-	6,000	-	-	-	-	-	-	-	-	
LC - 3 new industrial snowblowers for outdoor rinks (2022)	18,000	18,000	-	-	18,000	-	-	-	-	-	-	-	-	
LC - New beach volleyball court (2022)	10,000	10,000	-	-	10,000	-	-	-	-	-	-	-	-	
LC - Replace concrete pad by shop door (2022)	7,500	7,500	-	-	7,500	-	-	-	-	-	-	-	-	
ZA - Plexiglass Window in Park Shelter (2022)	17,000	17,000	-	-	17,000	-	-	-	-	-	-	-	-	
ZA - Cabin Utilities Development - \$120,000 - County share \$20,000 (2022)	20,000	20,000	-	-	20,000	-	-	-	-	-	-	-	-	\$100,000 from Alberta Tourism Grant - Direct to TCA
LC - Electric Zamboni for Outdoor Rinks (2022)	176,500	176,500	-	-	176,500	-	-	50,000	126,500	-	-	-	-	CM 22-02-109
Total department 71	5,150,506	781,526	4,992,429	623,449	158,077	151,900	68,121	50,000	484,406	-	-	27,100	-	781,527
(72) - Parks & Playgrounds Department														
Hutch Lake Campground Improvements (CF 2017)	112,000	2,228	109,772	-	2,228	-	-	-	-	-	MR	2,228	-	
River Search & Rescue Access Plan - Atlas & Tompkins Landing Boat Launch & FV Bridge Campground	92,000	22,671	72,406	3,077	19,594	-	-	-	-	-	GOR	22,671	-	CM 21-01-051
Vanguard Subdivision Playground Equipment	30,000	3,685	26,315	-	3,685	-	-	-	-	-	MR	3,685	-	
Wadlin Lake Dock Piling Improvements - Firewood Compound	13,000	10,045	2,955	-	10,045	-	-	-	-	-	GCR	10,045	-	
Jubilee Park Walkway	10,000	10,000	-	-	10,000	-	-	-	-	-	GOR	10,000	-	
FV - Streetscape (CF 2017)	125,000	86,641	38,359	-	86,641	-	-	-	-	-	GOR/GCR	86,641	-	CM 19-04-274 Moved to 72 in 2020 Budget (25,000GOR) cm21-07-518
Streetscape - La Crete	50,000	29,291	20,709	-	29,291	-	-	-	-	-	GOR/GCR	29,291	-	
New Hamlet Park (2021)	38,000	8,685	29,315	-	8,685	-	-	-	-	-	MR	8,685	-	
Water Well at Jubilee Park (2021)	17,955	17,955	-	-	17,955	17,955	-	-	-	-	-	-	-	
FV - Streetscape - Second dock project (2021)	25,394	25,394	-	-	25,394	-	-	-	-	-	GCR/GOR	25,394	-	CM21-07-518
Wadlin Lake Campground - Major Improvements (2022)	50,000	50,000	-	-	50,000	-	-	-	-	-	RP	50,000	-	
Hutch Lake Campground - Major Improvements (2022)	50,000	50,000	-	-	50,000	-	-	-	-	-	RP	50,000	-	
Birdge Campground - Major Improvements (2022)	100,000	100,000	-	-	100,000	-	-	-	-	-	RP	100,000	-	
Machesis Lake Campground (2022)	30,000	30,000	-	-	30,000	-	-	-	-	-	RP	30,000	-	
Zama Campground - Major Improvements (2022)	20,000	20,000	-	-	20,000	-	-	-	-	-	RP	20,000	-	
Hamlet Park Development (2022)	75,000	75,000	-	-	75,000	-	-	-	-	-	MR	75,000	-	
Total department 72	838,349	541,594	299,832	3,077	538,517	17,955	-	-	-	-	-	523,640	-	541,595 24,885,775
TOTAL 2022 Capital Projects	38,003,417	24,885,770	14,483,980	1,366,333	23,519,437	1,511,701	5,489,747	11,310,191	1,580,289	-	-	4,308,057	685,790	24,885,775

Contingent on Grant Funding

ZC - Access Pave (PH V) (CF 2014)	6,000,000	6,000,000	-	-	6,000,000	-	-	-	-	-	-	-	-	3,000,000
ZA - Sewage Force-main (2018)	1,085,000	1,085,000	-	-	1,085,000	-	-	1,085,000	-	-	-	-	-	-
Carry Forward Contingent on Grant Funding - Total	7,085,000	7,085,000	-	-	7,085,000	-	-	4,085,000	-	-	-	-	-	3,000,000

2022 Contingent on Grant Funding

FV - New Hockey Boards and Glass with Protective Netting	199,500	-	-	-	-	-	-	99,750	-	-	GCR	99,750	-	Contingent on Grant Funding 50/50
FV - Fitness Centre Expansion	99,000	-	-	-	-	-	-	49,500	-	-	GCR	49,500	-	Contingent on Grant Funding 50/50
FV - Baseball Netting	75,000	-	-	-	-	-	-	37,500	-	-	GCR	37,500	-	Contingent on Grant Funding 50/50
LC - Wheel Chair Lift	50,000	-	-	-	-	-	-	25,000	-	-	GCR	25,000	-	Contingent on Grant Funding 50/50
2022 Contingent on Grant Funding - Total	423,500	-	-	-	-	-	-	211,750	-	-	-	211,750	-	-
Total of Contingent Funding	7,508,500	7,085,000	-	-	7,085,000	-	-	4,085,000	211,750	-	-	211,750	3,000,000	-

Funding Sources for the 2022 Approved Capital projects is as follows:

CCBF & MSI	\$	7,001,448
Other Grants/Sources	\$	12,890,480
MUNICIPAL LEVY	\$	-
General Operating Reserve	\$	1,000,428
General Capital Reserve	\$	1,426,497
Municipal Reserve	\$	89,598
Road Reserve	\$	502,552
Vehicle & Equipment Reserve	\$	-
Rural Water Reserve	\$	192,930
Waste/Sewer Infrastructure Reserve	\$	789,000
Surface Water Management Reserve	\$	38,019
Incomp. Cap - Recreation	\$	-
Recreation Board Fort Vermilion	\$	19,033
Recreation Board La Crete	\$	-
Recreation Board Zama	\$	-
Grants to Other Organizations	\$	-
Recreation & Parks	\$	250,000
Debtenture	\$	685,790
TOTAL	\$	24,885,775



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Expense Claims – Councillors

BACKGROUND / PROPOSAL:

Councillor Honorarium and Expense Claims are reviewed by Council on a monthly basis.

A copy of the following Councillor Honorarium and Expense Claims will be presented at the meeting:

- March – All Councillors

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2022 Operating Budget

SUSTAINABILITY PLAN:

N/A

Author: C. Sarapuk **Reviewed by:** _____ **CAO:** _____

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Councillor expense claims for March 2022 be received for information.

Author: C. Sarapuk Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Expense Claims – Members at Large

BACKGROUND / PROPOSAL:

Members at Large expense claims are reviewed by Council on a monthly basis.

A copy of the following Members at Large Expense Claims will be presented at the meeting:

Name	Board/Committee	Month
Joe Froese	Municipal Planning Commission	March
Tim Driedger	Municipal Planning Commission	March
Erick Carter	Municipal Planning Commission	March
Joseph Peters	Agricultural Service Board	March
George Fehr	Agricultural Service Board	March
Anthony Peters	Agricultural Service Board	March

Author: C. Sarapuk **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2022 Operating Budget.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That the Member at Large Expense Claims for March 2022 be received for information.

Author: C. Sarapuk Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council
Meeting Date:	April 27, 2022
Presented By:	Jeff Simpson, Director of Operations
Title:	Emergency Road Repair - RR 181 (Blue Hills)

BACKGROUND / PROPOSAL:

Administration received a concern regarding RR 181 in the Blue Hills area, for what appeared to be a sink hole in the middle of the road. Upon further investigation, it was discovered that one of the two culverts, measuring approximately 65m in length, had collapsed and created a sink hole/cavern wide enough to fit two vehicles. To further complicate matters, the culverts were located approximately 5 meters below the road top surface as they serviced a creek bed in a ravine.

A contractor was contacted with extensive experience in projects of this nature, two options for repair were provided to Administration:

- 1. Open Cut / Installation of 1200mm Culvert**
- 2. Auger 1219mm Smooth Wall Steel Pipe**

Pricing estimates were received for both options, and Option #2 was selected based on its lower price and shorter time for completion.

The collapsed culvert was filled in, and replaced with a directional drilled smooth culvert. All open cavities were filled with mortar. The sink hole was preventing access to a ratepayer who lived North of its location and posed a significant risk to public safety if not repaired.

OPTIONS & BENEFITS:

N/A

Author: M WIEBE **Reviewed by:** J SIMPSON **CAO:** B Peters

COSTS & SOURCE OF FUNDING:

No budget identified for emergent repair. Requesting a budget amendment.

SUSTAINABILITY PLAN:

Ensure safe roadway for motorists, and will aid in efficient water flow regarding spring run off and drainage.

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2022 Capital Budget be amended to include RR 181 Culvert Replacement project in the amount of \$198,275.00 with funding coming from the Road Reserve.

Author: _____ Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Jeff Simpson, Director of Operations
Title:	2022 Capital Budget Amendment – EV Charging Stations

BACKGROUND / PROPOSAL:

The “Electrical Vehicle Charging Program (EVCP) Grant Opportunity” was presented at the February 16, 2022 Council Meeting to inform the Council on a potential opportunity to add EV charging stations for use by public and municipal vehicles. Council directed Administration to proceed with the grant application which included the acquisition and installation of 2 – Level 3 fast charging stations. The charging equipment would be installed at the recreation complexes in both La Crete and Fort Vermilion.

The Municipal Climate Change Action Centre under the Alberta Urban Municipalities Association responded to the application submitted and has a grant value of \$179,010.00. This grant will cover all eligible expenses and includes:

1. Capital expenses for the purchase of the EV charging station equipment;
2. Installation and construction costs by a licensed electrical contractor, including labour, equipment rentals and required materials;
3. Engineering and design costs related to the install;
4. Expenses for obtaining the required electrical permit, and any other required building or development permits;
5. Expenses for completing the required electrical inspections and other inspections, as required; and
6. Expenses for protective physical barriers and site signage such as pole mounted signs or parking space painting.

The Electric Vehicle Charging Program Funding Agreement, was approved and received on April 12, 2022. This project is expected to be completed within 12 months of grant approval.

OPTIONS & BENEFITS:

Author: C. Washkevich **Reviewed by:** J. SIMPSON **CAO:** B. PETERS

OPTION #1

That the Council approve the Electrical Vehicle Charging Program Grant Opportunity as a 2022 Capital Project, for a total cost of \$179,010.00

OPTION #2

That Council disregard the Electrical Vehicle Charging Program Grant Opportunity as a 2022 Capital Project.

COSTS & SOURCE OF FUNDING:

100% funding to come from the Electrical Vehicle Charging Program Grant.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2022 Capital Budget be amended by \$179,010 for an Electrical Vehicle Charging Stations project, with funding coming from Electrical Vehicle Charging Program Grant.

Author: C. Washkevich **Reviewed by:** J. SIMPSON **CAO:** B. PETERS



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Caitlin Smith, Manager of Planning & Development
Title:	Bylaw 1258-22 Land Use Bylaw Amendment to Rezone NW 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” (La Crete Rural)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone NW 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” otherwise known as the Evergreen Sawmills. Currently, this property is not zoned to accommodate the sawmill.

This rezoning will bring everything into compliance. The applicant applied for a permit to construct an addition to their existing building. The development permit was approved, contingent that this rezoning be approved.

The intention of the RIG district is to provide for heavy industrial uses on large land parcels, distant from residential uses.

The proposed Bylaw was presented to the Municipal Planning Commission on April 14th, 2022, where the following motion was made:

MPC 22-04-048 *MOVED* by William Wieler

That the Municipal Planning Commission recommend to Council to APPROVE Bylaw 12xx-22 being a Land Use Bylaw Amendment to Rezone NW 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Author: L Washkevich **Reviewed by:** C Smith **CAO:** B Peters

Option 1:

That first reading be given to Bylaw 1258-22 being a Land Use Bylaw Amendment to Rezone NW 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.

Option 2:

That first reading be REFUSED for Bylaw 1258-22 being a Land Use Bylaw Amendment to Rezone NW 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG".

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the Public Hearing and adjacent landowner letters which will be borne by the applicant.

SUSTAINABILITY PLAN:

Goal E17 That timber that has commercial value in Mackenzie County is harvested in a manner that is:

- Environmentally sustainable
- Financially feasible
- Optimally productive

Goal E18 Create a Sustainable Industry and Land Use Policy.

Goal E23 Mackenzie County's business communities can provide local products and services to meet consumer demand.

Goal E25 That Mackenzie County's workforce lives in the County with their children and families.

Strategy E25.1 Work with the Oil & Gas and the forestry sector to:

- Identify strategies to attract employees' families to relocate to Mackenzie County
- Identify what their employees would expect before they would be willing to move their family to the County and determine whether the County or Apache are in a position to address these priorities.
- Develop a joint plan to address those needs and to promote family relocation.

Strategy E28.2 The County will support efforts to diversify its economic base.

Goal C1 The capacity of infrastructure in County hamlets and rural communities keeps pace with their growth and is planned in a way that ensures their sustainability.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** B Peters

COMMUNICATION / PUBLIC PARTICIPATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a sign on the subject property as per MGA requirements.

POLICY REFERENCES:

DEV007 Rural Development Standards

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1258-22 being a Land Use Bylaw to Rezone NW 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" to accommodate Natural Resource Processing, subject to public hearing input.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** B Peters

BYLAW NO. 1258-22
BEING A BYLAW OF MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Natural Resource Processing.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

NW 26-105-15-W5M

Within Mackenzie County, be rezoned from Agricultural “A” to Rural Industrial General “RIG” as outlined in Schedule “A” hereto attached.

READ a first time this 27th day of April, 2022.

PUBLIC HEARING held this ____ day of _____, 2022

READ a second time this ____ day of _____, 2022.

READ a third time and finally passed this ____ day of _____, 2022.

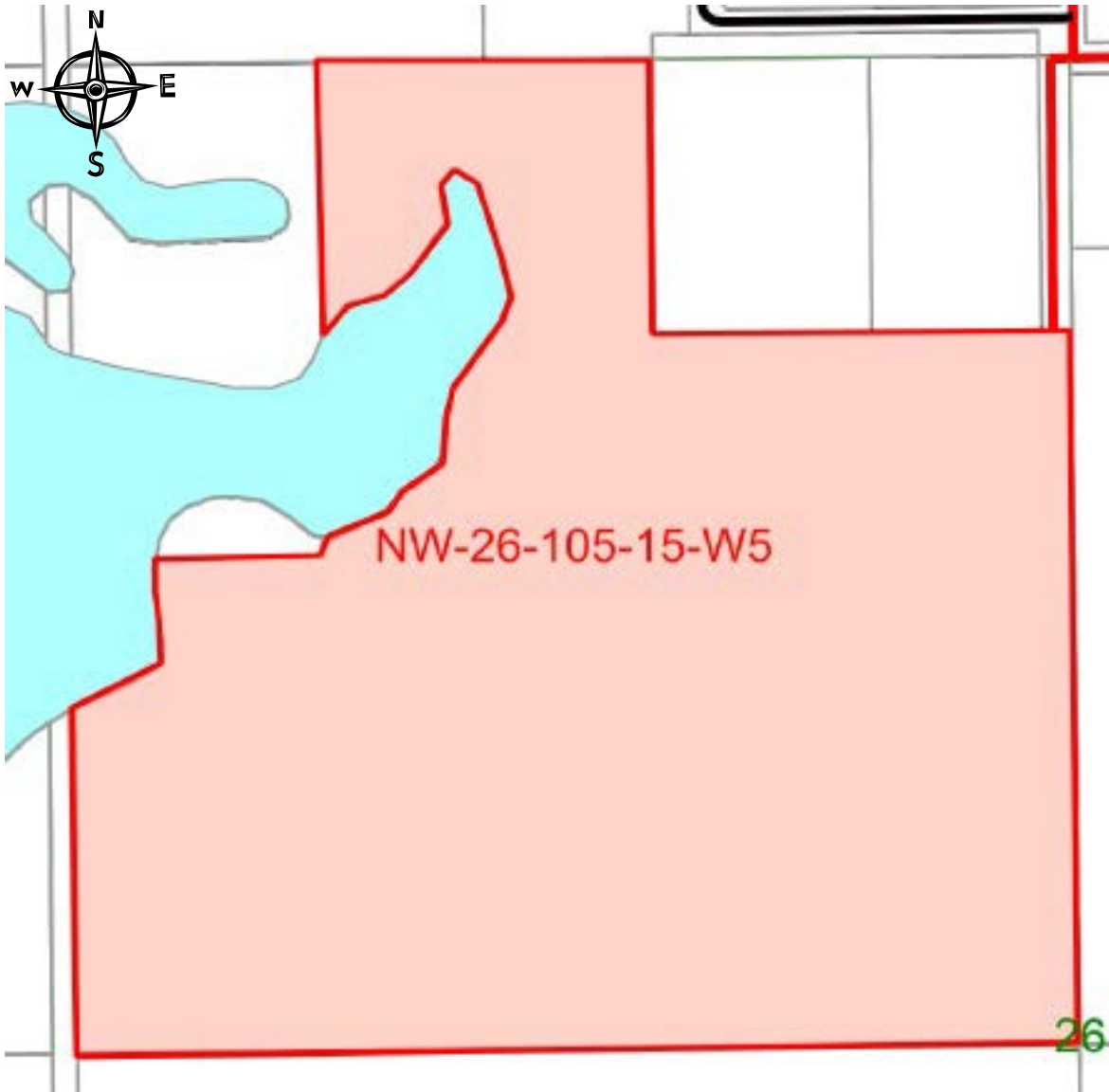
Josh Knelsen
Reeve

Byron Peters
Interim Chief Administrative Officer

BYLAW No. 1258-22

SCHEDULE "A"

1. That the land use designation of the following property known as NW 26-105-15-W5M within Mackenzie County, be rezoned:



FROM: Agricultural "A"

TO: Rural Industrial General "RIG"

Mackenzie County LAND USE BYLAW AMENDMENT – REZONING APPLICATION

Name Of Applicant		
Address:		
City/Town		
Postal Code	Phone	Cell
Applicant Email		

Complete only if different from Applicant

Name of Registered Owner <i>Evergreen Lumber</i>		
Address: <i>Box 2440</i>		
City/Town <i>La Crote, AB</i>		
Postal Code <i>T0H 2H0</i>	Phone <i>780-926-0988</i>	Cell
Owner Email <i>Frank@evergreenlumber.ca</i>		

Legal Description of the Land Affected by the Proposed Amendment: All or Part of:

QTR./LS. <i>NW</i>	SEC. <i>26</i>	TWP. <i>10S</i>	RANGE <i>1S</i>	M. <i>5</i>	or	PLAN	BLK	LOT
-----------------------	-------------------	--------------------	--------------------	----------------	----	------	-----	-----

Civic Address: _____

Land Use Classification Amendment Proposed:

From: *Agricultural "A"* To: *Rural Industrial General*

Reasons Supporting Proposed Amendment:

Bring sawmill into compliance and build addition

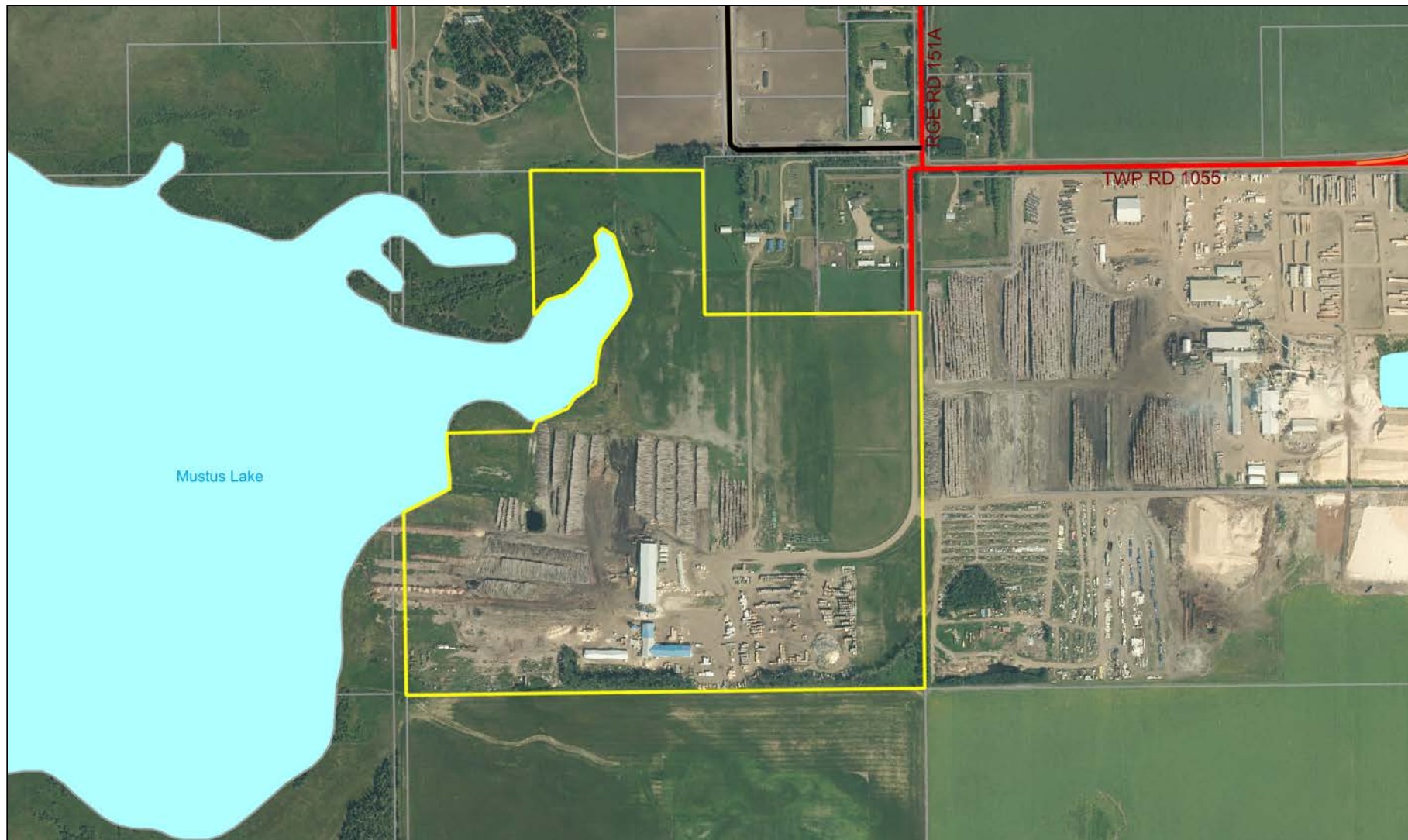

I have enclosed the required application fee of: *717.37* Receipt No.: *280054*
[Signature] *March 28 2022*
Applicant Signature Date

Registered Owner Signature Date


NOTE: Registered Owner's signature required only if different from applicant

The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.



Mackenzie County

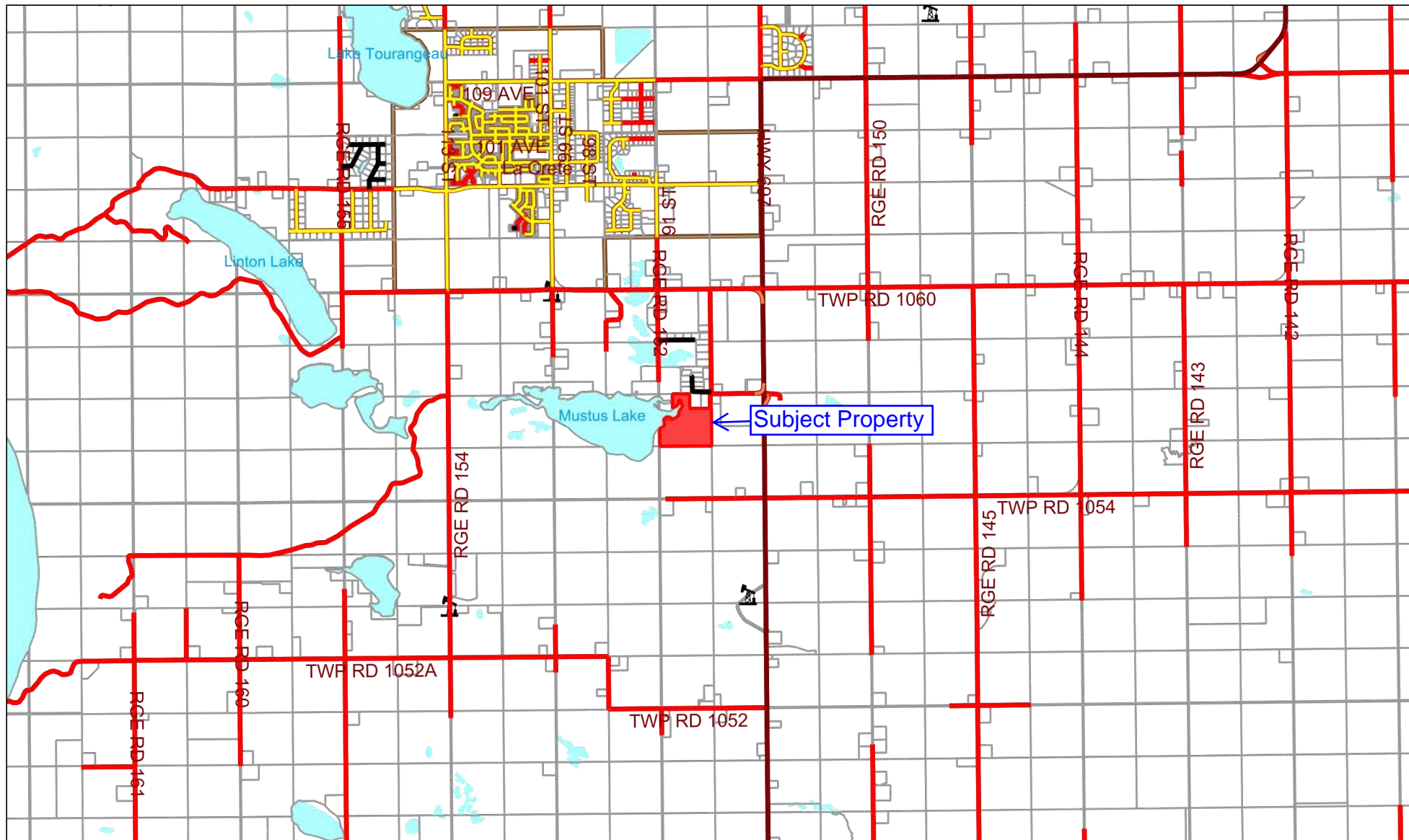


Scale 1: 8,554

100 yd 

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Scale 1: 85,541



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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Caitlin Smith, Manager of Planning and Development
Title:	Local Improvement Bylaw Consideration for Street Upgrades in the hamlet of La Crete

BACKGROUND / PROPOSAL:

Administration was approached by a landowner with the consideration of creating a local improvement bylaw to pave a portion of the industrial area in the hamlet of La Crete (97th Street (440m)). The landowner understands that by creating a local improvement bylaw that they will be expected to pay their share of the costs which would be calculated by lot frontage and charged via taxation annually until term is complete.

Mackenzie County has a policy in place, FIN018 Local Improvement Tax Application, which states that if there are any street improvement lead by the County, the adjacent landowner would only be responsible for 30% of the value. The remaining would be at the expense of the municipality.

In order for the local improvement to be collected at 100% from the landowners, a petition will need to be presented to Council from the benefitting landowners. According the MGA, the petition would need to meet the following criteria in order to proceed:

- 2) *A petition is not a sufficient petition unless*
 - (a) *it is signed by 2/3 of the owners who would be liable to pay the local improvement tax, and*
 - (b) *the owners who sign the petition represent at least 1/2 of the value of the assessments prepared under Part 9 for the parcels of land in respect of which the tax will be imposed.*

For either scenario, the County is responsible for fronting these costs, creating a project, local improvement bylaw, and recouping the costs over the life of the bylaw.

Administration is looking for direction as to whether or not Council has potential interest in fronting the costs of the project should the landowners commit.

Author: C Smith **Reviewed by:** _____ **CAO:** B Peters

OPTIONS & BENEFITS:

Council would be able to ensure asphalt is completed in the older industrial area in La Crete which is an increase in service at the expense of the landowners. Council would be expected to uphold this standard in all new developable industrial areas going forward.

COSTS & SOURCE OF FUNDING:

Administration will need an updated formal quote for the construction costs. A quote received in the fall of 2021 suggests an estimated cost of \$1.5 million.

Council would need to debenture additional funds to cover the costs associated with this project. Should the landowners be in favour, 100% cost recovery would occur in approximately 20 years.

SUSTAINABILITY PLAN:

Goal C1 The capacity of infrastructure in County hamlets and rural communities keeps pace with their growth and is planned in a way that ensures their sustainability.

COMMUNICATION / PUBLIC PARTICIPATION:

None required at this time.

All landowners will be notified at time of bylaw readings and a Public Hearing will need to be held.

POLICY REFERENCES:

FIN018 Local Improvement Tax Application

RECOMMENDED ACTION:

- Simple Majority
- Requires 2/3
- Requires Unanimous

That the Local Improvement Bylaw consideration for street upgrades in the hamlet of La Crete be received for information and that administration proceed as discussed.

Author: C Smith Reviewed by: _____ CAO: B Peters

Mackenzie County

Title	Local Improvement Tax Application	Policy No:	FIN018
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Purpose

To provide for the implementation of local improvement tax to be assessed in all areas for the installation of improvements such as curb, gutter, pavement and sidewalks, improvements to street lighting structures during a street improvement from rural to urban standard, and new hamlet water and sewer mains installation.

Local improvement tax will be assessed in accordance with Division 7, Local Improvement Tax, of the Municipal Government Act.

DEFINITIONS

For the purpose of this policy the following definition shall apply:

Frontage, Residential means the entire length in meters of the street-facing property line of a lot with an assigned address, excluding a municipal lane or alleyway.

Frontage, Non-Residential means the length in meters of the property line of non-residential use, parallel to and along each legally accessible public street, excluding a municipal lane or alleyway that it borders.

Street improvements are defined as a structural enhancement such as ditch to curb and gutter, and no sidewalk to sidewalk, upgrades to street lighting from wood pole to steel pole structures.

POLICY STATEMENT AND GUIDELINES

Mackenzie County recognizes the need for a local improvement tax to be charged for the installing of new or for the improving of municipal infrastructure in the residential, institutional, industrial and commercial areas within the hamlets. This tax is needed to supplement the annual budget approvals so that all needed improvements can be made in a timely manner.

The specified percentage of total local improvement cost to be assessed to the landowners as defined in this policy. These local improvement costs will then be evenly distributed amongst the benefiting landowners as provided in the Municipal Government Act.

1. The following local improvement tax assessments are to be used:

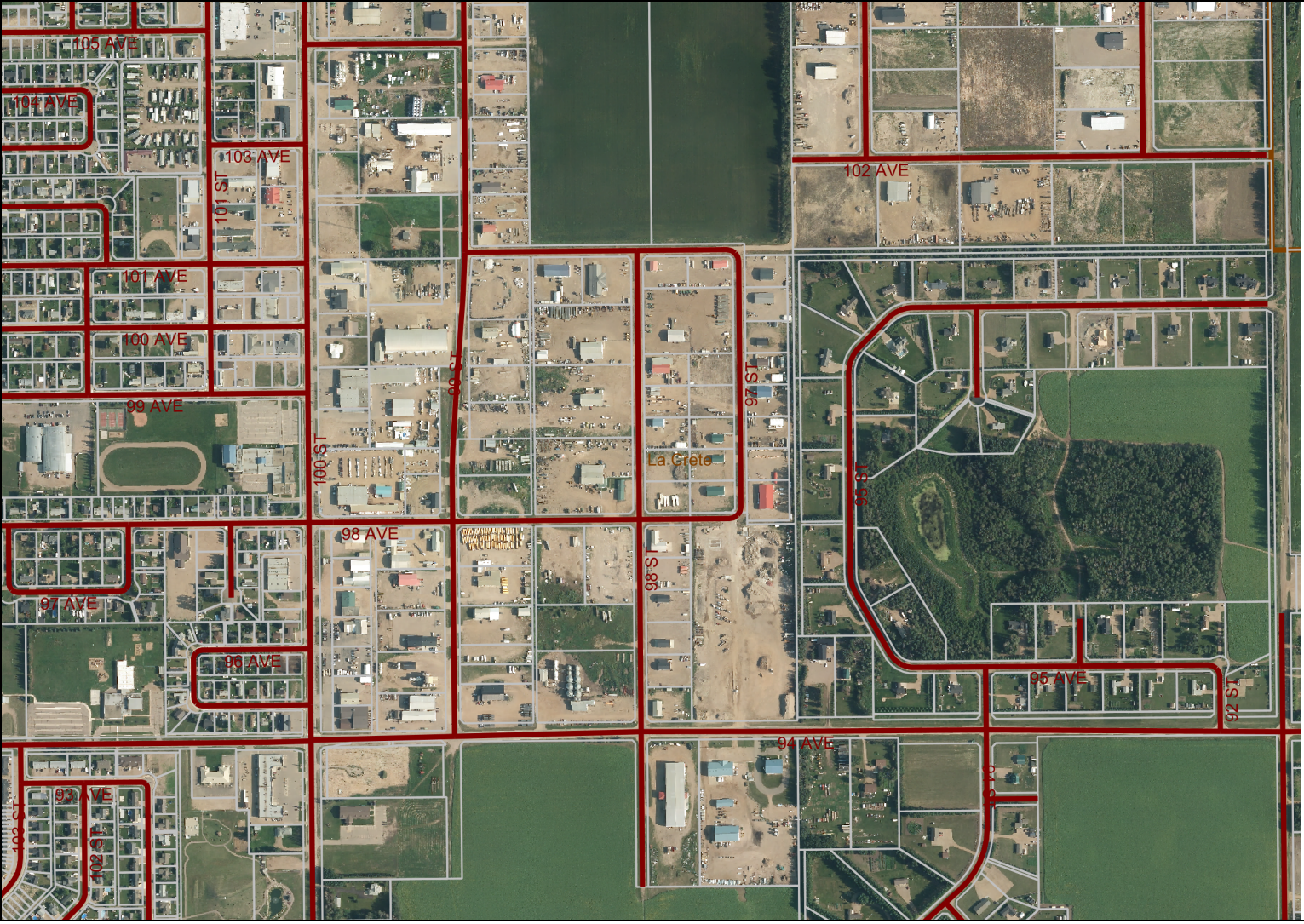
- a) Thirty (30%) percent of local improvement costs will be assessed to the landowners for street improvement projects initiated by Mackenzie County.
- b) Hundred (100%) percent of local improvement costs will be assessed to the landowners for street improvement projects initiated by petition to Mackenzie County.
- c) While the responsibility for installation of new water and sewer lines lies with a subdivision developer, the County may construct extensions of the existing hamlet water and sewer main lines upon a request from the landowners. Each proposed improvement to replace or extend the existing water and sewer mains will be assessed individually by Council and up to hundred (100%) percent of local improvement costs may be assessed to the landowners. For the areas where large undeveloped land parcels exist within a hamlet, a water and sewer connecting fee may be applicable instead of local improvement. The fees shall be payable upon connection and will be established by a bylaw.

2. Local improvement tax will be charged in accordance with the following:








- a) Charges can be based on:
 - 1) assessment prepared in accordance with MGA, Part 9,
 - 2) each parcel of land,
 - 3) each unit of frontage, or
 - 4) each unit of area.
- b) Frontage for an odd shaped or corner residential lot will be assessed on the average between the front and rear property lines for the local improvement it fronts.
- c) Frontage for a corner non-residential lot:
 - 1) lot with one legal access shall be assessed at 100% on the applicable local improvement that it fronts and shall be assessed at 50% on the applicable local improvement that it does not front but abuts and therefore benefits from;
 - 2) lot with multiple legal accesses shall be assessed at 100% on the applicable local improvement on all sides having a legal access.

	Date	Resolution Number
Approved	19-Jun-01	01-323
Amended	19-Mar-02	02-216
Amended	29-Apr-03	03-250

Amended	22-Mar-05	05-151
Amended	11-Apr-07	07-345
Amended	31-May-11	11-05-468
Amended	24-Apr-13	13-04-292



Legend

-  Indian Reserves
-  Roads Names
-  Roads
-  Railway
-  Crown/Leased Land
-  Cadastre
-  Hamlet Boundaries



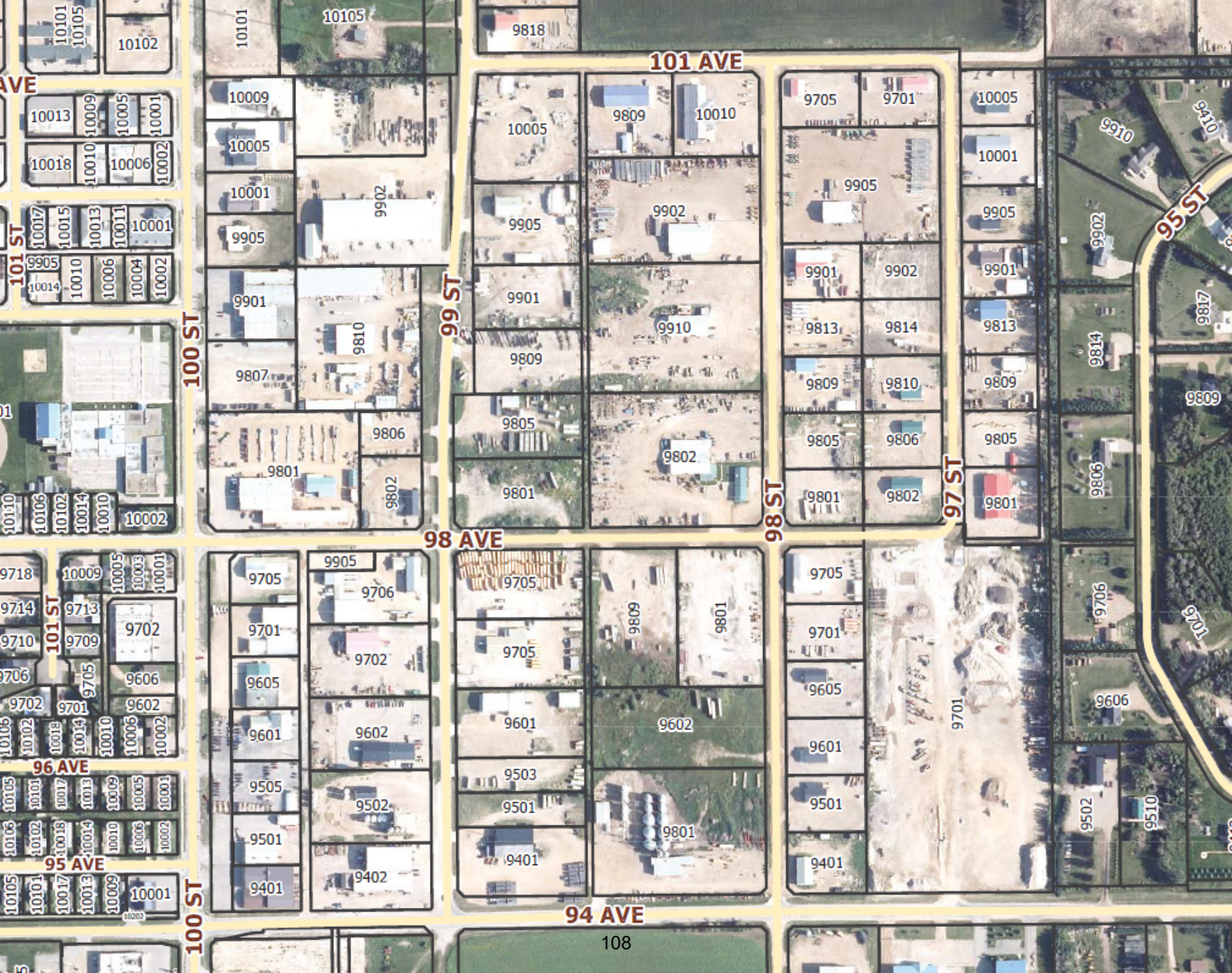
Mackenzie County



Scale 1: 10,157



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101 AVE

100 ST

99 ST

98 ST

97 ST

98 AVE

94 AVE

95 ST

100 ST



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Disaster Mitigation and Adaptation Fund

BACKGROUND / PROPOSAL:

Mackenzie County has the opportunity to apply for the Disaster Mitigation and Adaptation Fund (DMAF), which is intended to help communities across Canada that have experienced and will continue to experience weather related events or disasters caused by natural hazards. Through this fund the Government of Canada has committed to invest in public infrastructure that mitigates the potential economic, environmental and social impacts of weather changes and fortifies community resilience to disasters caused by natural hazards and extreme weather events.

More than one project can be applied for under DMAF, a separate application is required for each project. Our region has experienced more than one disaster in the past; flooding, overland flooding and fires.

Projects can either be of:

- Small-scale (new): projects under \$20 million with a minimum threshold of \$1 million in total eligible cost; or
- Large scale: projects of \$20 million and above in total eligible costs.

OPTIONS & BENEFITS:

Administration recommends that Mackenzie County applies for funding through the Disaster Mitigation and Adaptation Fund.

If Mackenzie County applies for funding, would Council agree to one project application, or more?

Author: S Gibson **Reviewed by:** _____ **CAO:** B Peters

Option 1:

Fort Vermilion Mitigation would be able to utilize these funds to move or protect the airport and water treatment plant. Naturalize relocated areas within the hamlet with native trees, plants and grass.

Option 2:

Use funds for FireSmart strategies, such as extensive tree clearing in specifically chosen areas. Future planning for these areas could be grazing leases or recreational uses, such as a campground.

Extending waterlines and installing hydrants at key points to help with firefighting, to protect communities in the event of another wild fire.

Option 3:

Utilizing DMAF to create an engineered design and construct a rural storm water management network to mitigate overland flooding. This network could include ditches, canals, and holding ponds. Riparian area vegetation is a key factor in preventing downstream flooding. Restoring and protecting damaged areas will help reduce future flooding while protecting water quality.

The DMAF application must be submitted by July 20, 2022 and all projects need to be substantially completed no later than December 31, 2032.

COSTS & SOURCE OF FUNDING:

None at this time. The level of detail, reporting and duty to consult will necessitate acquiring a consultant to assist Administration with the application. Program requirements depending on the project location will need to complete an Environmental Assessment and Duty to Consult. All projects will need to submit a project level Greenhouse Gases Mitigation Assessment and a Community Employment Benefits report.

SUSTAINABILITY PLAN:

Goal C6 The risk of various types of damage to municipal infrastructure is minimized due to the availability of up-to-date risk assessments as well as up-to-date plans for managing each type of risk.

Strategy C6.2 Integrate FireSmart principles into all levels of the County's planning documents to ensure that all reasonable measures are taken to reduce the risk of forest fires devastating a community.

Author: S Gibson Reviewed by: _____ CAO: B Peters

COMMUNICATION / PUBLIC PARTICIPATION:

None at this time. To complete the DMAF application, future public consultation may be necessary with community stakeholders and Indigenous communities.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County apply for the Disaster Mitigation and Adaptation Fund for _____.

Author: S Gibson Reviewed by: _____ CAO: B Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Viability Assessment

BACKGROUND / PROPOSAL:

Municipal Affairs has provided Mackenzie County with the Mackenzie Region Municipal Restructuring Project Viability Assessment. This report was reviewed by Council at the March 8, 2022 Regular Council Meeting.

The Minister of Municipal Affairs, Minister McIver, has requested formal feedback and comments from Mackenzie County council. This feedback will help guide the Minister’s next steps in the process.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C.Simpson **Reviewed by:** _____ **CAO:** B Peters

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: CS Reviewed by: _____ CAO: BP



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Caitlin Smith, Manager of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the April 14, 2022 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: M Dyck **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the unapproved Municipal Planning Commission meeting minutes of April 14, 2022 be received for information.

Author: K Unrau **Reviewed by:** _____ **CAO:** _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, April 14, 2022 @ 10:00 a.m.

PRESENT:

Erick Carter	Chair, MPC Member
William Wieler	Vice Chair, MPC Member
David Driedger	Councillor, MPC Member
Jacque Bateman	Councillor, MPC Member (virtual) (left at 10:33 a.m.)
Tim Driedger	MPC Member

ADMINISTRATION:

Caitlin Smith	Manager of Planning and Development
Madison Dyck	Development Officer
Lynda Washkevich	Development Officer
Kristyn Unrau	Administrative Assistant/Recording Secretary

MOTION

1. CALL TO ORDER

Erick Carter called the meeting to order at 10:04 a.m.

2. ADOPTION OF AGENDA

MPC 22-04-040 MOVED by William Wieler

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC 22-04-041 MOVED by Tim Driedger

That the minutes of the March 24, 2022 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. TERMS OF REFERENCE

For Information.

5. **DEVELOPMENT**

- a) **045-DP-22 Wilmer Driedger
Shop – Farm with 20% Setback Variance
SE 26-105-15-W5M (La Crete Rural)**

MPC 22-04-042 MOVED by Tim Driedger

That Development Permit 045-DP-22 on SE 26-105-15-W5M in the name of Wilmer Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A **20% Setback Variance** for the Shop-Farm is hereby granted. The Shop-Farm shall be a minimum of 40 feet (12.2 meters) from the west side boundary.
2. **Remaining Minimum building setbacks:**
 - a) **41.2 meters (135 feet) from the road ;**
 - b) **15.2 meters (50 feet) east side yard;**
 - c) **15.2 meters (50 feet) rear yard; from the property lines.**
3. The Shop-Farm shall not be used as a dwelling.
4. **An approved roadside development permit is requires from Alberta Transportation. All conditions and requirements by Alberta Transportation shall be met to their specifications and standards prior to commencement of development. (Contact Alberta Transportation at 1-780-624-6280). Failure to do so will render this permit null and void.**
5. The Shop-Farm is approved for personal use only and no commercial activity is permitted in this building. If the developer/landowner/occupant or other person or persons intend to use the Shop-Farm for commercial or industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.

7. Any doors, windows and other openings to any DEVELOPMENT shall be at the same or greater elevation as the downstream ROAD centerline elevation to avoid overland flood damage, water seepage and other water related damage.
8. All basement or below grade developments shall have an operational sump pump.
9. Any permanent buildings on the property must be constructed 2% greater than the grade of the road.
10. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
11. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
12. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- b) **046-DP-22 Hiway Steel Structures Ltd. /Evergreen Sawmills
Natural Resources Processing Addition
NW 26-105-15-W5M (La Crete Rural)**

MPC 22-04-043 **MOVED** by William Wieler

That Development Permit 046-DP-22 on NW 26-105-15-W5M in the name of Hiway Steel Structures be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks:
 - a) 41.2 meters (135 feet) front yard from any road allowances;
 - b) 15.2 meters (50 feet) side yards;
 - c) 15.2 meters (50 feet) rear yard; from the property lines.
2. The Natural Resources Processing Addition shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. **This development permit approval is contingent on this property being rezoned from Agricultural “A” to Rural Industrial General “RIG”. Failure to do so will render this permit NULL and VOID.**
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
5. Any doors, windows and other openings to any DEVELOPMENT shall be at the same or greater elevation as the downstream ROAD centerline elevation to avoid overland flood damage, water seepage and other water related damage.
6. All basement or below grade developments shall have an operational sump pump.
7. Any permanent buildings on the property must be constructed 2% greater than the grade of the road.
8. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
9. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers’ expense.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the

property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6. SUBDIVISIONS

- a) **08-SUB-22 Pineridge Investments Inc.
5.480 acre Subdivision (6 lots) in "CREC"
Plan 102 4542; 1; 39 & 40 (La Crete Rural)**

MPC 22-04-044 **MOVED** by William Wieler

That Subdivision Application 08-SUB-22 in the name of Pineridge Investments Inc. on Plan 102 4542, Block 1, Lot 39 & 40 be TABLED for more information.

CARRIED

- b) **09-SUB-22 1740444 Alberta Ltd. (Henry Fehr)
4.13 acre Subdivision (4 lots) in "LC-HC" & HCR"
Plan 212 2142; 2; 4 (La Crete)**

MPC 22-04-045 **MOVED** by David Driedger

That Subdivision Application 09-SUB-22 in the name of 1740444 Alberta Ltd. on Plan 212 2142, Block 2, Lot 4 be APPROVED with the following conditions:

1. This approval is for the subdivision of 4 lots, totalling 4.13 (1.673 hectares) in size;
2. The applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the

Municipality;

- b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality;
- c) Provision of all water lines, including all fittings and valves as required by the County;
- d) Provision of municipal servicing (water and sanitary sewer) to each lot;
- e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
 - (2) Erosion prevention systems, if required,
 - (3) Direction of site drainage, and
 - (4) Elevation plans for each lot
- f) Provision of paved internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and Urban Development Standards Policy DEV001 at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
 - g) Provision of paved access to lot being created by the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. This requirement is in accordance with Urban Development Standards DEV001;
 - I. **Shared accesses be installed for lots 6/7 & 8/9 and an access easement be registered for each access.**
 - h) Provision of street lighting with underground wiring, design

and location as required by the County;

- i) Engineered signage package;
- j) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision;
- k) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities;
- l) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure;
- m) Provision of an agreement with the adjacent landowners for utility lanes/lots if required;
- n) Any outstanding property taxes shall be paid in full prior to registration of title;
- o) Provision of off-site levies and utility connection fees as required by the County as follows:
 - i) Hamlet Off-Site Levies (**Bylaw 319/02**) are imposed for the construction and maintenance of off-site municipal services, including:
 - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
 - b) new or expanded facilities for the treatment,

- c) movement or disposal of sanitary sewage;
new or expanded storm sewage drainage facilities;
- d) new or expanded facilities for the storage, transfer, or disposal of waste;
- e) land required for or in connection with any facilities described in clauses (a) to (d); and
- f) Ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. Three (3) new lots at \$1,000 equals **\$3,000.00**

Total Off-Site Levy = **\$3,000.00**

- p) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

CARRIED

- c) **10-SUB-22 George Zacharias
5.00 acre Subdivision (1 lot) in "A"
NW 1-106-15-W5M (La Crete Rural)**

MPC 22-04-046 **MOVED** by David Driedger

That Subdivision Application 10-SUB-22 in the name of George Zacharias NE-01-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision totalling 5 acres (2.02 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,

- I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
- b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
- c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
- e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- d) **11-SUB-22 Rob Dyck – Grace Bible Fellowship
5.00 acre Subdivision (1 lot) in "H-R1B"
NE 8-106-15-W5M (La Crete)**

MPC 22-04-047 MOVED by Tim Driedger

That Subdivision Application 11-SUB-22 in the name of Grace Bible Fellowship Church on SE-8-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a single-lot Institutional subdivision totalling 6.13 acres (2.48 hectares).
2. The applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality;
 - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality;
 - c) Provision of all water lines, including all fittings and valves as required by the County;
 - d) Provision of municipal servicing (water and sanitary sewer) to each lot;
 - e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County;

The developer shall provide the municipality with an engineered site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
 - (2) Erosion prevention systems, if required,
 - (3) Direction of site drainage, and
 - (4) Elevation plans for each lot
- f) Provision of internal roads, sidewalks, and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and Urban Development Standards Policy DEV001 at Developers expense, such construction of roads to serve the lots to be created by the subdivision;

- g) Provision of street lighting with underground wiring, design and location as required by the County;
- h) Engineered signage package;
- i) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision;
- j) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities;
- k) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure;
- l) Provision of an agreement with the adjacent landowners for utility lanes/lots if required;
- m) Any outstanding property taxes shall be paid in full prior to registration of title;
- n) Provision of off-site levies as required by the County as follows:
 - ii) La Crete North Sanitary Off-Site Levy (Bylaw 1225-21) are charged for the cost of new or expanded facilities for the treatment, movement or disposal of sanitary sewage.

The levy is calculated at \$15,900 per hectare. 2.48 hectares at \$15,900 equals **\$39,432.00**.

- o) Provision of municipal reserve in the form of land or money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property as assigned by Municipal Reserve Policy DEV005 is \$15,000.00 per acre. The total applicable municipal reserve equals **0.613 acres of land or equivalent money in lieu**. 0.208 acres of MR is provided in the Tentative Plan. 0.613 acres less 0.208 acres equals 0.405 acres. 0.405 acres times \$15,000.00 equals **\$6,075.00**;
- p) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

CARRIED

- e) **13-SUB-22 1740444 Alberta Ltd. (Henry Fehr)
3.307 acre Subdivision (2 lots) in "LC-MS"
Plan 182 2539; 1; L (La Crete)**

MPC 22-04-048 MOVED by Tim Driedger

That Subdivision Application 13-SUB-22 in the name of 1740444 Alberta Ltd. on Plan 182 2539, Block 01, Lot L be APPROVED with the following conditions:

1. This approval is for the subdivision of 2 lots, totalling 3.307 (1.338 hectares) in size;
2. The applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality;
 - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality;

- c) Provision of all water lines, including all fittings and valves as required by the County;
- d) Provision of municipal servicing (water and sanitary sewer) to each lot;
- e) **An access easement be registered on both lots for shared parking and traffic flow.**
- f) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
 - (2) Erosion prevention systems, if required,
 - (3) Direction of site drainage, and
 - (4) Elevation plans for each lot
- g) Provision of paved internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and Urban Development Standards Policy DEV001 at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
 - h) Provision of paved access to lot being created by the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. This requirement is in accordance with Urban Development Standards DEV001;
 - i) Provision of street lighting with underground wiring, design and location as required by the County;
 - j) Engineered signage package;
 - k) Provision of utilities (power, gas, telephone, etc.) to each

lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision;

- l) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities;
- m) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure;
- n) Provision of an agreement with the adjacent landowners for utility lanes/lots if required;
- o) Any outstanding property taxes shall be paid in full prior to registration of title;

CARRIED

7. MISCELLANEOUS ITEMS

- a) **Bylaw 12xx-22
Land Use Bylaw Amendment to Rezone
NW 26-105-15-W5M from Agricultural "A" to Rural
Industrial General "RIG" (La Crete Rural)**

MPC 22-04-049 **MOVED** by William Wieler

That the Municipal Planning Commission recommend to Council to approve Bylaw 12xx-22 being a Land Use Bylaw to Rezone NW 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" to accommodate Natural Resource Processing, subject to public hearing

input.

CARRIED

b) Development Statistics Report – January to March 2022

MPC 22-04-050 **MOVED** by David Driedger

That the development statistics report for January to March 2022 be received for information.

CARRIED

8. IN CAMERA

a) None

9. MEETING DATES

- ❖ Thursday, April 28th, 2022 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, May 12th, 2022 @ 10:00 a.m. in La Crete
- ❖ Thursday, May 26th, 2022 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, June 9th, 2022 @10:00 a.m. in La Crete

10. ADJOURNMENT

MPC 22-04-051 **MOVED** by David Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:59 a.m.

CARRIED

These minutes were adopted this 28th day of April, 2022.

Erick Carter, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Donny Roberts, Director of Community Services
Title:	Community Services Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The approved minutes of the February 3, 2022 and March 3, 2022 Community Services meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: M Dyck **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the approved minutes of the February 3, 2022 and March 3, 2022 Community Services meeting be received for information.

Author: K Unrau Reviewed by: _____ CAO: _____

MACKENZIE COUNTY
Community Services Committee Meeting

February 3, 2022
1:00 p.m.

Council Chambers
Fort Vermilion, Alberta

PRESENT:	Lisa Wardley	Chair/Councillor
	Josh Knelsen	Reeve
	Cameron Cardinal	Councillor
	Darrell Derksen	Councillor
REGRETS:	Peter F. Braun	Councillor
ADMINISTRATION:	Byron Peters	Interim Chief Administrative Officer
	Don Roberts	Director of Community Services

Minutes of the Community Services Committee meeting for Mackenzie County held on February 3, 2022 in Fort Vermilion.

CALL TO ORDER: 1. a) Call to Order

Councillor Wardley called the meeting to order at 1:10 pm.

AGENDA: 2. a) Adoption of Agenda

MOTION CS-22-02-01 MOVED by Reeve Knelsen

That the agenda be approved as presented.

CARRIED

ADOPTION OF 3. a) Minutes of the December 2, 2021 Community
PREVIOUS MINUTES: Service Committee Meeting

MOTION CS-22-02-02 MOVED by Councillor Cardinal

That the minutes of the December 2, 2021 Community Services Committee Meeting be approved as presented.

CARRIED

OLD BUSINESS 4. a) Campground Partnership Open House Meeting

MOTION CS-22-02-03

MOVED by Reeve Knelsen

That a recommendation be made to Council to approve the renewal of the Campground Caretakers contract to operate the Campgrounds at Hutch Lake, Machesis Lake and Wadlin Lake for the 2022 season and for Administration bring the development of a Campground Partnership RFD to a future Community Services meeting.

CARRIED

4. b) Community Services Terms of Reference

MOTION CS-22-02-04

MOVED by Councillor Derksen

That the Community Services Terms of Reference review be received for information

CARRIED

4. c) Development of 2022 Goals and Objectives to Include Timelines

MOTION CS-22-02-05

MOVED by Reeve Knelsen

That Administration incorporate a list of Goals and Objectives in the Community Services Action List.

CARRIED

NEW BUSSNESS

5. a) Mackenzie County Solid Waste Analysis

MOTION CS-22-02-06

MOVED by Councillor Cardinal

That Administration bring back further information to include amounts of solid waste weights/tonnage produced per area including an average of Commercial Waste.

CARRIED

6. a) Action List

MOTION CS-22-02-07

MOVED by Councillor Derksen

That the Action List be accepted as presented.

CARRIED

ADJOURNMENT:

7. a) Adjournment

MOTION CS-22-02-08

MOVED by Councillor Cardinal

That the Community Services Committee meeting be adjourned at 3:43 p.m.

CARRIED

These minutes will be presented for approval at the next Community Services Committee meeting March 3, 2022

Lisa Wardley
Chair

**MACKENZIE COUNTY
Community Services Committee Meeting**

**March 3, 2022
1:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT: Lisa Wardley Chair/Councillor
Josh Knelsen Reeve
Cameron Cardinal Councillor
Darrell Derksen Councillor
Peter F Braun Councillor

REGRETS:

ADMINISTRATION: Byron Peters Interim Chief Administrative Officer
Don Roberts Director of Community Services

Minutes of the Community Services Committee meeting for Mackenzie County held on March 3, 2022 in Fort Vermilion.

CALL TO ORDER: 1. a) Call to Order

Councillor Wardley called the meeting to order at 1:05 pm.

AGENDA: 2. a) Adoption of Agenda

MOTION CS-22-03-09 MOVED by Councillor Braun

That the agenda be approved as amended

- 4. e) Fort Vermilion Second Boat Dock
- 5. d) Zama Cornerstone – Air Conditioner/Furnace

CARRIED

ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the February 3, 2022 Community Service Committee Meeting

MOTION CS-22-03-10 MOVED by Reeve Knelsen

That the minutes of the March 3, 2022 Community Services Committee Meeting be approved as presented.

CARRIED

OLD BUSINESS

**4. a) Mackenzie County Solid Waste Analysis
EVP Cool Green Solutions Inc.
(Zoom Delegation)**

MOTION CS-22-03-11

MOVED by Councillor Derksen

That the presentation by EVP Cool Green Solutions be received for information.

CARRIED

4. b) Solid Waste – Weight Review

MOTION CS-22-03-12

MOVED by Councillor Braun

For Administration to bring back all statistics and data pertaining to all Waste Transfer Stations for complete review.

CARRIED

4. c) Forestry Base Buildings – Disposal

MOTION CS-22-03-13

MOVED by Councillor Cardinal

That the disposal of the Forestry Base Buildings be received for information.

CARRIED

4. d) Campground Partnership – 2022 Plan

MOTION CS-22-03-14

MOVED by Councillor Derksen

That Administration bring back the Provincial Campground RFP for Committee review and the development of a Mackenzie County RFP

CARRIED

NEW BUSSNESS

5. a) Bylaw 1188-20 Waste Disposal Review

MOTION CS-22-03-15 **MOVED** by Reeve Knelsen

That Bylaw 1188-20 Waste Disposal Review be received for information.

CARRIED

5. b) 2022 Capital Budget Review & Plan Development

MOTION CS-22-03-16 **MOVED** by Councillor Cardinal

For Administration to bring back design and cost for the following:

Fort Vermilion Street Scape

- Second Boat Dock – Limblu

La Crete Street Scape

- Councillor Braun to bring back suggestions.

Wadlin Lake Campground

- Shower Units
- Additional campsite development
- Dock

Hutch Lake Campground

- Shower Unit
- Additional Campsite development
- Dock

Machesis Lake Campground

- Shower Unit

Zama Campground

- Zama Recreation Society to bring back proposal.

Hamlet Parks

- For Administration to bring back full Hamlet Park review in the spring.

CARRIED

5. c) Residential Garbage Pickup Contract – La Crete

MOTION CS-22-03-17

MOVED by Councillor Braun

That a recommendation be made to Council to extend the La Crete Residential Waste pickup contract for a further 1-year period.

CARRIED

5. d) Zama Cornerstone – Air Conditioner/Furnace

MOTION CS-22-03-18

MOVED by Councillor Cardinal

For Administration to proceed with the installment of the Air Conditioner/Furnace as discussed.

CARRIED

6. a) Action List

MOTION CS-22-03-19

MOVED by Reeve Knelsen

That the Action List be accepted as presented.

CARRIED

ADJOURNMENT:

7. a) Adjournment

MOTION CS-22-03-20

MOVED by Councillor Cardinal

That the Community Services Committee meeting be adjourned at 4:28 p.m.

CARRIED

These minutes will be presented for approval at the next Community Services Committee meeting April 7, 2022

Lisa Wardley
Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2022
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Council Action List
- 2022-04-20 Correspondence - Communities in Bloom
- REDI Federal Census Report
- RMA Cellular Program
- REDI Meeting Minutes
-

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C. Sarapuk **Reviewed by:** C. Sarapuk **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Sarapuk Reviewed by: _____ CAO: _____

Mackenzie County Action List as of April 12, 2022

Council and Committee of the Whole Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners. Impacted by 2020 flood.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Jen & Jeff	Engineers report submitted to DRP. Awaiting final review and approvals prior to proceeding Submitted updated report 2022-03-28
October 9, 2018 Regular Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	John	Met with AEP Positive response to request
November 5, 2019 Regular Council Meeting			
19-11-676	That Mackenzie County representatives appointed to a provincial task force must provide regular written reports to council, shall immediately forward all task force material and information to council and CAO, and shall receive specific, prior approval from council to represent views or negotiate on behalf of the County.	Council	Written Report Needed.
January 29, 2020 Regular Council Meeting			
20-01-055	That Administration move forward with applying for Recreational Leases for the Bistcho Lake cabin areas and consideration be given to the work being done by the Caribou Sub-regional Task Force.	Don	On hold. Pursuing reinstatement of commercial fishing.
June 5, 2020 Special Council Meeting			
20-06-334	That administration continues to support a community recovery plan that includes a community engagement component.	DRT	Ongoing
July 15, 2020 Regular Council Meeting			
20-11-744	That the concepts and guidance provided within the La Crete Industrial Growth Strategy be incorporated into County planning documents.	Byron	Incorporated into the MDP 2022 Budget Request

Motion	Action Required	Action By	Status
November 25, 2020 Regular Council Meeting			
20-11-748	That Administration proceed in developing an offsite levy bylaw for the benefitting area of the La Crete South Sanitary Trunk Sewer for the purpose in recovering all costs associated with the sanitary sewer trunk improvements.	Byron	Working on draft offsite levy bylaw. No Change
December 16, 2020 Budget Council Meeting			
20-12-799	That the County lobby the provincial government (Red Tape Reduction) to consolidate grazing leases into a single tax roll to assist the province and the municipality to reduce red tape.	Byron	In progress
March 9, 2021 Regular Council Meeting			
21-03-185	That administration include Option 4 - being place a new building on higher ground (new location) in the flood recovery work for the Fort Vermilion Airport, and that a detailed budget amendment to fund the works be presented to council prior to issuing a tender for the recovery/mitigation works.	Byron	RFP – Opened at Dec. 16 th Meeting. Mtg. admin reviewing Motion: 21-12-887
May 26, 2021 Regular Council Meeting			
21-05-464	That administration proceed with upgrading the airport lighting at the Fort Vermilion (Wop May) Airport from halogen to LED.	Byron	In Progress
June 8, 2021 Regular Council Meeting			
21-06-498	That Mackenzie County attempt to gain representation in the next policy framework replacing Canadian Agriculture Partnership.	Grant	Presented at 2022-03-19 ASB Meeting – TABLED until next ASB meeting
September 14, 2021 Regular Council Meeting			
21-09-623	That second reading be given to Bylaw 1231-21 being the La Crete Offsite Levy Bylaw be tabled until further date.	Byron	TABLED
21-09-637	That administration obtain required approvals and agreements with affected landowners for the West La Crete Road ditch cleanout.	Grant	In Progress
21-09-644	That a commemorative sign be placed at the Heritage Centre in La Crete and the Fort Vermilion lean-to museum highlighting the contribution that Bill Neufeld had in the paving of the Hwy 88 Connector.	Don/Byron	Ongoing. May Draft
21-09-658	That administration work with the Fort Vermilion School Division to complete a trade and land transfer for properties adjacent to the La Crete Distribution Pumphouse and Fort Vermilion Public School.	Byron	Transfers signed
October 12, 2021 Budget Council Meeting			
21-10-696	That Administration proceed with the sale of the closed portions of 100A Street to adjacent landowners at assessed value with all associated costs being borne by the buyer with the exception of those costs	Caitlin	Subdivision approved, send to land titles

Motion	Action Required	Action By	Status
	associated with registration of a waterline URW where required.		
21-10-697	That the north portions of 100A Street (adjacent landowners) be sold back for the same price it was originally purchased to the adjacent landowners with all associated costs being borne by the applicant.	Caitlin	In Progress
October 27, 2021 Regular Council Meeting			
21-10-769	That the Community Services Committee analyze Mackenzie County's Solid Waste requirements at the Waste Transfer Stations and bring back its findings and recommendations no later than August 2022, prior to future budget deliberations	Don	Ongoing – WTS Haul Tender Due June 1, 2022
November 9, 2021 Regular Council Meeting			
21-11-772	That the Commercial Business Incentive Options be brought a Committee of the Whole meeting for further discussion.	Byron	In Progress
November 30, 2021 Regular Council Meeting			
21-11-794	That administration bring budget options to a future council meeting for a plow truck for Zama.	Willie	
21-11-813	That a letter be sent to the Minister of Justice and Solicitor General outlining the successes with RCMP and the oversight of the real problem which is justice.	Carrie/Byron	Assistance from Councillor Wardley
December 14, 2021 Regular Council Meeting			
21-12-854	That Policy DEV001 & DEV007 be brought back to Council for review.	Caitlin	Administration to research options for ROW urban standard development
January 11, 2022 Regular Council Meeting			
22-01-017	That administration proceed with land purchase as discussed, with funding coming from the Gravel Reserve Project.	Jeff	In Progress
22-01-020	That administration negotiate and/or verify costs and scope of work for the Fort Vermilion Airport Flood Recovery Phase 3 tender with the current bidder and bring back a recommendation to the next council meeting.	Byron	
February 2, 2022 Regular Council Meeting			
22-02-070	That a letter be sent to the Town of High Level requesting support for the 2019 Chuckegg Wildfire Disaster Recovery Program Claim.	Byron	
22-02-085	That administration move forward with the application process to purchase the following and bring back to Council any future costs related to the purchase such as FNC, survey and assessed value for deliberation and approval.	Don/Caitlin	In Progress

Motion	Action Required	Action By	Status
	PLS140031 PLS170002 PLS180022 PLS180027 PLS190005 La Crete Ferry Campground Atlas Landing Area Bridge Campsite Machesis Lake Campground Wadlin Lake Campground		
February 16, 2022 Regular Council Meeting			
22-02-103	That administration enter into a tax payment agreement with Tallahassee Exploration Inc. as discussed.	Jen	Awaiting executed agreement
22-02-108	That Administration move forward to renew the Campground Caretakers contract to operate the Campgrounds at Hutch Lake and Wadlin Lake for the 2022 season and for administration to advertise for a caretaker at Machesis Lake Campground.	Don	Machesis Lake Tender Closes April 26, 2022
22-02-120	That administration bring back options regarding insurance	Jen	
22-02-137	That Mackenzie County prepare to put in a regional bid to host the 2026 Alberta Winter or Summer Games.	Byron/Carrie	
March 8, 2022 Regular Council Meeting			
22-03-146	That administration proceed with land purchases as discussed.	Jen	In Progress
22-03-147	That the 2021 Insurance Summary Report up to and including March 3, 2022, be received for information and that administration proceed as discussed.	Jeff	
22-03-155	That administration bring back the Gravel Reclamation Reserve Policy for amendment as discussed.	Jen	In progress
22-03-174	That Mackenzie County create an educational campaign to raise awareness and to promote care of County infrastructure to fund maintenance cost with potential input from ratepayer meetings.	Carrie	
22-03-175	That administration proceed with amending the PW010 Road Protection Agreement Policy as discussed and bring back to the next Council meeting.	Jeff	
22-03-176	That administration conduct an operations review in regards to Public Work operations in hamlet for Council review.	Jeff	

Motion	Action Required	Action By	Status
22-03-179	That administration proceed with the closure of the undeveloped road allowance between SW 17-106-12-W5M and NW 8-106-12-W5M for the purpose of sale and consolidation with the adjacent parcels.	Caitlin	Adjacent landowner unsure whether or not to proceed
22-03-180	That Mackenzie County sell the undeveloped road allowance for market value, subject to the registration of a road closure between SW 17-106-12-W5M and NW 8-106-12-W5M.	Caitlin	Adjacent landowner unsure whether or not to proceed
22-03-185	That the membership for the Federation of Canadian Municipalities Membership be renewed for 2022.	Carrie	Invoice given to Finance
22-03-188	That May 9 – 13, 2022 be proclaimed as “Economic Development Week”.	Byron	
22-03-190	That administration bring back options for local golf tournament sponsorship.	Jeff	
March 22, 2022 Committee of the Whole Meeting			
COW-22-03-019	That the Committee of the Whole receive the Municipal Development Plan Overview as discussed and a recommendation be made to bring back an updated draft for review to a future Council meeting.	Byron/Caitlin	In progress
COW-22-03-022	That Policy ASB021 – Weed Control Policy be TABLED for further information.	Grant	
March 23, 2022 Committee of the Whole Meeting			
22-03-207	That Machesis Lake Campground Caretaker Tenders be re advertised in the local paper and on the Alberta Purchasing Connections website.	Don	Advertised
22-03-212	That Mackenzie County develop and enter into an Operating Agreement with the Zama Recreation Society for the Zama City Park/Campground for a term no more than five (5) years as per the March 13, 2022 proposal submitted.	Don	
22-03-213	That once the Operating Agreement with the Zama Recreation Society for the Zama City Park/Campground is signed the 2022 operating budget be amended with \$10,000 for the Zama Recreation Society coming from the Parks and Recreations 2022 Operating budget.	Jen	Awaiting signed agreement
22-03-214	That Administration bring to the next Council meeting an amendment to Bylaw 1246-21 Fee Schedule – Parks - Section 1 General Park Fees with the removal of Zama Community Park and all references under this heading.	Don	2022-04-12
22-03-215	That the La Crete North Access – Capital Project review be TABLED until a future Committee of the Whole meeting agenda with maps and design options.	Jeff	

Motion	Action Required	Action By	Status
22-03-218	That a lobbying package be created for the Minister of Agriculture requesting that the Grazing Association be able to keep revenue from the logging and farming on the Fort Vermilion Grazing Reserve for grazing lease improvements.	Byron/Carrie	
22-03-222	That administration communicate with the Recreation Boards regarding backup generators and bring back recommendations to council.	Don	
22-03-233	That Council approve the Regravelling Program 2022 as discussed, and that administration be directed to commence advertising.	Jeff	
22-03-233	That Council approve the Regravelling Program 2022 as discussed, and that administration be directed to commence advertising.	Jeff	
April 12, 2022 Regular Council Meeting			
22-04-246	That the Alberta Environment & Parks -Special Harvest Licence System for Walleye at Wadlin Lake information be posted on Mackenzie Countys' website and social media.	Carrie	COMPLETED
22-04-253	That tax roll 179157 & 188218 be removed from the April 12, 2022 Tax Recovery Auction	Jen	COMPLETED
22-04-255	That Policy RESV21 Bridge Reserve be approved as presented.		Complete – added to Docushare
22-04-256	That \$200,000 in funding from the Road Reserve be allocated to the Bridge Reserve as identified previously in Motion #22-01-004.	Jen	COMPLETED
22-04-257	That Policy RESV22 Recreation Reserve La Crete be approved as presented.	Carrie	Complete – added to Docushare
22-04-258	That Policy RESV23 Recreation Reserve Fort Vermilion be approved as presented.	Carrie	Complete – added to Docushare
22-04-259	That Policy RESV24 Recreation Reserve Zama be approved as presented.	Carrie	Complete – added to Docushare
22-04-260	That the 2022 Capital Budget be amended by \$906,273.60 for the La Crete Recreation Society Indoor Ice Rink Project with all funding coming from public donations.	Jen	COMPLETED
22-04-261	That the 2022 Capital Budget be amended by \$4,974 for the La Crete Recreation Board Tennis, Basketball, and Pickle Ball Court project with funding coming from the La Crete Recreation Society.	Jen	COMPLETED

Motion	Action Required	Action By	Status
22-04-266	That the 2022 Capital Budget be amended by \$171,929 for the FV – Flood Mitigation project with funding coming from interest earned in 2021.	Jen	COMPLETED
22-04-268	That the 2022 Operating Budget be amended to include the tax revenue of \$24,358,080, and that \$169,347 be allocated to bad debt expenses, \$250,000 be allocated to the Gravel Reclamation Reserve, and \$383,228 be allocated to the Road Reserve.	Jen	COMPLETED
22-04-273	That the 2022 Capital Budget be amended by \$40,000 for a Roller Packer project, with funding coming from the Vehicle & Equipment Reserve.	Jen	COMPLETED
22-04-274	That the 2022 Capital Budget be amended by \$85,000 for the Fort Vermilion Airport Lighting Upgrade project with funding coming from the General Capital Reserve.	Jen	COMPLETED
22-04-275	That the Fort Vermilion Airport Flood Recovery Phase 3 tender for the Fort Vermilion Airport Lighting Upgrade Project & Disaster Recovery Program Flood Recovery be awarded to Northern Road Builders as originally tendered and including previously negotiated price reductions, while staying in budget.	Byron	
22-04-276	That the fee schedule bylaw 1256-22 item “4” be amended to include \$2 per self filled sandbag effective June 1, 2022.	Carrie	COMPLETED
22-04-277	That a 75% road ban be implemented on Range Road 184 (6 mile road) from 10:00 am. to 10:00 p.m.	Jeff	
22-04-281	That the 2022 Capital Budget be amended to include \$1,226,000 for the Fort Vermilion Sewer Upgrades project with funds coming from Alberta Community Partnership (ACP) Strategic Initiatives grant	Jen	COMPLETED
22-04-288	That Mackenzie County requests the Register to cancel the existing Certificate of Title for the following parcels of land and now issue new certificate of Title in the name of Mackenzie County: Tax Roll 076930 Tax Roll 296434	Jen	In Progress

From: [Steve Allan](#)
To: [Office](#)
Subject: Program Announcement - 2022 Communities in Bloom (CiB) Participation
Date: April 20, 2022 2:49:18 PM

April 20, 2022

Reeve Joshua Knelsen
PO Box 640
T0H 1N0
Mackenzie County

Dear Reeve Knelsen

Re: Program Announcement – 2022 Communities in Bloom (CiB) Participation

Registration for Communities in Bloom Alberta 2022 is underway. We invite your community to join us! The theme of this year's program is Year of the Garden.

In its 15th year, the CiB Alberta program continues to enhance quality of life, support community improvement projects and recognizes dedicated volunteers across Alberta. CiB Alberta is a fantastic program to support the economic and human recovery of your citizens and communities.

Registered Alberta communities can participate in various categories including an evaluation process to receive constructive feedback and suggestions in the areas of Tidiness, Environmental Action, Urban Forestry, Heritage Conservation, Landscaped areas and Floral Displays. We welcome your participation in this initiative.

To discover more about Communities in Bloom, enjoy this video:
<https://www.youtube.com/watch?v=WlivKHB7EYw>

To register for Communities in Bloom Alberta, find more information here:
<https://arpaonline.ca/program/cib/participate/>

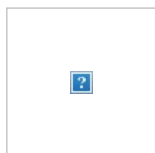
The Canadian Garden Council invite municipalities to proclaim 2022 as the Year of the Garden for their citizens to acknowledge all the benefits that Gardens and Gardening provide.

By joining Canada's celebration of the Year of the Garden 2022 municipalities will demonstrate leadership and inspire and engage citizens using evidence-based information and actions to contribute to the sustainability of Canadian municipalities.

For more information about the Year of the Garden 2022, follow this link:
<https://livethegardenlife.gardenscanada.ca/>

For more information on CiB Alberta do not hesitate to contact CiB Provincial Coordinator, Karen Snethun at ksnethun@arpaonline.ca

Sincerely,



Steve Allan
Executive Director
Alberta Recreation and Parks Association
Pronouns: He/Him
(780) 415-1745 ex. 102
sallan@arpaonline.ca
www.arpaonline.ca



ARPA would like to acknowledge the First Nations, the Métis, and all of the people across Alberta who share a history and a deep connection with this land. We dedicate ourselves to moving forward in partnership with Indigenous communities in the spirit of reconciliation and collaboration.



CENSUS

2021 Federal Census REDI Region Report



2021 Federal Census

REDI Region



	Population	Total Private Dwellings	Land Area (Square Km)	Population density per square kilometer
Mackenzie County	12,804	3756	80,458.19	0.161
Town of High Level	3,922	1467	29.202	136.657
Town of Rainbow Lake	495	352	10.761	46.001
Hay Lake 209	957	307	103.566	9.638
Paddle Prairie	551	256	1,725.45	0.3
Upper Hay River 212	381	117	14.066	26.293
Bushe River 207	492	157	114723	4.299
Child Lake 164A	172	64	27.409	6.381
Boyer 164	123	55	41.572	3.008
Beaver Ranch 163	15	5	0.092	1.634
John d'Or Prairie 215	702	283	11.026	5.011
Fox Lake 162	2488	419	96.444	25.381
Fort Vermilion 173 B	73	24	0.662	117.344
Tall Cree 173A	201	56	53.694	3.746
Tall Cree	282	68	38.713	7.602
TOTALS	23,658	7386		



2021 CENSUS

Mackenzie County, SM [CSD], Alta.
Census subdivisions
Geo. ID.: 2021A00054817095
Geographic reference period: 2021

Population: 12,804
Total private dwellings: 3,756
Private dwellings occupied by usual residents: 3,516
Land area (square km): 79,629.263
Population density per square kilometre: 0.161
Source: 2021 Census of population

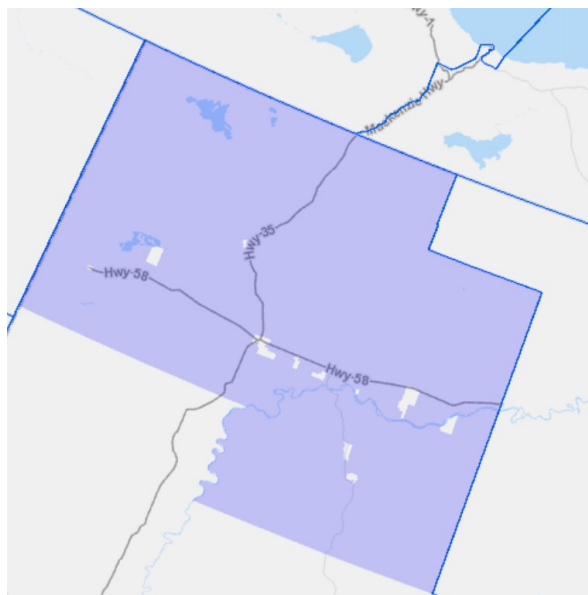
High Level, T [CSD], Alta.
Census subdivisions
Geo. ID.: 2021A00054817093
Geographic reference period: 2021

Population: 3,922
Total private dwellings: 1,467
Private dwellings occupied by usual residents: 1,313
Land area (square km): 28.7
Population density per square kilometre: 136.657
Source: 2021 Census of population

Rainbow Lake, T [CSD], Alta.
Census subdivisions
Geo. ID.: 2021A00054817097
Geographic reference period: 2021

Population: 495
Total private dwellings: 352
Private dwellings occupied by usual residents: 204
Land area (square km): 10.761
Population density per square kilometre: 46.001
Source: 2021 Census of population

Mackenzie County



Town of High Level



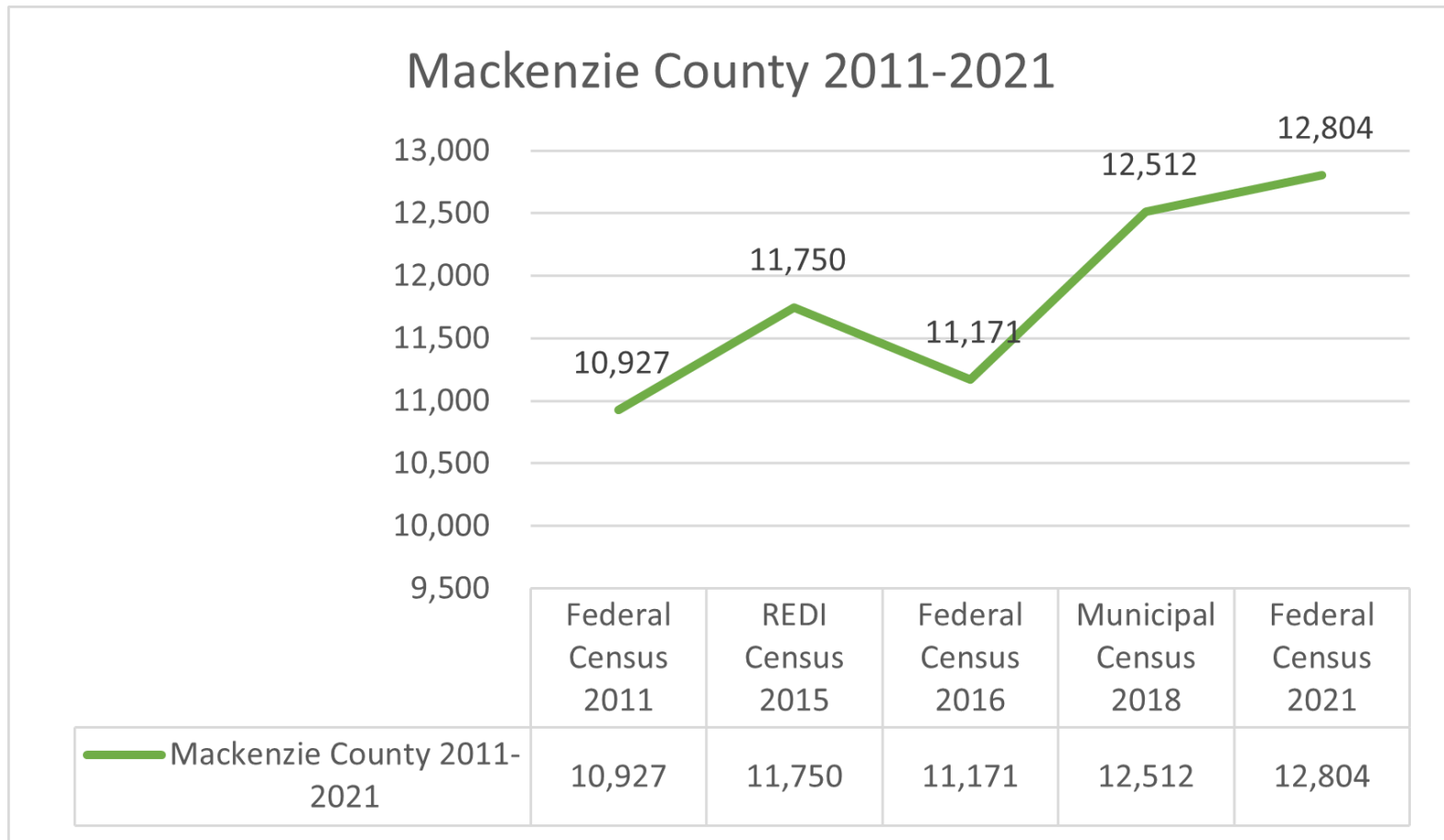
Town of Rainbow Lake



Mackenzie County



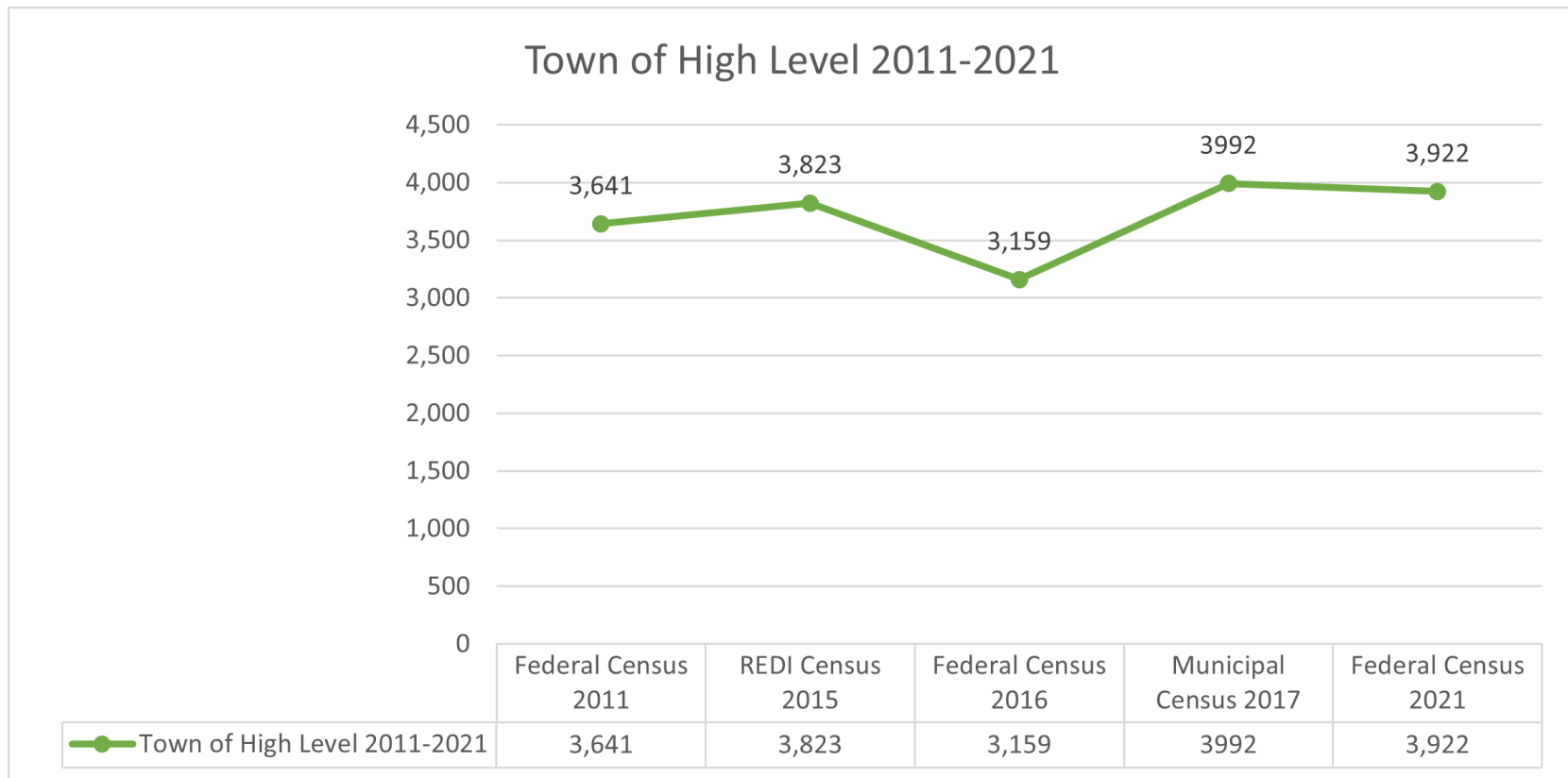
CENSUS
2021



Town of High Level



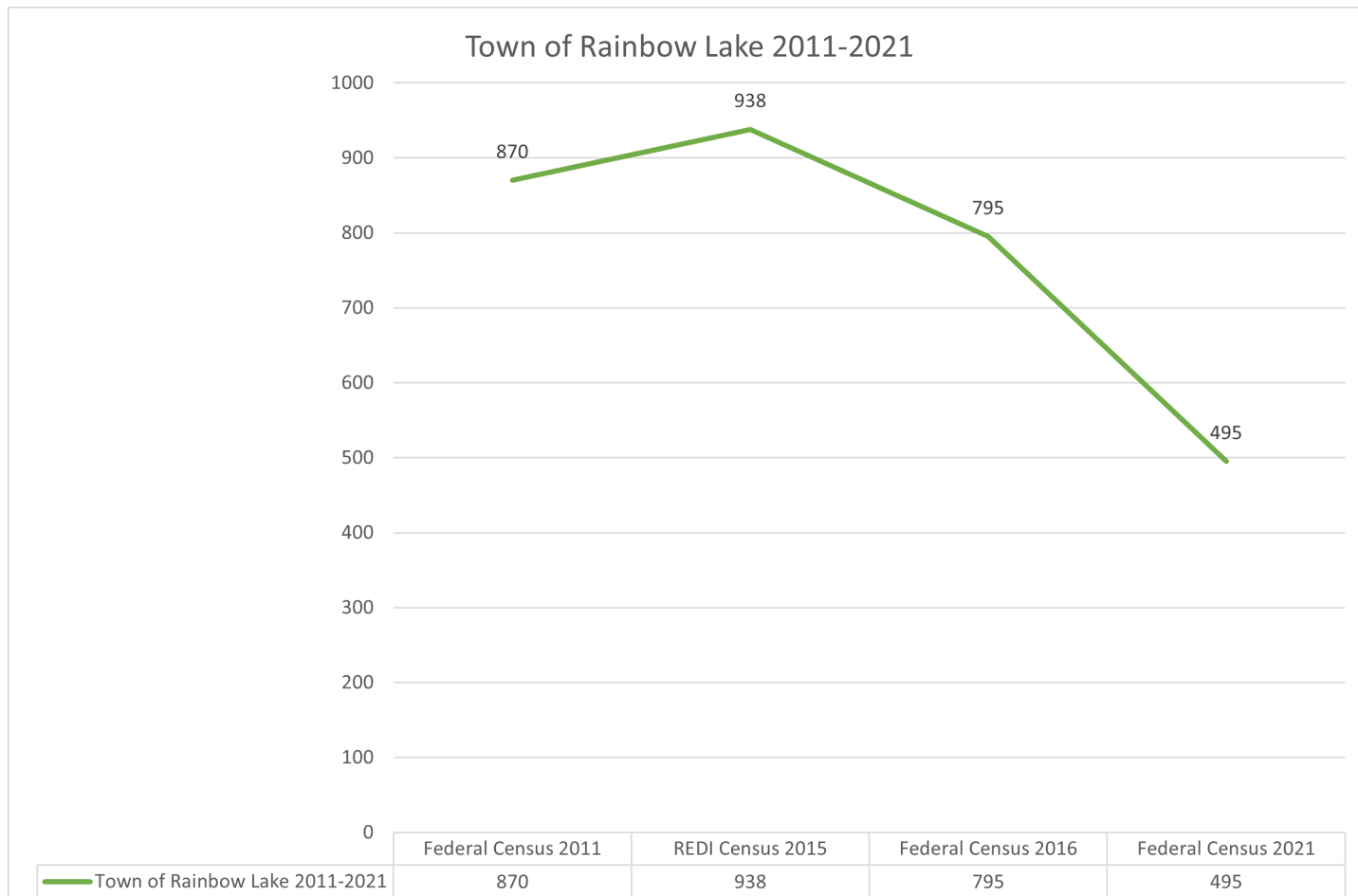
CENSUS
2021



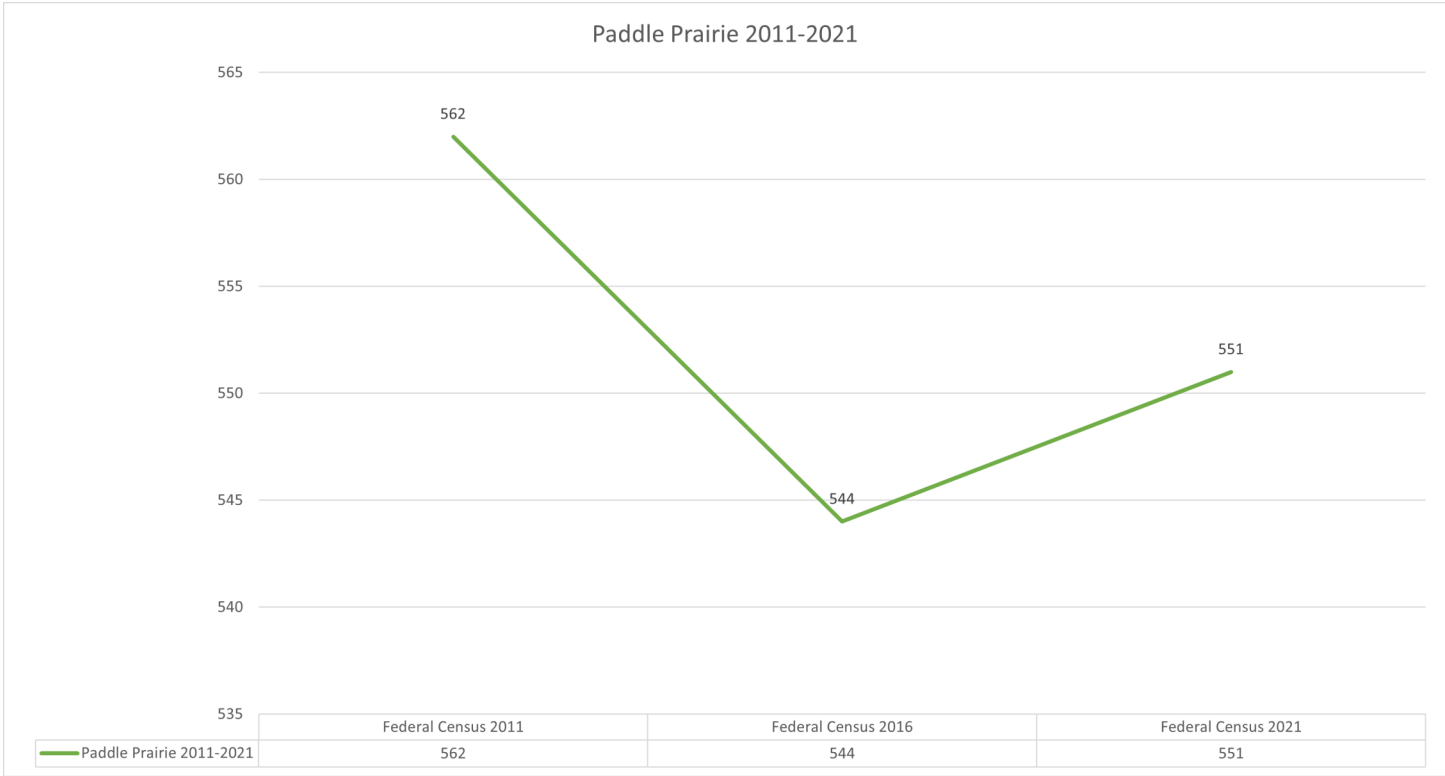
Town of Rainbow Lake



CENSUS
2021



Paddle Prairie





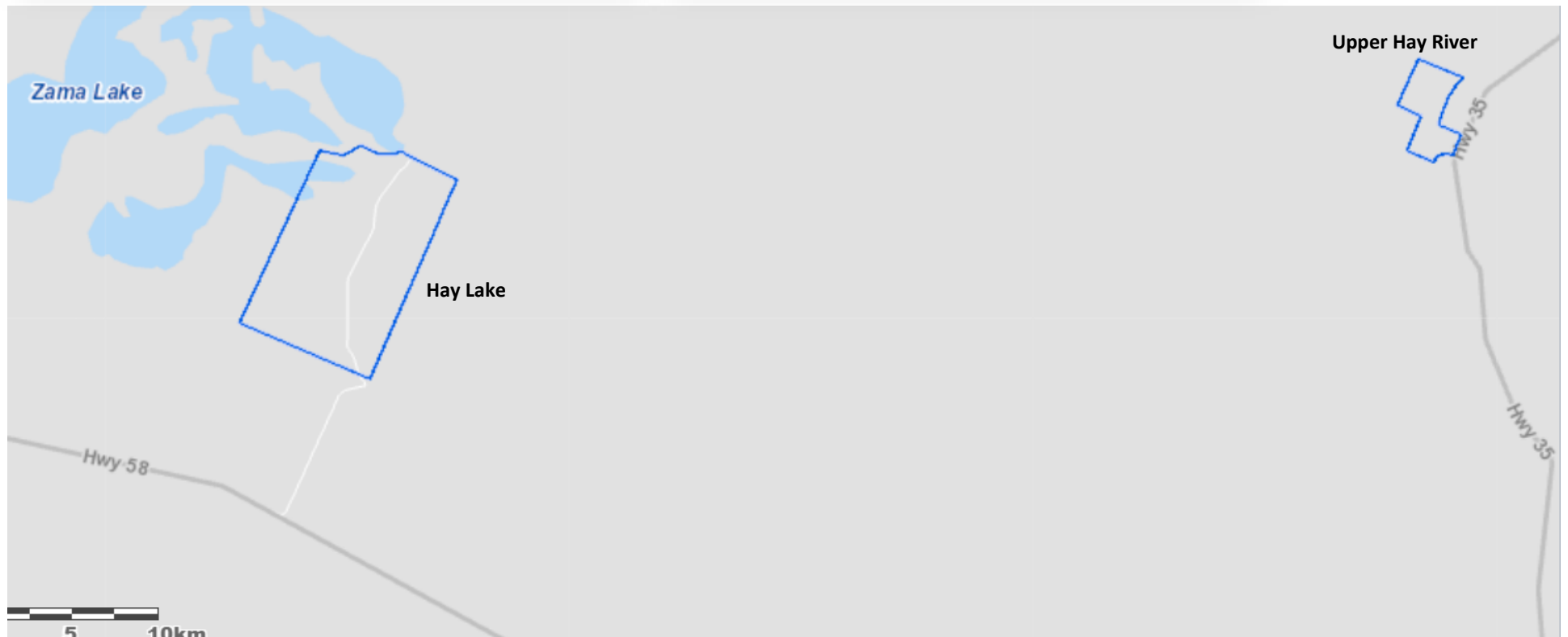
2021

Hay Lake 209, IRI [CSD], Alta.
Census subdivisions
Geo. ID.: 2021A00054817845
Geographic reference period: 2021

Population: 957
Total private dwellings: 307
Private dwellings occupied by usual residents: 273
Land area (square km): 99.29
Population density per square kilometre: 9.638
Source: 2021 Census of population

Upper Hay River 212, IRI [CSD], Alta.
Census subdivisions
Geo. ID.: 2021A00054817849
Geographic reference period: 2021

Population: 381
Total private dwellings: 117
Private dwellings occupied by usual residents: 95
Land area (square km): 14.491
Population density per square kilometre: 26.293
Source: 2021 Census of population





Bushe River 207, IRI [CSD], Alta.
 Census subdivisions
 Geo. ID.: 2021A00054817848
 Geographic reference period: 2021

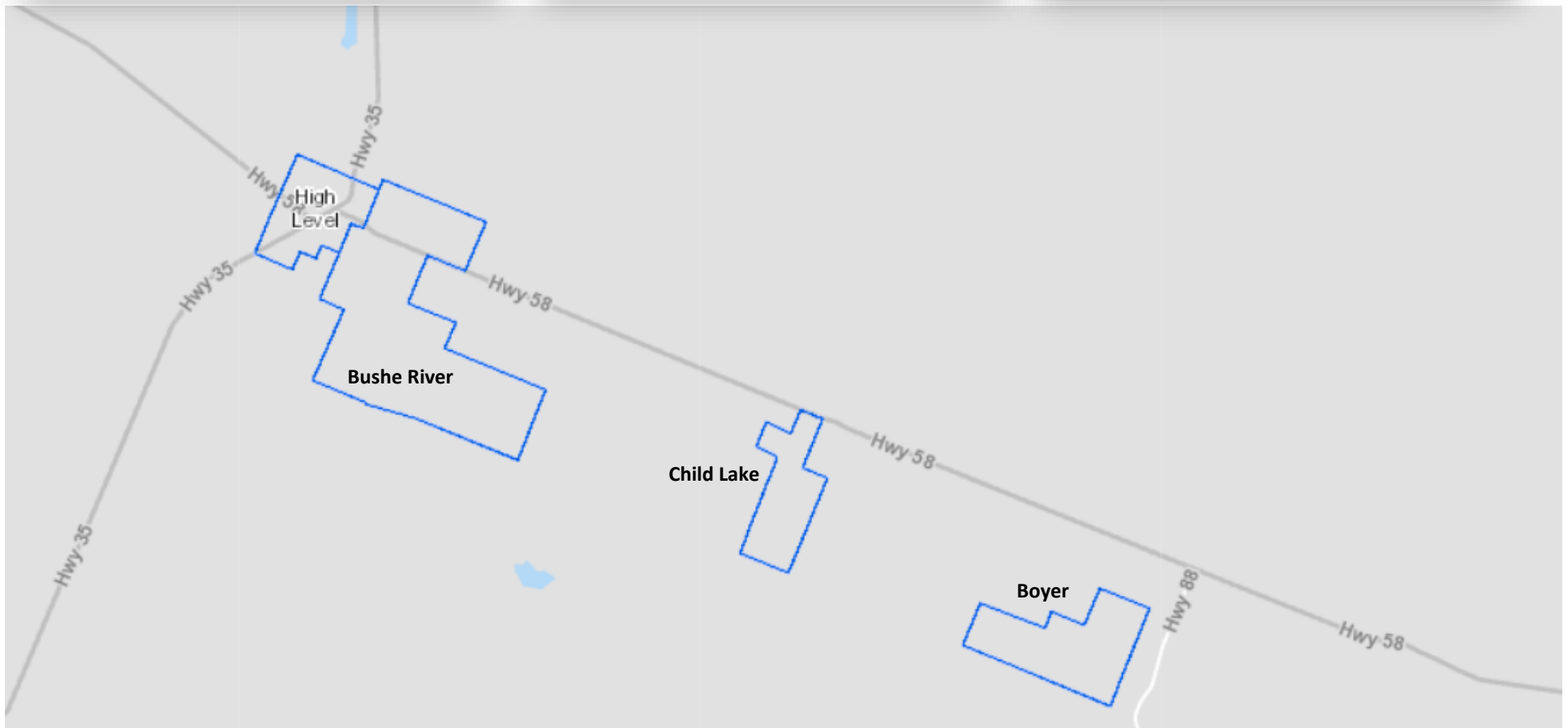
Population: 492
 Total private dwellings: 157
 Private dwellings occupied by usual residents: 146
 Land area (square km): 114.453
 Population density per square kilometre: 4.299
Source: 2021 Census of population

Child Lake 164A, IRI [CSD], Alta.
 Census subdivisions
 Geo. ID.: 2021A00054817843
 Geographic reference period: 2021

Population: 172
 Total private dwellings: 64
 Private dwellings occupied by usual residents: 60
 Land area (square km): 26.954
 Population density per square kilometre: 6.381
Source: 2021 Census of population

Boyer 164, IRI [CSD], Alta.
 Census subdivisions
 Geo. ID.: 2021A00054817842
 Geographic reference period: 2021

Population: 123
 Total private dwellings: 55
 Private dwellings occupied by usual residents: 42
 Land area (square km): 40.894
 Population density per square kilometre: 3.008
Source: 2021 Census of population



Beaver Ranch 163, IRI [CSD], Alta.
 Census subdivisions
 Geo. ID.: 2021A00054817841
 Geographic reference period: 2021

Population: 15
 Total private dwellings: 5
 Private dwellings occupied by usual residents: 4
 Land area (square km): 9.179
 Population density per square kilometre: 1.634
Source: 2021 Census of population

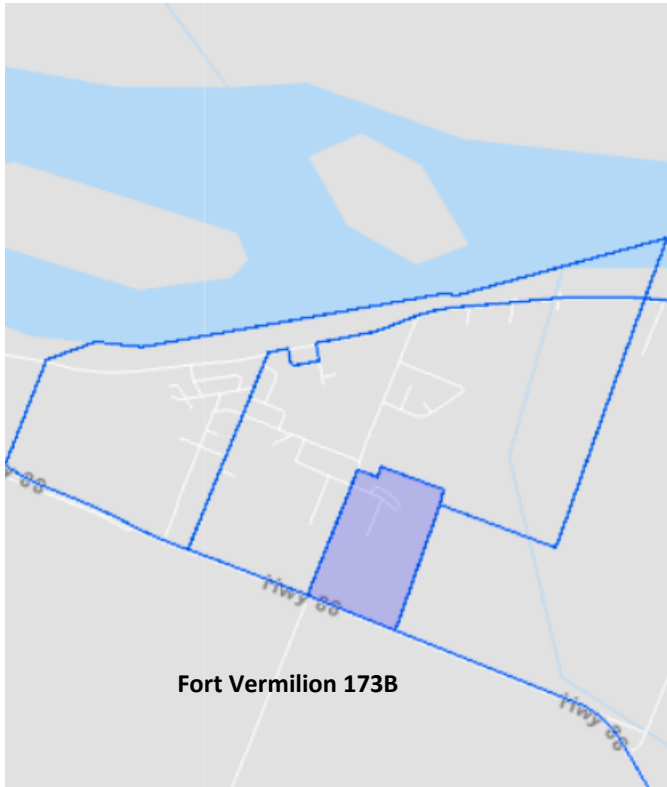
John D'Or Prairie 215, IRI [CSD], Alta.
 Census subdivisions
 Geo. ID.: 2021A00054817837
 Geographic reference period: 2021

Population: 702
 Total private dwellings: 273
 Private dwellings occupied by usual residents: 249
 Land area (square km): 140.042
 Population density per square kilometre: 5.013
Source: 2021 Census of population

Fox Lake 162, IRI [CSD], Alta.
 Census subdivisions
 Geo. ID.: 2021A00054817835
 Geographic reference period: 2021

Population: 2,488
 Total private dwellings: 419
 Private dwellings occupied by usual residents: 367
 Land area (square km): 98.028
 Population density per square kilometre: 25.381
Source: 2021 Census of population





48170232 [DA] - Fort Vermilion 173B, IRI, Alta.
 Dissemination areas
 Geo. ID.: 2021S051248170232
 Geographic reference period: 2021

Population: 73
 Total private dwellings: 24
 Private dwellings occupied by usual residents: 23
 Land area (square km): 0.622
 Population density per square kilometre: 117.344
Source: 2021 Census of population

North Tall Cree

Tall Cree 173A, IRI [CSD], Alta.
 Census subdivisions
 Geo. ID.: 2021A00054817840
 Geographic reference period: 2021

Population: 201
 Total private dwellings: 56
 Private dwellings occupied by usual residents: 50
 Land area (square km): 53.656
 Population density per square kilometre: 3.746
Source: 2021 Census of population

South Tall Cree

Tall Cree 173, IRI [CSD], Alta.
 Census subdivisions
 Geo. ID.: 2021A00054817838
 Geographic reference period: 2021

Population: 282
 Total private dwellings: 68
 Private dwellings occupied by usual residents: 58
 Land area (square km): 37.093
 Population density per square kilometre: 7.602
Source: 2021 Census of population



2021



Hello Valued Members,

We are pleased to inform you of some significant changes to the RMA Cellular Program. Due to your continued participation in the Program, we have successfully negotiated a new contract with the cellular service provider, Telus. By leveraging the aggregated size of the account, we have increased the available features and data, reduced the cost of some rate plans, and negotiated annual credits!

Significant changes to the available features include:

- **Unlimited Int'l MMS/SMS text** – Members can now send unlimited texts (including picture, video, and sound clips) from Canada to anywhere in the world at no cost.
- **Increased Data Pool** – Monthly data plans now include 5GB of data for each smart device. The data pool is shared across the account for all data devices and will alleviate current data pool concerns.
- **Reduced monthly rate plans** – Voice-only rate plans have been reduced to \$20.
- **Free Visual Voicemail** – This feature is now free for all users.
- **Device Renewal Credit** – Members will receive an additional \$200 off device purchases when renewing/upgrading/purchasing a new device. This ensures \$0 phone options are available.
- **\$2 Int'l Calling Feature** - Members now have access to preferred pricing plans for international calling. Per minute rates vary with country called. (See attached country list for more info.)
- **Annual Smartphone Loyalty Credit** – All Members will receive an annual credit based on the total amount of smart devices on their account. Each device will receive a credit of \$60 on the 1st, 13th, and 25th month of the contract term starting in March 2022.

Please note that Telus will be implementing these new rate plans over the next month. This will be reflected on your monthly invoice in the form of line-item names. You will see many pro-rated charges on your next bill, and it will include more line-items than usual. **Note that there will be no increase in costs for any users.**

If you have any specific questions regarding any of the new rates, features, or credits, please contact me directly I am happy to answer any questions.

Stevie Cameron



Administration Officer

Customer Service

Cell: 587.988.8760 | scameron@8760.ca | www.8760.ca

“Making the complex simple”





Board Meeting
REDI Northwest Alberta
APPROVED MINUTES
Video Conference Call - Zoom
March 16, 2022
6:00 REDI Meeting

MEETING MINUTES

REDI Board Members Present

Boyd Langford, Vice-Chair, Town of High Level
Michelle Farris, Secretary / Treasurer, Town of Rainbow Lake
Jasmine Light, Northern Lakes College
Larry Neufeld, La Crete Chamber of Commerce
Peter Rossouw, High Level Chamber of Commerce

Staff & Guests

Hayley Gavin, Land Use & Planning Manager, Town of High Level
Deanna Basarab, Workforce Consultant, Alberta Labour and Immigration
Carson Flett, Fort Vermilion
Andrew O'Rourke, REDI Manager

1. CALL TO ORDER

Vice-Chair Boyd Langford called the meeting to order at 6:00 pm without a quorum.

2. REVIEW & ADOPTION OF THE AGENDA

Motion:

That REDI accept the agenda as presented.

Moved by Larry Neufeld

Carried

3. MINUTES OF FEBRUARY 16, 2022, MEETING

Motion:

That the Minutes of February 16, 2022, REDI Meeting be accepted as presented.

Moved by Michelle Farris

Carried

4. YTD FINANCIAL REPORT FEBRUARY 28, 2022

Motion:

That the Year-to-Date February 28, 2022, Financial report be accepted.

Moved by Jasmine Light

Carried

5. Managers Report

On March 14, board member Larry Neufeld and I interviewed for the Digital Service Squad. Government of Alberta funding applications were submitted to Jobs, Economy and Innovation for operational and project grants. REDI updated its webpage with a TV & Film attraction piece, the Northern Corridor concept, and our finished CanExport project highlighting potential

transloading facilities along the Alberta to Alaska rail route. This update included maps, videos and translated documents. The REDI manager attended the High Level Chamber AGM. There was a Northern Corridor High Level community engagement session with two REDI board members and the manager in attendance. Filming the edits for the ski hill video with board member Peter Braun took place on March 4. The REDI manager hosted the REDA manager's meeting, where we talked about the \$700m broadband announcements from Federal and Provincial governments.

Motion:

Moved by Jasmine Light

That the manager's verbal report be accepted as presented.

Carried

6. PRESENTATIONS

Deanna Basarab – Workforce Consultant, GOA – Rural Renewal Immigration Program

The Alberta Advantage Immigration Program (AAIP) is an economic immigration program that nominates foreign nationals for permanent residence in Alberta. What makes the Rural Renewal Stream unique is that it is “community driven”. To ensure success in a community, economic development groups, employers and community organizations will work together to achieve community designation to meet the labour force and economic needs of the community. AAIP nominees must have the skills and abilities to fill labour shortages or contribute to the economy. Employer provides a job offer to the successful foreign national and the community partnership ensures the candidate meets the criteria of the stream. Then an endorsement letter is provided to the foreign national from the community program.

7. NEW BUSINESS

i. Rural Immigration Program

Motion:

Moved Michelle Farris

That REDI works with community organizations and member municipalities to apply for the Alberta Advantage Immigration Program.

Carried

ii. E-mail Motion Ratification JEI \$25,000 Grant

Motion:

Moved by Jasmine Light

That REDI applies to Jobs, Economy and Innovation for grant funding to facilitate the Community Investment Profiles project.

Carried

iii. E-mail Motion Ratification JEI \$50,000 Operational Grant

Motion:

Moved by Peter Rossouw

That REDI applies to Jobs, Economy and Innovation for the early release of \$50,000 operational grant funding before March 31, 2022.

Carried

iv. Letter of Support Hemp – Smoky Economic Development

Motion: **Moved by Jasmine Light**

That REDI provides a letter of support to Smoky River Regional Economic Development (SRRED) and Conseil de développement économique de l'Alberta (CDEA) towards their funding application to the Jobs & Grow Fund by PrairiesCan.

Carried

v. External Financial Review Quotes

Quotes provided by MNP and The Metric Group.

Motion: **Moved by Larry Neufeld**

That REDI hires the Metrix Group to conduct a 2021/2022 financial review to the compilation engagement standard. The quote selected includes further financial reviews every third year. 2025 & 2028.

Carried

8. OLD BUSINESS

i. Digital Service Squad Update

The digital service squad will provide services and technical support to eligible small businesses in the REDI geographic region at no cost to the business. In partnership with CFNWA, REDI received a \$32,000 grant from 'The Business Link' in November 2021. Interview of Isaiah Derksen for DSS took place on March 14; REDI would like to offer the part-time position of DSS and a part-time position as REDI Marketing Associate, with the majority of time spent on DSS and up to six weeks of the summer working for REDI up to a maximum cost of \$6,000.

Motion: **Moved by Peter Rossouw**

That REDI authorizes the manager to extend the part-time positions of DSS and the part-time position of REDI Marketing Associate to Isaiah Derksen to make one full-time position for the summer of 2022.

Carried

ii. MoveUp Magazine Article May 2022

Motion: **Moved by Peter Rossouw**

That REDI chooses the topic of 'La Crete Oat Millers' as the topic for the next MoveUp article, with Economic Corridor Taskforce as an alternative.

Carried

iii. Woman's Economic Challenge Grant - Update

REDI was unsuccessful with the grant application. The Alberta government had a budget of \$1million allocated to this grant. There were 144 applicants with a total request of over \$20million.

Motion: **Moved by Jasmine Light**

That REDI receives the update for information.

Carried

iv. REDI In-Person Meeting and AGM

With restrictions lifting, the emphasis should be on returning to in-person meetings. Jasmine Light offered the conference room at the NLC campus as a suitable venue for a hybrid meeting. However, board members who wish for increased social distancing suggested that the High Level council chambers would be best suited.

The next meeting will be on April 20, 2022, in person at the Town of High Level Council Chambers.

9. ROUNDTABLE

Peter Rossouw – The High Level Chamber AGM was last month. Elections were deferred until the meeting could be better attended. There was good engagement with board members with initiatives and opportunities explored with Community Futures. The Echo Pioneer had an appeal requesting more board members, as it is challenging to put on events with a lack of board members. Usually, the High Level tradeshow is in July, but hosting a trade show with only two active board members might be challenging.

Jasmine Light – CCEC is offering a total of seven free online courses. One is Board Development Training on April 08, 2022, with more to be announced. We also have General Dallaire and Marie Claude Michaud speaking about Leadership in Crisis. On April 12, 2022, NLC and Norquest are conducting a needs assessment in High Level. NLC was awarded a creative sentencing grant for \$360k to go towards free safety training with a significant concentration in the High Level area. The CCEC will offer free Asset Management training for municipalities.

Larry Neufeld – Very excited to be part of the interview for DSS Isaiah Derksen. La Crete Chamber has its AGM on March 25 with a sold-out event. The trade show will still only be at one Arena at the end of April as they are keeping the ice in the new Arena. In addition, the Chamber hosted the first interagency meeting since we shut down two years ago due to COVID.

10. ADJOURNMENT & NEXT MEETING

The next REDI meeting will take place on April 20, 2022, at 6:00 pm In-Person at High Level Council Chambers.

Motion:

That the REDI meeting be adjourned at 7:38 pm.

Carried

Moved by Peter Rossouw

Boyd Langford Vice-Chair

REDI Manager